

## National Certificate in Driving (Education and Assessment) with optional strands in Light Motor Vehicle, Heavy Motor Vehicle, Motorcycle, and Off-road Vehicle

**Level** 5

**Credits** 85

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

### Transition Arrangements

The last date for entry into programmes leading to the qualification is 31 December 2018.

The last date for assessments to take place to meet the requirements of the qualification is 31 December 2020.

It is not intended that any existing candidate be disadvantaged by these transition arrangements; however, anyone who feels they have been disadvantaged can appeal to the ITO (see contact details below).

For detailed information see [Review Summaries](#) on the NZQA website.

### NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	November 2000	June 2003
Revision	2	October 2001	December 2004
Revision	3	December 2003	December 2013
Review	4	January 2011	December 2020
Review	5	November 2018	December 2020

### Standard Setting Body

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## Purpose

This national certificate recognises the skills of an experienced professional driving educator. Holders of this qualification are able to conduct driver education programmes covering: the graduated driver licensing system (GDLS) and road law; and skills in on-job and individualised driver education and safety.

The compulsory section of this qualification specifies the core competencies required to be a driving educator. Candidates are then required to select standards that reflect their particular areas of career interest from the core elective. Candidates may then endorse their qualification by completing an optional strand specific to vehicle type.

The core elective covers knowledge and skills relating to assessing, driving education, and practical driving. Optional strands cover knowledge and skills relating to vehicle control, handling, and safety; and the practical instruction requirements for light motor vehicle, heavy motor vehicle, motorcycle, and off-road vehicle.

An optional *Adult Literacy Education* standard has been included to provide an opportunity for the professional development of driver trainers and assessors.

Candidates who have successfully completed the National Certificate in Commercial Road Transport (Goods Service Senior Driver) [Ref: 1608] may pathway on to this qualification as it shares credits in the areas of adult education and advanced driving techniques.

## Special Notes

### I endorsement

With careful planning this qualification can be undertaken while meeting the NZ Transport Agency (NZTA) training requirement for the 'I' (Driving Instructor) driver licence endorsement. Candidates seeking this endorsement must be assessed for Driving Instructor standards by an NZTA approved provider. The current schedule of standards that meet the 'I' endorsement's training requirement and the list of approved providers are available from NZTA.

### Advanced Driving Skills Courses

NZTA approved advanced driving skills courses reduce the minimum time a driver must spend on a Class 1 or Class 6 restricted licence. This qualification contains standard 14522 in the core elective which is one of the requirements for driver educators seeking approval to conduct an advanced driving skills course. Information on the full requirements that need to be satisfied in order to conduct an advanced driving skills course is available from NZTA.

## Credit Range

	Core Compulsory	Core Elective
Level 2 credits	2	-
Level 3 credits	10	0-8
Level 4 credits	22	0-8
Level 5 or above credits	38	5-13
Minimum totals	72	13
Qualification total	85	

### Optional strands

	Light Motor Vehicle		Heavy Motor Vehicle	Motorcycle	Off-road Vehicle
	Compulsory	Elective			
Level 1 credits	-	0-2	-	-	-
Level 2 credits	5	0-9	0-5	-	-
Level 3 credits	6	0-9	3-6	0-6	0-7
Level 4 credits	-	0-9	10-18	0-24	0-20
Level 5 credits	-	0-9	-	0-20	0-20
Minimum totals	11	9	18-25	25	20
Qualification total	105		103-110	110	105

	Optional Standard
Level 5 credits	30
Minimum totals	30

## Requirements for Award of Qualification

### Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

## Summary of Requirements

- Core Compulsory standards
- Core Elective – A minimum of 13 credits as specified

The following strands are optional

- Light Motor Vehicle Optional Strand
- Heavy Motor Vehicle Optional Strand
- Motorcycle Optional Strand
- Off-road Vehicle Optional Strand

Optional standard

- This standard is not required for the award of the qualification but may be considered necessary for the professional development of driver trainers and assessors in some employment contexts.

## Detailed Requirements

### Core Compulsory

The following standards are required

Education > Generic Education and Training > Assessment of Learning

ID	Title	Level	Credit
4098	Use standards to assess candidate performance	4	6

Health > Health Studies > First Aid

ID	Title	Level	Credit
26551	Provide first aid for life threatening conditions	2	1
26552	Demonstrate knowledge of common first aid conditions and how to respond to them	2	1

Service Sector > Driving > Core Driving Knowledge and Skills

ID	Title	Level	Credit
3466	Apply risk reduction techniques and strategies while driving	3	4

Service Sector > Driving > Driver Educator

ID	Title	Level	Credit
14511	Demonstrate knowledge required by driver educators of road transport legislation	4	8
14521	Observe and analyse a person's driving, and determine optimal ways to achieve required performance	5	10
14523	Carry out in-vehicle driver training	5	10
16646	Develop and manage individual driver training plans	5	10
16647	Describe factors that affect people's learning in a driver training environment and describe methods to manage these	3	3
20179	Describe light motor vehicle components, systems, dynamics, and handling characteristics	4	8

ID	Title	Level	Credit
20180	Demonstrate knowledge of hazard detection and responses	3	3
25717	Demonstrate knowledge of, and apply, effective decision-making processes for enhanced driving safety	5	8

### Core Elective

A minimum of 13 credits

- Of which a minimum of 5 credits at Level 5 or above

Education > Adult Education and Training > Delivery of Adult Education and Training

ID	Title	Level	Credit
7097	Facilitate interactive learning sessions for adult learners	5	10

Education > Generic Education and Training > Assessment of Learning

ID	Title	Level	Credit
11281	Prepare candidate(s) for assessment against standards	4	3
11551	Moderate assessment	6	8
11552	Design and evaluate assessment materials	5	8
18203	Verify evidence for assessment	4	3

Service Sector > Driving > Driver Educator

ID	Title	Level	Credit
14509	Describe risk and influences on risk management in the context of driving	4	5
14522	Describe processes which lead to enhanced driver self-management	3	4
14525	Carry out motor vehicle control loss prevention training	5	10
16648	Describe and demonstrate the use of presentation media in driver education	3	4
17975	Plan, conduct, and review interactive group learning for trainee drivers	5	5

### Light Motor Vehicle Optional Strand

Meet the requirements of all of the following sets

- Light Motor Vehicle Strand Compulsory
- Light Motor Vehicle Strand Elective

### Light Motor Vehicle Strand Compulsory

The following standards are required

## Service Sector &gt; Driving &gt; Core Driving Knowledge and Skills

ID	Title	Level	Credit
1734	Demonstrate knowledge of stress, health and fatigue for driving	2	3
17677	Demonstrate knowledge of safe night driving	2	2
17678	Drive a light motor vehicle on unsealed road surfaces	3	3

## Service Sector &gt; Driving &gt; Driver Educator

ID	Title	Level	Credit
14516	Demonstrate knowledge of legal requirements for loading and towing a simple light trailer	3	3

**Light Motor Vehicle Strand Elective**

A minimum of 9 credits

Field	Subfield	Domain
Service Sector	Driving	Any

**Heavy Motor Vehicle Optional Strand**

Meet the requirements of all of the following sets

- Elective A
- Elective B

**Elective A**

Meet the requirements of 1 of the following sets

- Set 1
- Set 2

**Set 1**

The following standards are required

## Service Sector &gt; Commercial Road Transport &gt; Commercial Road Transport Skills

ID	Title	Level	Credit
17972	Demonstrate knowledge of heavy rigid vehicle dynamics and handling for safe driving	3	3

## Service Sector &gt; Commercial Road Transport &gt; Goods Service

ID	Title	Level	Credit
26777	Demonstrate advanced driving techniques and a professional attitude as a heavy rigid vehicle driver	4	10

**Set 2**

The following standards are required

Service Sector > Commercial Road Transport > Commercial Road Transport Skills

ID	Title	Level	Credit
18079	Demonstrate knowledge of heavy combination vehicle dynamics and handling for safe driving	3	4

Service Sector > Commercial Road Transport > Goods Service

ID	Title	Level	Credit
26776	Demonstrate advanced driving techniques and a professional attitude as a heavy combination vehicle driver	4	15

**Elective B**

A minimum of 2 standards

Service Sector > Commercial Road Transport > Commercial Road Transport Skills

ID	Title	Level	Credit
1737	Drive a heavy vehicle on unsealed road surfaces	3	3
1738	Drive a heavy vehicle in an off-road environment	4	3

Service Sector > Driving > Core Driving Knowledge and Skills

ID	Title	Level	Credit
1734	Demonstrate knowledge of stress, health and fatigue for driving	2	3
17677	Demonstrate knowledge of safe night driving	2	2

**Motorcycle Optional Strand**

A minimum of 25 credits

Service Sector > Driving > Core Driving Knowledge and Skills

ID	Title	Level	Credit
3468	Apply precise control in riding a road motorcycle	3	3

Service Sector > Driving > Driver Educator

ID	Title	Level	Credit
14510	Describe legal requirements in relation to off-road driving and training	3	3

ID	Title	Level	Credit
14514	Describe road motorcycle components, systems, dynamics, and handling characteristics	4	8
14515	Demonstrate knowledge of off-road motorcycle performance, design, and handling characteristics	4	6
14527	Carry out off-road motorcycle training	5	10
16250	Conduct on-road training for motorcycle riders	5	10
20181	Conduct basic handling skills training for motorcycle learner licence on a training range	4	10

### Off-road Vehicle Optional Strand

A minimum of 20 credits

Service Sector > Commercial Road Transport > Commercial Road Transport Skills

ID	Title	Level	Credit
1738	Drive a heavy vehicle in an off-road environment	4	3
15947	Drive a heavy commercial vehicle on tidal sands	4	5

Service Sector > Driving > Driver Educator

ID	Title	Level	Credit
14510	Describe legal requirements in relation to off-road driving and training	3	3
14519	Demonstrate knowledge of quad vehicle performance, design, and handling characteristics	4	6
14520	Describe light four wheel drive (4WD) vehicle design features that affect performance and handling	4	6
14526	Carry out quad vehicle practical training	5	10
18492	Conduct off-road four wheel drive (4WD) vehicle training	5	10

Service Sector > Driving > Specialist Driving Knowledge and Skills

ID	Title	Level	Credit
17978	Operate a light four wheel drive (4WD) vehicle in an off-road environment	3	4

### Optional standards

The following standard is optional

Education > Adult Education and Training > Adult Literacy and Numeracy Education

ID	Title	Level	Credit
21204	Develop adult learners' literacy and numeracy skills within a workplace training or education programme	5	30



## Transition Arrangements

### Version 4

Version 4 of this qualification was reviewed with the *Driver Educator* standards.

Changes to structure and content

- The title was amended to reflect the changes to the strands.
- The level of the qualification increased from Level 4 to Level 5.
- The credit total increased from 70-93 to 85-110 depending on the strand.
- A core elective section was added.
- The strands were made optional.
- The On-road Motorcycle and Off-road Motorcycle strands were combined into a single Motorcycle strand.
- The Quad Vehicle and Four Wheel Drive (4WD) Vehicle strands were combined into a single Off-road Vehicle strand.
- The Driver Educator strand was removed from the qualification and the standards included in the core elective section.
- Special notes were added to provide information on associated NZTA courses and endorsements.
- An exemption for people with credit for standard 4099 was added.
- Optional standard 21204 was added.
- Standard 25717 was added to the core compulsory section.
- Expiring standards 6401 and 6402 were replaced by standards 26551 and 26552 in the compulsory section.
- Standards 11281, 11551 and 18203 were added to the core elective section.
- Standard 11552 was moved from the core compulsory section to the core elective section.
- Standards 17974, 19054 and 19058 were removed from the qualification.
- Standards 1734, 17677 and 17678 were added to the Light Motor Vehicle strand.
- A *Driving* subfield elective was added to the Light Motor Vehicle strand.
- Standards 1734, 1737, 17677, 26776 and 26777 were added to the Heavy Motor Vehicle strand.
- Standard 1738 from the Four Wheel Drive (4WD) Vehicle strand was added to the Heavy Motor Vehicle strand and the Off-road Vehicle strand.
- Standard 17972 replaced expiring standard 14517, and standard 18079 replaced expiring standard 14518 in the Heavy Motor Vehicle strand.
- Standard 14525 was moved from the Light Motor Vehicle and Heavy Motor Vehicle strands to the core elective section.
- Standard 16250 was added to the Motorcycle strand.
- Standard 15947 was added to the Off-road Vehicle strand.
- Reverse transition arrangements were added for candidates seeking to complete version 3 of the qualification.

### Transition

People currently working towards version 3 of this qualification may either complete the requirements for that version or transfer their results to version 4.

The last date for assessments to take place for version 3 is 31 December 2013.

This qualification contains standards that replace or substitute earlier standards. For the purposes of this qualification, people who have gained credit for the earlier standards are exempt from the requirement to gain credit for the replacement or substitute standards – see table below.

Credit for	Exempt from
4099	11552
6401	26552
6402	26551
14512 and 14513	20179
14517	17972
14518	18079
14524, 16250	20181
22215	26776
22216	26777

It is not intended that anyone is disadvantaged by this review, and the above arrangements have been designed for a smooth transition. However, anyone who feels they may have been disadvantaged should contact NZ Motor Industry Training Organisation (Incorporated) at the address below.

### Previous versions of the qualification

Version 3 of this qualification contains expiring standards. Candidates are advised to gain credit for these standards by the expiry dates (indicated below). Candidates who are unable to gain credit for the expiring standards before they expire may complete the requirements of version 3 of the qualification using the following reverse transition arrangements.

Credit for	Exempt from
17575	17974 (expires December 2011)
17577	17974 (expires December 2011)
17972	14517 (expires December 2012)
18079	14518 (expires December 2012)
24558, 24559	19058 (expires December 2011)
26551	6402 (expires December 2013)

Credit for	Exempt from
26552	6401 (expires December 2013)

Version 2 was issued to include new strands.

## Standard Setting Body

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Website www.mito@org.nz

## Planned Review

Any person or organisation may contribute to the review of this qualification by sending feedback to the standard setting body at the above address.

Next Review	2016
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## Other standard setting bodies whose standards are included in the qualification

NZQA

## Certification

This certificate will display the logos of NZQA, the NZ Motor Industry Training Organisation (Incorporated) and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

## Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
166	Service Sector > Driving	030515	Engineering and Related Technologies > Automotive Engineering and Technology > Automotive Vehicle Operations

**Quality Management Systems**

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Reviewed