

National Certificate in Occupational Health and Safety (Workplace Safety) (Level 3)

Level	3
Credits	50

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

The above qualification has been reviewed and has been designated expiring without replacement. No new enrolments will be accepted after 31 December 2018. The last date to meet the requirements of the replaced qualification is 31 December 2020 at which point it will be discontinued.

Please note that unit standards 26551 and 26552 in Elective B will be discontinued at 31 December 2019. Candidates that intend to meet the requirements of Elective B using these two standards must do so before this date.

For detailed information see [Review Summaries](#) on the NZQA website.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to The Skills Organisation at the address below. Appeals will be considered on a case by case basis.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	January 2001	December 2005
Revision	2	April 2002	December 2005
Revision	3	April 2004	December 2009
Revision	4	April 2008	December 2020
Review	5	January 2010	December 2020
Revision	6	May 2014	December 2020
Review	7	October 2016	December 2020

Standard Setting Body

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Purpose

This qualification is designed to accommodate the needs of a wide cross section of industry personnel. The qualification provides evidence of the attainment of an intermediate level of workplace health and safety knowledge as well as recognising competencies associated with a range of workplace safety and health issues from specific industries.

This qualification has been designed to enable it to be used by a number of different industries. The compulsory section covers the common health and safety skills and knowledge required by all industries whereas the elective sections enable different industries to choose the standards, domains, or subfields that suit their requirements.

Candidates completing this qualification would be able to progress to the National Certificate in Occupational Health and Safety (Co-ordination) (Level 4) [Ref: 0944] if they wished to become occupational safety facilitators. This in turn could lead to further qualifications at diploma or degree level.

Credit Range

	Compulsory	Elective A	Elective B
Level 1 credits	3	-	-
Level 2 credits	4	0-4	-
Level 3 or above credits	4	21-25	0-14
Minimum totals	11	25	0-14

Requirements for Award of Qualification

Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- A minimum of 50 credits
 - Of which a minimum of 40 credits at Level 3 or above
- Compulsory standards
- Elective A – A minimum of 25 credits as specified
- Elective B – Balance

Detailed Requirements

Compulsory

The following standards are required

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
497	Demonstrate knowledge of workplace health and safety requirements	1	3
17593	Apply safe work practices in the workplace	2	4
17602	Apply hazard identification and risk assessment procedures in the workplace	3	4

Elective A

A minimum of 25 credits

Health > Occupational Health and Safety > Workplace Health and Safety Management

ID	Title	Level	Credit
22316	Demonstrate knowledge of drug and/or alcohol use in the workplace	2	6
22317	Demonstrate knowledge of drug hazard management in the workplace	4	12
22318	Demonstrate knowledge of employer responsibilities in relation to drug and/or alcohol use in the workplace	3	10

Field	Subfield	Domain
Health	Occupational Health and Safety	Occupational Health and Safety Practice

Elective B

The balance of credits to achieve

A minimum of 50 credits

- Of which a minimum of 40 credits at Level 3 or above

May come from the following

Health >Health Studies > First Aid

ID	Title	Level	Credit
26551	Provide first aid for life threatening conditions	2	1
26552	Demonstrate knowledge of common first aid conditions and how to respond to them	2	1

Service Sector > Lifting Equipment > Powered Industrial Lift Trucks

ID	Title	Level	Credit
10851	Operate a powered industrial lift truck (forklift)	3	7
10852	Operate a powered industrial lift truck (forklift) fitted with attachments	3	3

Field	Subfield	Domain
Agriculture, Forestry and Fisheries	Any	Any
Community and Social Services	Any	Any
Engineering and Technology	Any	Any
Law and Security	Any	Any
Manufacturing	Any	Any
Planning and Construction	Any	Any
Service Sector	Any	Any

Transition Arrangements**Version 6**

Version 6 was issued to reflect the change of standard setting body responsibility.

Changes to structure and content

- Expiring standards 6400, 6401 and 6402 were replaced with 26551 and 26552.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
6400	26551, 26552
6401	26552
6402	26551

Existing candidates may complete version 5 or transition to version 6.

Previous versions of the qualifications

Version 5 was issued following review. Changes to structure and content included: decreasing the credit total has decreased from 52 to 50; specifying 22316, 22317 and 22318 in Elective A; removing the *Communication Skills* subfield has been removed from, and adding the *Law and Security* and *Planning and Construction* fields to, Elective B; and no longer specifying subfields and domains for all the fields in Elective B.

For the purposes of version 5 of the qualification, people who have gained credit for the substitute standards are exempt from the requirement to gain credit for the expired standards – see table below.

Credit for	Exempt from
26551, 26552	6400
26552	6401
26551	6402

Version 4 was issued following a revision. Changes to this qualification have resulted from the addition of the *Sea Survival* and *Sea Safety* domains to Elective B, amendments to standard 497 and an increase in credit total.

Version 3 was issued following a revision. Changes to this qualification have resulted from the need to broaden the qualification to include access for road transport, engineering, food processing and petrochemical pipeline work.

Changes to structure and content included standard 17601 removed from the compulsory section; standards 167, 168, 1277, 1299, 3268, 3270, 3272, 3501, 9677, 9680, 9707, 15275, 16718, and 18496 were no longer listed as separate items in Elective A.. However, they were included within their subfield or domain in the expanded Elective B; the domain *Workplace Fire and Emergency Response*, and standards 6400, 6401, 6402, 10851, and 10852 were moved from Elective A to Elective B; elective B was expanded to include a wide range of subfields and domains; and minimum overall credits decreased from 55 to 50.

Version 2 of this qualification was issued following the review of standards 10851, 10852, 16670, and 16671; and the *Forestry* subfield was added to the elective section.

Other standard setting bodies whose standards are included in the qualification

Competenz
 NZQA

Certification

The certificate will display the logos of NZQA, The Skills Organisation and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
303	Health > Occupational Health and Safety	061301	Health > Public Health > Occupational Health and Safety

Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Organisation with consent to assess and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Consent to assess requirements and the moderation system are outlined in the associated Consent and Moderation Requirements (CMR) for each standard.