

National Diploma in Hospitality (Business Management) (Level 5)

Level 5

Credits 120

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020

Transition Arrangements

This qualification and both the National Diploma in Hospitality (Management) (Level 5) [Ref: 0769] and the National Diploma in Hospitality (Operational Management) (Level 5) with strands in Kitchen Management, Food and Beverage Management, Rooms Division Management, Functions Management, Quick Service Restaurants Management, and Food Service Management [Ref: 1245] have been reviewed and replaced by the New Zealand Diploma in Hospitality Management (Level 5) [Ref: 2539].

The last date for entry into the replaced qualifications is 31 December 2017.

The last date for award of these qualifications will be 31 December 2020 at which time the qualification will be discontinued. From that date no results can be reported against the qualifications.

People currently working towards the replaced qualifications may either complete the requirements by 31 December 2020 or transfer to the replacement New Zealand qualification.

Ref: 0883 contains expiring classifications in Elective A. With the exception of *Business > Management > First Line Management*, which now cannot be used to gain credit towards this qualification, these have been replaced. While this qualification remains achievable through the other classifications in Elective A, for the purposes of this qualification, people who have gained credit from the replacement classifications are exempt from the requirement to gain credit for the expiring classifications.

<i>Credit from the replacement classification</i>	<i>Treated as credit from the replaced classification</i>
<i>Business > Business Operations and Development > Business Relationships Management</i>	<i>Business > Management > Management - Business Relationships</i>
<i>Business > Business Operations and Development > People Development and Coordination</i>	<i>Business > Management > Management - Developing and Coordinating People</i>
<i>Business > Business Operations and Development > Systems and Resources Management</i>	<i>Business > Management > Management - Systems and Resources</i>
<i>Business > Business Operations and Development > Quality Management</i>	<i>Business > Management > Quality Management</i>

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to ServiceIQ at the address below. Appeals will be considered on a case by case basis.

For detailed information see [Review Summaries](#) on the NZQA website.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	July 2001	December 2010
Review	2	June 2006	December 2010
Revision	3	December 2007	December 2020
Republished	3	October 2010	December 2020
Review	4	April 2015	December 2020

Standard Setting Body

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National Diploma in Hospitality (Business Management) (Level 5)

Level 5

Credits 120

Purpose

This qualification is intended for experienced managers across a diverse range of businesses with a hospitality focus. Such people would likely be or have been managing a business, rather than a business unit within a large enterprise. Candidates completing this qualification require a high degree of practical experience acquired over an extended period of time in a management position. This national diploma is not designed for a formal learning programme in a learning institution or establishment.

The compulsory section of the qualification covers management skills in the area of staff rosters, food and beverage management, facility utilisation, management control systems and purchasing. Elective A covers areas related to business management skills and enables candidates to select specific standards that will meet the requirements of their job roles. Elective B covers areas related to people management and enables candidates to select specific standards required for interacting with staff and internal and external customers.

This qualification can lead on from the National Certificate in Hospitality (Specialist Food and Beverage Service) (Level 4) with strands in Advanced Food Service, Advanced Beverage Service, Advanced Wine Service, and Guéridon and Silver Service [Ref: 0915]; National Certificate in Hospitality (Hotel Reservations) (Level 4) [Ref: 1273]; National Certificate in Hospitality (Operations Supervision) (Level 4) with strands in Food and Beverage Service, Gaming, Accommodation, and Front Office [Ref: 0882]; and the National Certificate in Hospitality (Professional Cookery) (Level 4) with strands in Pasta and Rice, Pâtisserie, Larder, and Fish and Shellfish [Ref: 0554].

People currently working in operational management positions in the hospitality industry and who wish to have their knowledge and skills recognised, are advised to consider the attainment of the National Diploma in Hospitality (Operational Management) (Level 5) with strands in Kitchen Management; Food and Beverage Management; Rooms Division Management; and Functions Management [Ref: 1245].

Credit Range

	Compulsory	Elective A	Elective B
Level 4 credits	4	-	-
Level 5 credits	36	60	20
Minimum totals	40	60	20

Requirements for Award of Qualification

Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Compulsory standards
- Elective A – A minimum of 60 credits as specified
- Elective B – A minimum of 20 credits as specified

Detailed Requirements

Compulsory

The following standards are required

Service Sector > Hospitality > Food and Beverage Service

ID	Title	Level	Credit
17553	Plan and implement hospitality staff rosters	4	4

Service Sector > Hospitality > Hospitality Management

ID	Title	Level	Credit
16892	Demonstrate knowledge of food and beverage management in a hospitality environment	5	15
16893	Demonstrate knowledge of hospitality facility utilisation	5	5
16894	Demonstrate knowledge of hospitality management control systems	5	6
16895	Demonstrate knowledge of purchasing and stores management in a hospitality environment	5	10

Elective A

A minimum of 60 credits at Level 5 or above

Field	Subfield	Domain
Business	Business Operations and Development	Business Relationships Management
		Human Resource Management
		Organisational Direction and Strategy
		People Development and Coordination
		Quality Management
		Systems and Resources Management
	Management	First Line Management
		Management - Business Relationships
		Management - Developing and Coordinating People
		Management - Systems and Resources
		Quality Management

Elective B

A minimum of 20 credits at Level 5 or above

Field	Subfield	Domain
Education	Adult Education and Training	Any
Humanities	Communication Skills	Interpersonal Communications
Service Sector	Hospitality	Hospitality Management

Transition Arrangements

Version 3

Version 3 was republished in October 2010 to include reverse transition for version 2.

Version 3 was issued in December 2007 following revision.

Changes to structure and content

- Elective A details of reviewed subfield and domains have been updated.

For detailed information see Review Summaries on the NZQA website.

People currently working towards version 2 of this qualification may either complete the requirements of that version or transfer their results to this version of the qualification.

Previous versions of the qualification

Version 2 was amended in October 2010 to include 'reverse transition' from the new People Development and Coordination domain to the expiring First Line Management domain.

For detailed information see Review Summaries on the NZQA website.

Version 2 was issued following review. Changes to structure and content included: credit total was reduced from 200 to 120 credits; level 5 credit requirements were increased from 72 to 116; purpose statement was updated; details of reviewed standards were updated; elective section was divided into two; listed unit standards were replaced by elective sets allowing credits from relevant subfields and domains; standards 1983, 1988, **1992, 1993, 1994, 6404, 6406, 6407, 6408, 6409, 6410, 6412**, 7114, **7447**, 7450, 7452, 7454, 7455, 7456, 7458, 8085, 8493, 8494, 8495, 8496, 8499, 8503, 9675, 9676, 9678, 9682, 9691, 9692, 9695, 9696, 9704, 9734, 9737, 11097, 11099, 11101, **11824, 11830**, 11994, 15189, 15190, **15275**, 16342, 16611, 16612, 16614, 16616, **17548, 17552**, 18336 and 18337 are no longer listed in the qualification; the unit standards in bold cannot be used to meet the requirements of version 2; and title was changed.

Other standard setting bodies whose standards are included in the qualification

NZQA

Certification

The certificate will display the logos of NZQA, ServiceIQ and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
310	Service Sector > Hospitality	110101	Food, Hospitality and Personal Services > Food and Hospitality > Hospitality

Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Reviewed