

National Certificate in Occupational Health and Safety (Co-ordination) (Level 4)

Level 4

Credits 65

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

The above qualification has been reviewed and has been designated expiring without replacement. No new enrolments will be accepted after 31 December 2018. The last date to meet the requirements of the replaced qualification is 31 December 2020 at which point it will be discontinued.

For detailed information see [Review Summaries](#) on the NZQA website.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to The Skills Organisation at the address below. Appeals will be considered on a case by case basis.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Award
Registration	1	March 2002	December 2020
Revision	2	October 2004	December 2020
Revision	3	May 2014	December 2020
Review	4	October 2016	December 2020

Standard Setting Body

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National Certificate in Occupational Health and Safety (Co-ordination) (Level 4)

Level 4

Credits 65

Purpose

This qualification is designed for all industries and has a flexible structure to meet different needs. It is intended that safety supervisors, co-ordinators or team leaders will be the main candidates for the qualification. The content assumes the candidate is a holder of the National Certificate in Occupational Health and Safety (Workplace Safety) (Level 3) [Ref: 0801] or has equivalent experience, and as such has a good grounding in safety specific practices within industry. The Compulsory and Elective A sections of the qualification focus on the practical management of occupational safety and health in the workplace, while the Elective B section allows candidates to select skills and knowledge relevant to their sector of industry.

Special Notes

Entry information: the National Certificate in Occupational Health and Safety (Workplace Safety) (Level 3) [Ref: 0801], or equivalent knowledge and skills, is recommended.

Credit Range

	Compulsory	Elective A	Elective B
Level 4 or above credits	31	24-34	0-10
Minimum totals	31		34

Requirements for Award of Qualification

Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- A minimum of 65 credits at Level 4 or above
- Compulsory standards
- Elective A - A minimum of 24 credits as specified

- Elective B - Balance

Detailed Requirements

Compulsory

The following standards are required

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
5616	Develop and implement a hazard management system for a selected business operation	4	10
5619	Conduct an occupational health and safety management systems audit for a selected business operation	4	15
17601	Produce an occupational health and safety incident investigation	4	6

Elective A

A minimum of 24 credits

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
15189	Implement a health and safety plan for a workplace	4	4

Field	Subfield	Domain
Health	Occupational Health and Safety	Occupational Health and Safety Practice
		Workplace Health and Safety Management

Elective B

The balance of credits to achieve
 A minimum of 65 credits at Level 4 or above
 May come from the following

Field	Subfield	Domain
Agriculture, Forestry and Fisheries	Forestry	Any
	Seafood	Any
Business	Business Environment	Any
	Business Operations and Development	Any
Education	Adult Education and Training	Any
	Generic Education and Training	Any
Engineering and	Electrical Engineering	Any

Field	Subfield	Domain
Technology	Electricity Supply	Any
	Electronic Engineering	Any
	Engineering	Any
	Gas Industry	Any
	Industrial Measurement and Control	Any
	Mechanical Engineering	Any
	Petrochemical Industry	Any
Health	Health Studies	Core Health
Law and Security	Compliance and Law Enforcement	Compliance and Regulatory Control
Manufacturing	Any	Any

Transition Arrangements

Version 3

Version 3 was issued to reflect the change of standard setting body responsibility.

Changes to structure and content

- Elective B Business subfields were updated to include the subfields that replaced the Management subfield.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contains classifications that replaced earlier classifications. For the purposes of this qualification the following transition applies:

Standards from	Are treated as Standards from
Health > Health Studies > First Aid	Health > Health Studies > Core Health
Business > Management	Business > Business Environment
Business > Management	Business > Business Operations and Development
Engineering and Technology>Electronics Technology	Engineering and Technology>Electronic Engineering

Existing candidates may complete version 2 or transition to version 3.

Previous versions of the qualifications

Version 2 was issued to take account of the *Electronics Technology* subfield review. This review involved reclassifying domains and standards under a new subfield classification of *Electronic Engineering*.

Certification

The certificate will display the logos of NZQA, The Skills Organisation and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
303	Health/Occupational Health and Safety	061301	Health/Public Health/Occupational Health and Safety

Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Organisation with consent to assess and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Consent to assess requirements and the moderation system are outlined in the associated Consent and Moderation Requirements (CMR) for each standard.

Review