

National Certificate in Occupational Health and Safety (Workplace Safety) (Level 1)

Level	1
Credits	40

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

The above qualification has been reviewed and has been designated expiring without replacement. No new enrolments will be accepted after 31 December 2018. The last date to meet the requirements of the replaced qualification is 31 December 2020 at which point it will be discontinued.

Please note that unit standards 26551 and 26552 in Elective A will be discontinued at 31 December 2019. Candidates that intend to meet the requirements of Elective A using these two standards must do so before this date.

For detailed information see [Review Summaries](#) on the NZQA website.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to The Skills Organisation at the address below. Appeals will be considered on a case by case basis.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	August 2004	December 2009
Revision	2	April 2008	December 2010
Revision	3	January 2009	December 2012
Revision	4	January 2010	December 2020
Revision	5	May 2014	December 2020
Review	6	October 2016	December 2020

Standard Setting Body

The Skills Organisation
 Freepost 5164
 PO Box 24-469
 Royal Oak
 Auckland 1345

Telephone (09) 525 2590
 Email reviewcomments@skills.org.nz
 Website www.skills.org.nz

National Certificate in Occupational Health and Safety (Workplace Safety) (Level 1)

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Purpose

This qualification is designed to accommodate the needs of a cross section of industry personnel. The qualification provides evidence of the attainment of a foundation level of workplace health and safety competency as well as a range of supporting communication skills. The qualification also recognises specialist competencies associated with workplace safety and health issues including first aid, fire and emergency response, and occupational health and safety practice.

The qualification is designed to be flexible in its application to meet the needs of candidates from different areas of industry.

Candidates undertaking this qualification would typically be new to the industry and could progress to the National Certificate in Occupational Health and Safety (Workplace Safety) (Level 3) [Ref: 0801].

Credit Range

	Compulsory	Elective A	Elective B
Level 1 credits	7	0-1	0-16
Level 2 credits	4	0-13	0-16
Level 3 or above credits	-	0-13	0-16
Minimum totals	11	13	0-16

Requirements for Award of Qualification

Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- A minimum of 40 credits
- Compulsory standards
- Elective A – A minimum of 13 credits as specified
- Elective B – Balance

Detailed Requirements

Compulsory

The following standards are required

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
497	Demonstrate knowledge of workplace health and safety requirements	1	3
17593	Apply safe work practices in the workplace	2	4

Humanities > Communication Skills > Writing

ID	Title	Level	Credit
3483	Fill in a form	1	2
3490	Complete an incident report	1	2

Elective A

A minimum of 13 credits

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Fire and Emergency Response

ID	Title	Level	Credit
3271	Suppress fire with hand extinguishers and fixed hose reels	2	1
4647	Explain principles of fire science	2	1

Health > Health Studies > First Aid

ID	Title	Level	Credit
26551	Provide first aid for life threatening conditions	2	1
26552	Demonstrate knowledge of common first aid conditions and how to respond to them	2	1

Field	Subfield	Domain
Health	Occupational Health and Safety	Occupational Health and Safety Practice

Elective B

The balance of credits to achieve
 A minimum of 40 credits
 May come from the following

Field	Subfield	Domain
Agriculture, Forestry and Fisheries	Any	Any
Community and Social Services	Any	Any
Engineering and Technology	Any	Any
Health	Any	Any
Humanities	Any	Any
Law and Security	Any	Any
Manufacturing	Any	Any
Planning and Construction	Any	Any
Service Sector	Any	Any

Transition Arrangements

Version 5

Version 5 was issued to reflect the change of standard setting body responsibility.

Changes to structure and content

- Expiring standards 6400, 6401 and 6402 were replaced with 26551 and 26552.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
6400	26551, 26552
6401	26552
6402	26551

Existing candidates may complete version 4 or transition to version 5.

Previous versions of the qualifications

Version 4 was issued following revision. Changes to structure and content included removing standard 2977 from the compulsory section, amending credits for standards 3483 and 3490.

Credit for	Exempt from
26551, 26552	6400
26552	6401
26551	6402

Version 3 was issued following a revision. Changes to this qualification resulted from standard 1277 being removed from the compulsory section.

Version 2 was issued following a revision. Changes to this qualification resulted from the revision of standard 497.

Other standard setting bodies whose standards are included in the qualification

EMQUAL
 NZQA

Certification

This certificate will display the logos of NZQA, The Skills Organisation and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
303	Health > Occupational Health and Safety	061301	Health > Public Health > Occupational Health and Safety

Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Organisation with consent to assess and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Consent to assess requirements and the moderation system are outlined in the associated Consent and Moderation Requirements (CMR) for each standard..