

## National Certificate in Health, Disability, and Aged Support (Foundation Skills) (Level 2)

**Level** 2

**Credits** 43

This qualification is **has been reviewed**. The last date to meet the requirements is 31 December 2018.

### Transition Arrangements

This qualification has been reviewed and replaced by the New Zealand Certificate in Health and Wellbeing (Level 2) [Ref: 2469].

Version 4 of this qualification has been republished to extend the last date of enrolment into programmes leading to the qualification from 31 December 2015 to 31 December 2016, also to extend the last date for assessment from 31 December 2017 to 31 December 2018.

The last date to meet the requirements of the qualification is 31 December 2018 at which point the qualification will be designated discontinued. From that date no results can be reported against the qualification.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contained standards that had expired or been replaced by other standards. For the purposes of this qualification people who have gained credit for the expiring or replaced standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
20824	23686
20825	23454
20828	23454

### NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	June 2007	Withdrawn
Revision	2	October 2007	December 2012
Review	3	March 2011	December 2018
Review	4	November 2014	December 2018
Republished	4	August 2015	December 2018

## Standard Setting Body

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Reviewed

## National Certificate in Health, Disability, and Aged Support (Foundation Skills) (Level 2)

**Level** 2

**Credits** 43

### Purpose

The National Certificate in Health, Disability, and Aged Support (Foundation Skills) (Level 2) is designed as an entry-level qualification to recognise the knowledge and skills required of support workers in the health, disability, and aged support sector.

People awarded this qualification are able to demonstrate knowledge related to: applying service plan requirements to meet the needs of consumers; maintaining a safe and secure environment; the role of a support worker; and a consumer's rights; in a health or disability setting.

In addition to the compulsory standards this qualification contains an elective set that offers a range of Level 2 standards and one Level 3 standard in three specified domains, which can be selected to match the particular requirements of support workers' roles and responsibilities, and those of their workplaces; together with five named standards relating to continence, communication disability, occupational health and safety practice, and interpersonal communications that have been identified as relevant to support workers within the health, disability, and aged support sector.

This qualification leads to the National Certificate in Health, Disability, and Aged Support (Core Competencies) (Level 3) [Ref: 1327], and to other National certificates that have been developed for the health, disability, and aged support sectors at Levels 3 and 4.

### Replacement Information

This qualification replaced the National Certificate in Community Support Services (Foundation Skills) [Ref: 1135].

### Credit Range

	Compulsory	Elective 1
Level 2 credits	20	20-23
Level 3 credits	-	0-3
Minimum totals	20	23

## Requirements for Award of Qualification

### Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

### Summary of Requirements

- A minimum of 43 credits at Level 2 to Level 3
- Compulsory standards
- Elective – A minimum of 23 credits as specified

### Detailed Requirements

#### Compulsory

The following standards are required

Community and Social Services > Health, Disability, and Aged Support > Community Support Services

ID	Title	Level	Credit
23454	Apply service plan requirements to meet the needs of consumers in a health or disability setting	2	8

Community and Social Services > Health, Disability, and Aged Support > Health and Disability Principles in Practice

ID	Title	Level	Credit
20830	Maintain a safe and secure environment in a health or disability setting	2	5
23451	Demonstrate knowledge of the role of a support worker in a health or disability setting	2	6
23686	Demonstrate knowledge of a consumer's rights in a health or disability setting	2	1

**Elective**

A minimum of 23 credits at Level 2 to Level 3

- Of which a maximum of 3 credits at Level 3

Community and Social Services > Health, Disability, and Aged Support > Core Health

ID	Title	Level	Credit
27140	Describe continence, incontinence, interventions, and required reporting in an aged care, health, or disability context	2	8

Community and Social Services > Health, Disability, and Aged Support > Supporting People with Disabilities

ID	Title	Level	Credit
26982	Describe communication with people with a communication disability in an aged care, health, or disability context	2	4

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
17593	Apply safe work practices in the workplace	2	4

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
1277	Communicate information in a specified workplace	2	3

Humanities > Communication Skills > Writing

ID	Title	Level	Credit
3492	Write a short report	2	3

Field	Subfield	Domain
Community and Social Services	Health, Disability, and Aged Support	Community Support Services
		Health and Disability Principles in Practice
		Older Persons' Health and Wellbeing

## Transition Arrangements

### Version 3

Version 3 was issued in response to strong calls from the sector to remove some of the standards from the compulsory section and reposition them as electives, as these standards comprised competencies no longer considered to be required elements in all workplaces within a health, disability, and aged support context. The sector also called for the reviewed qualification to include an element of choice of standards in order to meet the requirements of particular workplace environments, as well as the specific requirements of the Aged Related Residential Care agreement and the Health and Disability Standards. The review of version 2 followed the reclassification of a new subfield and domains, and the change in qualification title is a consequence of this reclassification. Version 3 provides for a knowledge and skill set comparable to that of version 2.

#### Changes to structure and content

- The qualification has been reclassified in the Health, Disability, and Aged Support subfield.
- The title of the qualification has changed to reflect the new classification.
- An elective section has been added to allow the qualification to be tailored to specific sub-sectors; and to enable standards relating to occupational health and safety practice and interpersonal communications to be incorporated into the qualification.
- Standards 20826, 20829, 23452, 23453, and 23685 have been removed from the compulsory section but are available in the Elective.
- Standards 20826, 20829, 20830, 23451, 23452, 23453, 23454, 23685, and 23686 comprising version 2 – and which are also available in version 3 – have all been revised.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contains classifications that replaced other classifications. For the purposes of this qualification, people who have gained credit for standards in the expiring classification may use those credits to meet the qualification requirements.

<b>Standards from</b>	<b>Are treated as Standards from</b>
Community and Social Services > Community Support > Community Support Services	Community and Social Services > Health, Disability, and Aged Support > Community Support Services
	Community and Social Services > Health, Disability, and Aged Support > Health and Disability Principles in Practice
	Community and Social Services > Health, Disability, and Aged Support > Older Persons' Health and Wellbeing
Community and Social Services > Community Support > Community Field Work	Community and Social Services > Health, Disability, and Aged Support > Health and Disability Principles in Practice

People currently working towards version 2 can either complete that version or transfer their results to version 3. The last date for entry to training programmes or courses for version 2 is December 2011.

### Previous versions of the qualification

Version 2 was issued to add the level to the title; and it is now the National Certificate in Community Support Services (Foundation Skills) (Level 2) [Ref: 1291].

There are no changes to the requirements for the qualification and version 1 has been withdrawn. Therefore existing candidates can be awarded the certificate with the level in the title from now on.

Version 1 replaced the National Certificate in Community Support Services (Foundation Skills) [Ref: 1135].

It is anticipated that no existing trainees will be disadvantaged by these transition arrangements. Any person who feels that he or she has been disadvantaged by these transition arrangements, however, should contact the Community Support Services Industry Training Organisation Limited at the address below.

### Other standard setting bodies whose standards are included in the qualification

New Zealand Industry Training Organisation  
NZQA

### Certification

This certificate will display the logos of NZQA, the Community Support Services ITO Limited and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

### Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
453	Community and Social Services > Health, Disability, and Aged Support	090511	Society and Culture > Human Welfare Studies and Services > Community Client Care

#### Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers

and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

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