

## National Certificate in Community Support Services (Human Services) (Level 3)

**Level** 3

**Credits** 55

This qualification **has been reviewed**. The last date to meet the requirements is 31 December 2018.

### Transition Arrangements

This qualification has been reviewed and replaced by the New Zealand Certificate in Health and Wellbeing (Level 3) with strands in Health Assistance, Newborn Hearing Screening, Orderly Services, Support Work, Vision Hearing Screening, and Whānau, Kin and Foster Care [Ref: 2470].

Version 3 of this qualification has been republished to extend the last date of enrolment into programmes leading to the qualification from 31 December 2015 to 31 December 2016, also to extend the last date for assessment from 31 December 2017 to 31 December 2018.

The last date to meet the requirements of the qualification is 31 December 2018 at which point the qualification will be designated discontinued. From that date no results can be reported against the qualification.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contained standards that had expired or been replaced by other standards. For the purposes of this qualification people who have gained credit for the expiring or replaced standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
1838	23383
23381	25987

### NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	July 2008	December 2012
Revision	2	November 2009	December 2018
Review	3	November 2014	December 2018
Republished	3	August 2015	December 2018

## Standard Setting Body

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Reviewed

## National Certificate in Community Support Services (Human Services) (Level 3)

**Level** 3

**Credits** 55

### Purpose

This qualification is designed to recognise the knowledge and skills required of support people who work in the human services area in a health or disability setting.

The compulsory section of the qualification includes skills and knowledge relating to maintaining documentation, personal and community values, value of relationships, implications for a sibling, supporting a person with a communication impairment, infection control, safe working environment, facilitating a learning plan, reporting changes in a person's condition, and ethical behaviour.

The elective section of the qualification enables candidates to select specific standards that support the requirements of their work environment. It includes standards that cover cultural aspects of care and standards that cover knowledge of epilepsy and communication with deaf and hearing impaired people. It also covers some legal aspects and more detailed knowledge of issues associated with intellectual disability.

This qualification can lead on from the National Certificate in Community Support Services (Foundation Skills) [Ref: 1291] and the National Certificate in Community Support (Core Competencies) [Ref: 1327].

### Replacement Information

This qualification and the National Certificate in Community Support Services (Intellectual Disability) (Level 3) [Ref: 1397] replaced the National Certificate in Human Services (Level 4) with optional strands in Deaf/hearing Impairment, Intellectual Disability, Physical Disability, and Blind/visual Impairment [Ref: 0728].

### Special Notes

Due to the health and safety requirements of working in community support roles, people undertaking this qualification are expected to have a current first aid certificate.

### Credit Range

	Compulsory	Elective
Level 2 credits	15	-
Level 3 credits	10	14
Level 4 credits	16	-
Minimum totals	41	14

## Requirements for Award of Qualification

### Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

### Summary of Requirements

- Prior award of National Certificate in Community Support Services (Core Competencies) (Level 3) [Ref: 1327]
- Compulsory standards
- Elective – A minimum of 14 credits as specified

### Detailed Requirements

#### Compulsory

The following standards are required

#### Community and Social Services > Community Support > Community Field Work

ID	Title	Level	Credit
20964	Maintain documentation as a community field worker in a health or disability support context	2	2

#### Community and Social Services > Community Support > Community Support Services

ID	Title	Level	Credit
20826	Demonstrate knowledge of infection control requirements in a health or disability setting	2	3
23383	Establish and facilitate a learning plan with a person requiring health or disability supports	4	6
23390	Observe, report, and document changes in a person's condition in a health or disability setting	2	2
23392	Describe ethical behaviour in a health, disability, or community setting	3	3
23453	Describe a safe and efficient working environment for support workers in a health or disability setting	2	8

## Community and Social Services &gt; Community Support &gt; Human Services

ID	Title	Level	Credit
1811	Demonstrate knowledge of the implications for a sibling when a family/whānau member has a disability	3	3
1816	Analyse personal and community values and attitudes and their impact on people with disabilities	4	5
1818	Demonstrate knowledge of the value of relationships in peoples' lives for disability support	3	4
16874	Demonstrate an ability to support a person with a communication impairment	4	5

**Elective**

A minimum of 14 credits at Level 3 or above

## Community and Social Services &gt; Community Support &gt; Community Field Work

ID	Title	Level	Credit
20965	Demonstrate knowledge of epilepsy in a community field work setting	3	4

## Community and Social Services &gt; Community Support &gt; Community Support Services

ID	Title	Level	Credit
25987	Describe culturally safe principles and Pacific values for a consumer in a health, disability, or community setting	3	6

## Community and Social Services &gt; Community Support &gt; Human Services

ID	Title	Level	Credit
16870	Demonstrate knowledge of causes and associated conditions related to intellectual disability	3	3
23372	Describe law in relation to intellectual disability and high and complex needs and legal services available to consumers	3	3
23373	Demonstrate knowledge of the impact of mental illness on a person with an intellectual disability	3	3
23377	Describe and use visual strategies for communicating with Deaf and hearing impaired people	3	2

**Transition Arrangements****Version 2**

Version 2 was issued following the review of standard 23381.

Changes to structure and content

- Standard 23381 has been replaced by standard 25987.

For detailed information see [Review Summaries](#) on the NZQA website.

People working towards version 1 of this qualification can either complete that version or transfer their results to version 2. The last date for entry to training programmes or courses for version 1 is December 2010.

**Previous versions of the qualification**

Version 1 of this qualification and the National Certificate in Community Support Services (Intellectual Disabilities) [Ref: 1397] replaced the National Certificate in Human Services (Level 4) with optional strands in Deaf/hearing Impairment, Intellectual Disability, Physical Disability, and Blind/visual Impairment [Ref: 0728].

People working towards the replaced qualification could either complete the requirements for that qualification by 31 December 2011 or transfer their results to this one.

It is anticipated that no existing trainees will be disadvantaged by these transition arrangements. Any person who feels they have been disadvantaged by these transition arrangements should contact the Community Support Services ITO Limited at the address below.

**Certification**

This certificate will display the logos of NZQA, the Community Support Services ITO Limited and the accredited organisation.

**Classification**

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
1922	Community and Social Services > Community Support > Community Support Services	090509	Society and Culture > Human Welfare Studies and Services > Care for People with Disabilities

**Quality Management Systems**

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

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