

## National Certificate in Community Support Services (Field Workers)

**Level** 3

**Credits** 62

### Purpose

This qualification is designed to recognise the knowledge and skills required of field workers working in a health or disability setting.

The compulsory section of the qualification enables candidates to gain recognition for skills and/or knowledge relating to recognising abuse, consumer's rights, Māori values, ethical behaviour, self-advocacy, risk management planning, maintaining documentation, supporting people to participate as members of the community, facilitating learning plans, health or disability services and the role of a support worker.

The elective section of the qualification enables candidates to select specific standards that support the requirements of their work environment.

This qualification can lead on from the National Certificate in Community Support Services (Foundation Skills) (Level 2) [Ref: 1291] and the National Certificate in Community Support Services (Core Competencies) (Level 3) [Ref: 1327].

### Credit Range

	Compulsory	Elective
Level 1 credits	2	-
Level 2 credits	2	0-19
Level 3 credits	23	11-20
Level 4 credits	6	0-11
Minimum totals	33	29

### Requirements for Award of Qualification

#### Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

## Summary of Requirements

- Compulsory standards
- Elective – A minimum of 29 credits as specified

## Detailed Requirements

### Compulsory

The following standards are required

#### Community and Social Services > Community Support > Community Field Work

ID	Title	Level	Credit
20964	Maintain documentation as a community field worker in a health or disability support context	2	2

#### Community and Social Services > Community Support > Community Support Services

ID	Title	Level	Credit
1836	Recognise indicators and describe responses to suspected abuse of people using health or disability services	3	4
20824	Apply knowledge of a consumer's rights and responsibilities in a health or disability setting	3	2
23380	Describe and apply culturally safe operating principles and Māori values in a health, disability, or community setting	3	6
23382	Support a person to participate as a member of the community in a health or disability setting	3	3
23383	Establish and facilitate a learning plan with a person requiring health or disability supports	4	6
23384	Describe health or disability services	1	2
23385	Describe self-advocacy and support a self-advocacy process in a health or disability setting	3	3
23389	Demonstrate knowledge of risk management planning in a health, disability, or community setting	3	2
23392	Describe ethical behaviour in a health, disability, or community setting	3	3

**Elective**

A minimum of 29 credits

- Of which a minimum of 11 credits at Level 3 or above

Community and Social Services > Community Support > Community Field Work

ID	Title	Level	Credit
20963	Demonstrate knowledge of arachnoiditis and chronic back pain in a community field work setting	3	3
20965	Demonstrate knowledge of epilepsy in a community field work setting	3	4
20966	Demonstrate knowledge of brain injury in a community field work setting	3	6
20967	Demonstrate knowledge of multiple sclerosis (MS) in a community field work setting	4	4
20968	Demonstrate knowledge of Parkinson's disease and parkinsonism in a community field work setting	4	7

Community and Social Services > Community Support > Community Support Services

ID	Title	Level	Credit
20829	Support a consumer's well-being and quality of life in a health or disability setting	2	6
20830	Maintain a safe and secure environment in a health or disability setting	2	5
23453	Describe a safe and efficient working environment for support workers in a health or disability setting	2	8

Community and Social Services > Community Support > Human Services

ID	Title	Level	Credit
1811	Demonstrate knowledge of the implications for a sibling when a family/whānau member has a disability	3	3
23371	Support personal planning to enhance individual lifestyles with a person with a disability	3	4

**Transition Arrangements**

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
1831	23382
1838	23383

## NQF Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	March 2009	N/A

## Standard Setting Body

Community Support Services Industry Training Organisation Limited  
 PO Box 25255  
 Christchurch 8144

Telephone 03 371 9295  
 Facsimile 03 371 9285  
 Email [enquiries@cssito.org.nz](mailto:enquiries@cssito.org.nz)

## Planned Review

Any person or organisation may contribute to the review of this qualification by sending feedback to the standard setting body at the above address.

Next Review	2014
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## Certification

The certificate will display the logos of NZQA, the Community Support Services Industry Training Organisation Limited and the accredited organisation.

## Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

NQF Classification		NZSCED	
Code	Description	Code	Description
1922	Community and Social Services > Community Support > Community Support Services	090511	Society and Culture > Human Welfare Studies and Services > Community Client Care

### Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.