

Qualification details

Title	New Zealand Certificate in Outdoor Leadership (Guiding) (Level 5) with strands in Bush, Caving, Mountain Biking (Grade 4), National Raft Guide (Grade III), National Raft Guide (Grade IV/V), National River Boarding Guide (Grade III), National River Boarding Guide (Grade IV/V), Rock Climbing, Canoeing, High Wire, Sea Kayaking, and Whitewater Kayaking		
Version	2	Qualification type	Certificate
Level	5	Credits	60
NZSCED	092101 Society and Culture > Sport and Recreation > Sport and Recreation Activities		
Qualification developer	Skills Active Aotearoa Limited		
Next review	31 December 2022		
Approval date	January 2019		
Strategic purpose statement	<p>The qualification will provide the outdoor recreation sector with individuals who are able to operate independently and provide leadership and guidance for participants during a specific outdoor activity. The emphasis of the qualification is on the provision of safe and enjoyable experiences in a dynamic outdoor environment.</p> <p>Graduates will have specialised knowledge and skills to lead and guide a specific outdoor recreation activity depending on which strand is achieved.</p> <p>Graduates will contribute to the cultural, social and economic wellbeing of Aotearoa New Zealand.</p> <p>Graduates of this qualification may apply for full registration on the New Zealand Register of Recreation Professionals (NZRRP).</p>		
Outcome Statement	Graduate profile	<p>Graduates of this qualification will be able to:</p> <ul style="list-style-type: none"> – independently plan, prepare for and guide safe and enjoyable adventure activities in a dynamic outdoor environment; – exercise judgement to plan, prepare and guide an adventure activity that is consistent with the safety management system of an organisation, including being able to assess and manage an emergency care situation; – role model the principles of kaitiakitanga that incorporate respect for the tikanga and kawa of local iwi or hapū, sustainability, and the environment in which they are operating. <p>Graduates of the Bush strand will also be able to:</p> <ul style="list-style-type: none"> – plan, prepare, organise and guide bush walking activities including multi-day trips on clearly marked or defined routes and tracks. <p>Graduates of the Caving strand will also be able to:</p> <ul style="list-style-type: none"> – plan, prepare, organise and guide caving activities. <p>Graduates of the Mountain Biking (Grade 4) strand will also be able to:</p>	

		<ul style="list-style-type: none"> – plan, prepare for, guide and evaluate mountain bike activities up to and including Mountain Bike New Zealand (MTBNZ) Trails Grade 4, including in 'back country' terrain. <p>Graduates of the National Raft Guide (Grade III) strand will also be able to:</p> <ul style="list-style-type: none"> – specialise in planning, preparing for, leading and evaluating rafting activities, on moving water up to and including Grade III, as a National Raft Guide Grade III. <p>Graduates of the National Raft Guide (Grade IV/V) strand will also be able to:</p> <ul style="list-style-type: none"> – specialise in planning, preparing for, leading and evaluating rafting activities, on moving water up to and including Grade V, as a National Raft Guide Grade IV/V. <p>Graduates of the National River Boarding Guide (Grade III) strand will also be able to:</p> <ul style="list-style-type: none"> – specialise in planning, preparing for, leading and evaluating river boarding activities, on moving water up to and including Grade III, as a River Boarding Guide Grade III. <p>Graduates of the National River Boarding Guide (Grade IV/V) strand will also be able to:</p> <ul style="list-style-type: none"> – specialise in planning, preparing for, leading and evaluating river boarding activities, on moving water up to and including Grade V, as a National River Boarding Guide Grade IV/V. <p>Graduates of the Rock Climbing strand will also be able to:</p> <ul style="list-style-type: none"> – Plan, prepare for, lead and evaluate single pitch rock climbing activities, including multiday trips, and guide single pitch rock climbing activities. <p>Graduates of the Canoeing strand will also be able to:</p> <ul style="list-style-type: none"> – Plan, prepare, organise and guide canoeing activities including multi-days trips on up to and including Class 2 whitewater. <p>Graduates of the High Wire strand will also be able to:</p> <ul style="list-style-type: none"> – Plan, prepare, organise and guide high wire activities. <p>Graduates of the Sea Kayaking strand will also be able to:</p> <ul style="list-style-type: none"> – Plan, prepare, organise and guide sea kayaking activities including multi-days trips. <p>Graduates of the Whitewater Kayaking strand will also be able to:</p> <ul style="list-style-type: none"> – Plan, prepare, organise and guide whitewater kayaking activities including multi-days trips on up to and including Class 2 whitewater.
	<p>Education pathway</p>	<p>This qualification builds on New Zealand Certificate in Outdoor Leadership (Level 4) with strands in Abseil, Bush, Caving, Education Outside The Classroom (EOTC), Mountain Biking (Grade 2), Raft Guide (Grade II), River Boarding Guide (Grade II), Rock Climbing, Canoeing, High Ropes, High Wire, Sea Kayaking, Sit-on-top Kayaking, and Whitewater Kayaking [Ref: 3662].</p> <p>This qualification provides a pathway to the New Zealand Certificate in Outdoor Senior Leadership (Level 6) with strands in Alpine, Bush, Caving, Education Outside The Classroom (EOTC), Mountain Biking (Grade 5), Senior Raft Guide (Grade III), Senior Raft Guide (Grade IV/V), Senior River Boarding Guide (Grade III), Senior River Boarding Guide (Grade IV/V), Rock Climbing, High Ropes, High Wire, Sea</p>

		Kayaking, and Whitewater Kayaking [Ref: 3663].
	Employment pathway	This qualification could lead to paid or volunteer roles or self-employment as a guide in a specialised adventure activity in the outdoor sector. This may include guiding roles for activities such as Mountain Biking, Rafting, or Caving.

Qualification specifications

Qualification award	This qualification may be awarded by any organisation with an approved programme of study or industry training leading to the qualification.
Evidence requirements for assuring consistency	<p>All Tertiary Education Organisations (TEOs) will be required to provide evidence during the consistency process to demonstrate how graduates have met the graduate profile. Evidence relevant to this qualification will include the following:</p> <ul style="list-style-type: none"> – industry feedback; – self-evaluation (e.g. programme evaluation reports, moderation outcomes); – graduate feedback; – graduate progression/destination information; – relevant learning experience undertaken in an outdoor recreation environment that includes logged hours of experience captured in logbooks and workplace verification; – portfolio of relevant experience including learner self-evaluation (where appropriate).
Minimum standard of achievement and standards for Grade endorsements	Achieved.
Other requirements for the qualification (including regulatory body or legislative requirements)	<p>Organisations or workplaces within the Outdoor Recreation sector may be covered by The Vulnerable Children Act 2014 dependent on their organisation type or whether they provide services to organisations' responsible for children and/or youth.</p> <p>Where a learner engages with an organisation and/or activity that is covered by The Vulnerable Children Act 2014, they must successfully meet the safety check requirements.</p> <p>For the purpose of this qualification, <i>engagement</i> may mean employment, practical experience or any learning and assessment within a programme leading to this qualification.</p> <p>Requirement for the award of the following strands:</p> <p>National Raft Guide (Grade III), National Raft Guide (Grade IV/V), National River Boarding Guide (Grade III), National River Boarding Guide (Grade IV/V)</p> <p>To meet the requirements of the Maritime New Zealand Rule Part 81 learners must demonstrate that they have current River Rescue Skills.</p> <p>This must be evidenced by the completion of a New Zealand Rivers Association for Professional Guides (NZRA) River Rescue Workshop, Whitewater Rescue Technician (WRT2) or River Rescue Certification for Professionals (RRC-PRO) or NZRA recognised equivalents. This workshop must have been completed within the last 18 months and</p>

therefore may need to form part of the programme towards the relevant strand.

General conditions for the programme leading to the qualification

<p>General conditions for programme</p>	<p>All learning and assessment within a programme leading to this qualification must be carried out in accordance with the following, as relevant to role and activity:</p> <ul style="list-style-type: none"> – relevant legislation including Health and Safety at Work Act 2015, Human Rights Act 1993 and The Health and Safety at Work (Adventure Activities) Regulations 2016, Maritime New Zealand Rule Part 81 and subsequent amendments; – relevant Activity Safety Guidelines published by Worksafe New Zealand; – industry Codes including the Snow Responsibility Code, the Outdoor Safety Code and ‘Leave No Trace’ principles; – a recognised and approved safety management system including organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), and the use of personal protective equipment (PPE); – relevant industry publications. <p>If appropriate, learners should also be aware of, and able to successfully meet, the requirements set out in the Vulnerable Children Act 2014.</p> <p>Additional guidance and recommendations for programme development can be found on the Skills Active Aotearoa website http://skillsactive.org.nz/.</p>
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Conditions relating to the Graduate profile

Qualification outcomes		Conditions
1	<p>Independently plan, prepare for and guide safe and enjoyable adventure activities in a dynamic outdoor environment.</p> <p>Credits 15</p>	
2	<p>Exercise judgement to plan, prepare and guide an adventure activity that is consistent with the safety management system of an organisation, including being able to assess and manage an emergency care situation.</p> <p>Credits 15</p>	
3	<p>Role model the</p>	

	<p>principles of kaitiakitanga that incorporate respect for the tikanga and kawa of local iwi or hapū, sustainability, and the environment in which they are operating.</p> <p>Credits 5</p>	
Bush strand		
4	<p>Plan, prepare, organise and guide bush walking activities including multi-day trips on clearly marked or defined routes and tracks.</p> <p>Credits 25</p>	<p>Programmes must include:</p> <ul style="list-style-type: none"> – at least 35 days tramping experience (each day should be at least six hours duration) which must include at least 10 days experience on multi-day trips and at least five days experience guiding groups. Guiding experience may include being a co-guide or assistant guide. Overnight trips should include both staying in huts and camping. <p>Terrain must meet the following parameters:</p> <ul style="list-style-type: none"> – easy and moderate bush terrain; – trips can extend above the bush line in easy and moderate terrain and in summer conditions (without snow and no snow forecast). Patches of old snow may exist and can be crossed where no sliding potential exists.
Caving strand		
5	<p>Plan, prepare, organise and guide caving activities.</p> <p>Credits 25</p>	<p>Programmes must include:</p> <ul style="list-style-type: none"> – at least 20 days caving experience in a variety of caves including at least 10 days experience as a cave leader taking groups caving. – operating in a site-specific cave/s within the company SOPs; – implementing the SOP parameters of when to cancel a trip due to environmental conditions changing.
Mountain Biking (Grade 4) strand		
6	<p>Plan, prepare for, guide and evaluate mountain bike activities on up to and including Mountain Bike New Zealand (MTBNZ) Trails Grade 4, including in 'back country' terrain.</p> <p>Credits 25</p>	<p>Programmes must include:</p> <p>At least 60 hours of personal mountain biking experience on a wide range of MTBNZ Grade 3 and 4 trails, including:</p> <ul style="list-style-type: none"> o at least 20 rides on MTBNZ Grade 4 trails o at least 2 rides that are of 5 hours in duration <p>At least 40 hours experience leading or guiding on MTBNZ Grade 3 and 4 terrain, including:</p> <ul style="list-style-type: none"> o at least 10 hours on leading on Grade 4 trails o at least 20 hours guiding o experience can be in a co-guide or an assistant role
National Raft Guide (Grade III) strand		
7	<p>Specialise in planning, preparing for, leading</p>	<p>Programmes must include:</p>

	and evaluating rafting activities, on moving water up to and including Grade III, as a National Raft Guide Grade III. Credits 25	<ul style="list-style-type: none"> – at least 50 hours of trips on moving water up to and including Grade III. <p>Please note: This is a regulated industry and graduates must meet the requirements set out in Maritime New Zealand Rule Part 81.</p> <p>Graduates will be issued the National Raft Guide (Grade III) industry award upon successful completion of this strand.</p>
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National Raft Guide (Grade IV/V) strand

8	Specialise in planning, preparing for, leading and evaluating rafting activities, on moving water up to and including grade V, as a National Raft Guide Grade IV/V. Credits 25	<p>Programmes must include:</p> <ul style="list-style-type: none"> – at least 50 hours of trips on moving water up to and including Grade V. <p>Please note: This is a regulated industry and graduates must meet the requirements set out in Maritime New Zealand Rule Part 81.</p> <p>Graduates will be issued the National Raft Guide (Grade IV/V) industry award upon successful completion of this strand.</p>
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National River Boarding Guide (Grade III) strand

9	Specialise in planning, preparing for, leading and evaluating river boarding activities, on moving water up to and including Grade III, as a River Boarding Guide Grade III. Credits 25	<p>Programmes must include:</p> <ul style="list-style-type: none"> – at least 50 hours of river boarding trips on moving water up to and including Grade III. <p>Graduates will be issued the National River Boarding Guide (Grade III) industry award upon successful completion of this strand.</p>
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National River Boarding Guide (Grade IV/V) strand

10	Specialise in planning, preparing for, leading and evaluating river boarding activities, on moving water up to and including Grade V, as a National River Boarding Guide Grade IV/V. Credits 25	<p>Programmes must include:</p> <ul style="list-style-type: none"> – at least 50 hours of river boarding trips on moving water up to and including Grade V. <p>Graduates will be issued the National River Boarding Guide (Grade IV/V) industry award upon successful completion of this strand.</p>
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Rock Climbing strand

11	Plan, prepare for, lead and evaluate single pitch rock climbing activities, including multi-day trips, and guiding single pitch rock climbing activities. Credits 25	<p>Programmes must include:</p> <ul style="list-style-type: none"> – at least 40 days rock climbing experience, which must include at least 10 days additional days guiding rock climbing and at least five additional days leading abseiling. Guiding experience may include being a co-guide/instructor or assistant guide/instructor. – rock climbing experience at a minimum of three different climbing areas of different rock type. A rock climbing day must be at least four hours climbing and no less than four pitches climbed. – lead climbing up to and including Grade 15 on bolted routes.
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Canoeing strand		
12	<p>Plan, prepare, organise and guide canoeing activities including multi-days trips on up to and including Class 2 whitewater.</p> <p>Credits 25</p>	<p>Programmes must include:</p> <ul style="list-style-type: none"> - At least 40 trips canoeing on at least three different rivers. This will include at least: <ul style="list-style-type: none"> o 20 trips personal experience including at least: o 10 river trips on Class 2+ or above o 15 days of guiding experience o 3 multi-day trips o Guiding experience can be as an assistant guide or co-guide. - A trip is considered to be at least 2 hours from start to finish. <p>Candidates are required to complete a River Rescue 1 or equivalent course on Class 2 water prior to presenting for assessment.</p>
High Wire strand		
13	<p>Plan, prepare, organise and guide high wire activities.</p> <p>Credits 25</p>	<p>Programmes must include:</p> <ul style="list-style-type: none"> - At least 30 days (4 hour duration) of experience on high wire activities with at least 20 days of guiding experience. - Guiding experience can be as an assistant guide or co-guide. - A day is considered to be 4 hours duration and can be made of multiple sessions.
Sea Kayaking strand		
14	<p>Plan, prepare, organise and guide sea kayaking activities including multi-days trips.</p> <p>Credits 25</p>	<p>Programmes must include:</p> <ul style="list-style-type: none"> - At least 40 days sea kayaking experience in a variety of locations and conditions. This will include at least: <ul style="list-style-type: none"> o 15 days personal experience and o 25 days of guiding experience. o 10 days must involve multi-day trips. - Guiding experience can be as an assistant guide or co-guide. - A day is considered to be at least 4 hours on water. Shorter sessions can be accumulated to make a day. - The length of sea kayaking trips should allow for an individual to experience and respond to a range of conditions such as tidal flows, semi - diurnal and/or diurnal tides, chop, waves, clapotis, or complete calm. <p>Environmental conditions should meet the following parameters:</p> <ul style="list-style-type: none"> - Guide sea kayaking trips on lakes and coastal sea kayak water with easy and readily available landings. - Wind, surf, swell, tidal current, exposed coastline, maritime traffic other water users all have the potential to compromise the safety and purpose of the activity and require management. - Programmes should be guided by the following parameters for environmental conditions: <ul style="list-style-type: none"> o wind up to 20 knots, or o surf up to 1.0 metres, or o swell of up to 1.5 metres or o tidal current of up to 4 knots. <p>Candidates are required to hold a Maritime VHF Radio Operators Certificate and Coastguard Boating Education - Day Skippers</p>

		Certificate prior to assessment for this qualification
Whitewater Kayaking Strand		
15	Plan, prepare, organise and guide white water kayaking activities including multi-days trips on up to and including Class 2 whitewater. Credits 25	<p>Programmes must include:</p> <ul style="list-style-type: none"> - At least 40 white water kayaking trips on at least three different rivers. This will include at least: <ul style="list-style-type: none"> o 15 river trips personal experience on Class 3 whitewater or above, o 20 trips of guiding experience or river trip management. - Guiding experience can be as an assistant guide or co- guide. - A trip is considered to be at least 2 hours from start to finish. <p>Environments must meet the following parameters:</p> <ul style="list-style-type: none"> - Guide and manage kayaking on Class 2 white water.

Transition information

Replacement information	<p>This qualification and the New Zealand Certificate in Outdoor Leadership (Instruction) (Level 5) with strands in Alpine, Bush, Caving Streamway, Education Outside the Classroom (EOTC), Mountain Biking (grade 4), and Rock Climbing [Ref: 3661] replaced:</p> <ul style="list-style-type: none"> • National Certificate in Outdoor Recreation (Instruction) with strands in Adventure Based Learning, Kayaking, Mountaineering, Single Pitch Rock Climbing, and Tramping [Ref: 0733].
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People currently enrolled in programmes leading to the replaced qualification may either complete the requirements by 31 December 2021 or transfer to this qualification.

The last date for entry into programmes leading to the replaced qualification is 31 December 2019. The last date for assessments to take place for the replaced qualification is 31 December 2021 at which time it will be designated as discontinued.

It is the intention of Skills Active Aotearoa that no existing candidate should be disadvantaged by these transition arrangements. Any person who considers they are disadvantaged may appeal to:

Skills Active Aotearoa
PO Box 2183
Wellington 6140

Telephone 0508 475 4557

Fax (04) 385 7024

Email info@skillsactive.org.nz

Version Information

Version 2 of this qualification was published in January 2019, following a revision. Refer to the published change report for further information.