

Qualification details

Title	New Zealand Certificate in Offender Management (Level 5)		
Version	1	Qualification type	Certificate
Level	5	Credits	60
NZSCED	091199 Society and Culture > Justice and Law Enforcement > Justice and Law Enforcement not elsewhere classified		
Qualification developer	The Skills Organisation		
Next review	October 2023		
Approval date	October 2018		
Strategic purpose statement	<p>The purpose of this qualification is to provide the Offender Management sector with individuals with the skills and knowledge to be responsible for the efficient and effective operation of a particular unit or area within a New Zealand prison site.</p> <p>Graduates of this qualification will be able to take responsibility for the overall management of staff and prisoners within the unit or area.</p> <p>The qualification is for people who are employed as or aspire to become Principal Corrections Officers or an equivalent role in a New Zealand prison environment.</p>		
Outcome Statement	Graduate profile	<p>Graduates of this qualification will be able to:</p> <ul style="list-style-type: none"> • Manage and monitor the custodial management of a unit or area within a prison site including safety, security and wellbeing, and the active management of prisoners in accordance with legislation, regulations and organisational policies and procedures. • Manage prison resources, and staff rosters to ensure the efficient operation of a unit or area within a prison. • Develop staff understanding and capability to respond to emergencies in accordance with policies and procedures. • Apply knowledge of the management and leadership of prison staff within a unit or area within a prison. 	
	Education pathway	<p>This qualification builds on the skills, knowledge and attributes of a graduate from the New Zealand Certificate in Offender Management (Level 4) [Ref: 2659].</p> <p>Graduates may progress on to higher level qualifications in</p>	

		fields such as Compliance, Public Sector Leadership or Business and Management.
	Employment pathway	Graduates will be able to work in varying prison management roles in the Offender Management Sector, private and/or public, such as a Principal Corrections Officer.

Qualification specifications

Qualification award	This qualification can be awarded by any organisation which has an approved programme of study or industry training.
Evidence requirements for assuring consistency	<p>Evidence may include:</p> <ul style="list-style-type: none"> • Regular monitoring of learner progression within either the TEO or in the workplace including liaising with employers, teaching staff, training supervisors, and industry managers about the value of the training to graduates, and qualifications to the business. • Feedback from a representative range of employers, employers' associations, and relevant industry bodies to ensure their members involved in the plumbing sector are satisfied with the qualification graduates. • Regular cross-industry meetings (Industry Advisory Groups) where the changing training needs of the industry can be discussed in light of technology changes, workplace practices, and graduate capabilities. • Surveys of graduates and employers to determine if the graduates are appropriate for the workplace. • Providing an alignment matrix of programme outcomes or unit standards against the qualification outcomes.
Minimum standard of achievement and standards for grade endorsements	Achieved.
Other requirements for the qualification (including regulatory body or legislative requirements)	None.

General conditions for the programme leading to the qualification

General conditions for programme	<p>Programmes leading towards the award of this qualification must take into consideration the New Zealand prison environment and applicable legislation, which includes but is not limited to:</p> <p>Health and Safety at Work Act 2015 requirements;</p> <p>Corrections Act 2004;</p> <p>Corrections Regulations 2005.</p>
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Conditions relating to the Graduate profile

Qualification outcomes		Conditions
1	<p>Manage and monitor the custodial management of a unit or area within a prison site including safety, security and wellbeing, and the active management of prisoners in accordance with legislation, regulations and organisational policies and procedures.</p> <p>Credits 30</p>	
2	<p>Manage prison resources, and staff rosters to ensure the efficient operation of a unit or area within a prison.</p> <p>Credits 10</p>	
3	<p>Develop staff understanding and capability to respond to emergencies in accordance with policies and procedures.</p> <p>Credits 10</p>	
4	<p>Apply knowledge of the management and leadership of prison staff within a unit or area within a prison.</p> <p>Credits 10</p>	

Transition information

Replacement information	
	<p>This qualification replaces the National Certificate in Offender Management (Level 5) [Ref: 0975].</p>
<p>As this qualification is different in design and content to the replaced National qualification, it is the industry and Standard Setting Body's preference and recommendation for trainees to enter into programmes leading to the new qualification.</p> <p>The last date for entry into programmes leading to the replaced qualification is 31 December 2019. The last date for assessment of the replaced qualification is 31 December 2020 at which time it will be discontinued.</p> <p>Trainees currently enrolled in programmes leading to the replaced qualification may either complete the requirements by 31 December 2020 or transfer to the new qualification.</p>	

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to The Skills Organisation at the address below:

The Skills Organisation

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PO Box 24469

Royal Oak

Auckland 1345

Telephone 09 525 2590

Email reviewcomments@skills.org.nz