

40061**Work collaboratively and effectively in a group containing a range of people and cultures to achieve an outcome**

Kaupae Level	2
Whiwhinga Credit	10
Whāinga Purpose	<p>This standard is for people who need basic learning and employability skills to pursue education or employment pathways. People credited with this Foundation Skills standard are able to work collaboratively and effectively in a group containing a range of people and cultures to achieve an outcome.</p> <p>This standard has been developed primarily for assessment within programmes leading to the New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862].</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Describe the skills required to work collaboratively and effectively in a group containing a range of people and cultures.	a. Describe how to work collaboratively and effectively in a group.
	b. Describe how to work collaboratively and effectively in a group containing a range of people and cultures.
2. Practise the skills required to work collaboratively in a group containing a range of people and cultures.	a. Contribute collaboratively to a group containing a range of people and cultures.
3. Work collaboratively and effectively in a group containing a range of people and cultures to achieve an outcome.	a. Contribute collaboratively and effectively within the group to achieve an outcome.
	b. Reflect on own contribution to the group's outcome.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria*Assessment specifications:*

- The requirements of this standard derive from the graduate profile outcomes of the New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862], and are consistent with the *New Zealand Certificates in Foundation and Bridging Supporting Document*. Links provided below.

All activities, including assessment, must reflect the self-development needs of each learner and must be carried out in accordance with the requirements and conditions of the qualification, and should be informed by the *New Zealand Certificates in Foundation and Bridging Supporting Document*. Link provided below.

The primary focus of learning for this standard is on the learner's self-development.

- Content related to this standard may be of a highly personal nature. Full and clear consent of people should be obtained before they participate in any associated learning and assessment. All concerned with the teaching/learning and assessment relating to this standard need to be aware of, and respect, any issues of privacy and confidentiality.
- Learners may be assessed against this standard in a real-life context using naturally occurring evidence or in a realistic simulation. A verifier's checklist is acceptable if accompanied by evidence that includes examples from the learner's performance.
- The outcome for the group's work must be of sufficient complexity to match the descriptors for Level 2, available at [Level descriptors for the NZQCF : NZQA](#).
- It is expected that the assessor affirms the learner's ability to repeat their performance against the standard.
- *Culture* refers to the characteristics shared by people that make them a recognisable group in society, with a shared sense of identity. Such characteristics could, separately or combined, include expression of their origins, beliefs and/or values, sense of personal identity, customary practices, shared norms of behaviour, or any other identifiable and shared feature(s).
- All activities relevant to this standard must reflect ngā kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi).
- All activities must, as relevant to learners and/or this standard, reflect the peoples of the Pacific and other cultures, and their world views.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

Work collaboratively and effectively	in a group containing a range of people and cultures	to achieve an outcome
<ul style="list-style-type: none"> • communication • conflict management • roles and objectives • appropriate assertiveness • decision making • attitude • motivation • taking on challenges • accountability • reliability • leadership and followership • getting and responding to feedback • teamwork 	<ul style="list-style-type: none"> • communication • respecting and valuing individuals • building positive working relationships • personal bias • perspective • active listening skills • cultural awareness • inclusive environments • diversity of representation • diverse personalities • dealing with difficult people 	<ul style="list-style-type: none"> • communication • benefits of group work • milestones • regular evaluation • deadlines • getting and responding to feedback.

Rauemi | Resources

- New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862]: [Foundation and Bridging qualifications » NZQA](#)
- New Zealand Certificates in Foundation and Bridging Supporting Document: [Foundation and Bridging qualifications » NZQA](#)
- Te Whare Tapa Whā: [Te whare tapa whā and wellbeing | Healthify](#)
- Fono Fale: [Fonofale – Mycare](#)
- Employability skills ([careers.govt.nz](#)).

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	NZQA National Qualifications Services
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Core Generic > Core Generic > Foundation Skills - Te Ara Tupu
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0113

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	30 May 2024	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2029		

Please contact NZQA National Qualifications Services at nqs@nzqa.govt.nz to suggest changes to the content of this skill standard.