40064   Apply digital technology skills in unfamiliar contexts

Kaupae	Level	2
Whiwhinga	Credit	5
Whāinga	Purpose	This standard is for people who need basic learning and employability skills to pursue education or employment pathways. People credited with this Foundation Skills standard are able to apply digital technology skills in unfamiliar contexts. This standard has been developed primarily for assessment within programmes leading to the New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862].

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako	Learning outcomes	Paearu aromatawai	Assessment criteria
1. Apply digital technology skills to maintain own online safety in unfamiliar contexts.	a. Develop digital technology skills to maintain own online safety in unfamiliar contexts.
	b. Apply digital technology skills to maintain own online safety in unfamiliar contexts.
2. Apply digital technology skills in accessing and sharing information in unfamiliar contexts.	a. Develop digital technology skills in accessing and sharing information in unfamiliar contexts.
	b. Apply digital technology skills to access and share information in unfamiliar contexts.
3. Apply digital technology skills in creating original content in unfamiliar contexts.	a. Develop digital technology skills in creating original content in unfamiliar contexts.
	b. Apply digital technology skills to create original content in unfamiliar contexts.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

- The requirements of this standard derive from the graduate profile outcomes of the New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862], and are consistent with the *New Zealand Certificates in Foundation and Bridging Supporting Document*. Links provided below.

  All activities, including assessment, must reflect the self-development needs of each learner and must be carried out in accordance with the requirements and conditions of the qualification, and should be informed by the *New Zealand Certificates in Foundation and Bridging Supporting Document*. Link provided below.

The primary focus of learning for this standard is on the learner's self-development.

- Content related to this standard may be of a highly personal nature. Full and clear consent of people should be obtained before they participate in any associated learning and assessment. All concerned with the teaching/learning and assessment relating to this standard need to be aware of, and respect, any issues of privacy and confidentiality.

- Learners may be assessed against this standard in a real-life context using naturally occurring evidence or in a realistic simulation. A verifier's checklist is acceptable if accompanied by evidence that includes examples from the learner's performance.

- *Unfamiliar contexts* refers to situations, settings, or topics that are not well-known to the learner.

- It is expected that the assessor affirms the learner's ability to repeat their performance against the standard.

- All activities relevant to this standard must reflect ngā kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi).

- All activities must, as relevant to learners and/or this standard, reflect the peoples of the Pacific and other cultures, and their world views.

Ngā momo whiwhinga | *Grades available*

Achieved

Ihirangi waitohu | Indicative content

Skills in digital technology could involve, in unfamiliar contexts:

Digital safety
- online safety and security
- Harmful Digital Communications Act 2015
- other relevant legislation and regulations
- understand own responsibilities
- own data protection
- reporting misuse
- digital addiction.

Accessing and sharing information
- online and self-directed learning
- file management
- internet and web browsing
- evaluating information
- social media
- digital etiquette
- digital communication.

Creating original content
- data manipulation
- digital collaboration
- graphic and media skills.

Rauemi | Resources

- New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862]: Foundation and Bridging qualifications » NZQA

- New Zealand Certificates in Foundation and Bridging Supporting Document: Foundation and Bridging qualifications » NZQA

- Te Whare Tapa Whā: Te whare tapa whā and wellbeing | Healthify

- Fono Fale: Fonofale – Mycare

- Employability skills (careers.govt.nz).

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa | Standard Setting Body	NZQA National Qualifications Services
Whakaritenga Rārangi Paetae Aromatawai | DASS classification	Core Generic > Core Generic > Foundation Skills - Te Ara Tupu
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga | CMR	0113

Hātepe | Process	Putanga | Version	Rā whakaputa | Review Date	Rā whakamutunga mō te aromatawai | Last date for assessment
Rēhitatanga | Registration	1	30 May 2024	N/A
Kōrero whakakapinga | Replacement information	N/A		
Rā arotake | Planned review date	31 December 2029		

Please contact NZQA National Qualifications Services at nqs@nzqa.govt.nz to suggest changes to the content of this skill standard.