

40187 Work as a sound trainee on a screen production

Kaupae Level	3
Whiwhinga Credit	20
Whāinga Purpose	<p>This skill standard is for people working as a trainee in the sound department on a screen production in Aotearoa New Zealand.</p> <p>People will monitor and maintain equipment and consumables for the sound department and place sound equipment to maximise sound quality.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Work as a sound trainee on a screen production.	<ul style="list-style-type: none"> a. Distribute and maintain interruptible fold backs (IFBs) for relevant key crew b. Monitor and maintain batteries, time code devices and consumables for sound equipment. c. Use appropriate microphone placement to maximise sound quality. d. Use appropriate communication and etiquette with cast, crew and external parties. e. Follow health and safety protocols in accordance with department requirements and the daily safety briefing.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

It is recommended learners have completed skill standard 40186 *Prepare to work as a sound trainee on a screen production*, or have equivalent knowledge and skills, prior to starting this standard.

Evidence for achievement of this standard must be collected on a real screen production, and may include naturally occurring evidence. Assessment methods may include observation and verification.

For assessment criterion 1a – relevant key crew may include script supervisor, director, Assistant Directors and camera.

For assessment criterion 1c – microphone placement could include radio microphones on cast, boom placement and additional external microphones.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

- Production documentation – call sheets, schedules, loss and damage reports, sound reports, location and mud maps.
- Preparation.
- Batteries – maintenance, charging, monitoring, when and how to replace.
- Equipment maintenance, transport and storage, location (where it goes, what it's for), set up and break down.
- Time code devices.
- Cables running, connecting and maintenance.
- Mic/boom placement, individual fold back (IFB).
- Liaison with production sound mixer, sound assistants.
- Cast radio microphone fitting (mic-ing).
- Noise interference – identifying and managing.
- Consumables – stock take, process of ordering.
- Workplace communication.
- Etiquette – professionalism, attire, respect for others and their equipment, respect for hierarchy, silence on set, phone use, punctuality, interaction with talent, confidentiality, attitude, organisation, movement around set, prioritisation.
- Health and safety.

Rauemi | Resources

- Health and Safety at Work Act 2015 available from <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>;
- Screen Industry Workers Act 2022 available from <https://www.legislation.govt.nz/act/public/2022/0052/latest/LMS230343.html>;
- The Screen Guild Blue Book available from <https://www.screenguild.co.nz/crew-zone/resources/the-blue-book-2023>;
- Other relevant guidelines available from <https://www.screensafe.co.nz/guideline-categories/all-guidelines>.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toi Mai Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Arts and Crafts > Screen > Screen Industry Skills
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0099

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	27 February 2025	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2029		

Please contact Toi Mai Workforce Development Council at qualifications@toimai.nz to suggest changes to the content of this skill standard.