

40188 Prepare to work as a unit or transport assistant on a screen production

Kaupae Level	3
Whiwhinga Credit	10
Whāinga Purpose	<p>This skill standard is for people wanting to gain employment as a unit or transport assistant on a screen production in Aotearoa New Zealand.</p> <p>People who have completed this standard will have the foundational knowledge and practical skills necessary to support screen production workflows as a unit or transport assistant.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Prepare to work as a unit or transport assistant on a screen production.	<ul style="list-style-type: none"> a. Interpret a callsheet to gain information relevant to the roles. b. Describe preparation, equipment and set up for given set locations.
2. Establish equipment and process requirements for a unit and transport assistant on a screen production	<ul style="list-style-type: none"> a. Determine equipment used in unit and transport and describe how it is used for different set locations. b. Prepare beverages using equipment on a unit truck. c. Describe practices for sustainability and waste management in the unit and transport departments. d. Explain considerations for power distribution loading by unit and transport departments.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

It is recommended learners have completed the Introduction to the Aotearoa New Zealand Screen Industry micro-credential [Ref: 5045] prior to completing this standard.

This standard may be delivered and assessed in either a workplace or non-work environment, e.g. classroom/workshop.

For assessment criterion 1a – relevant information includes location, call times, weather, movement, crew and talent numbers, parking.

Ngā momo whiwhinga | Grades available
Achieved**Ihirangi waitohu | Indicative content**
Core

- Specific roles within teams, hierarchy/structure.
- Production size – how it determines roles and responsibilities.
- Attributes and requirements for the roles – complementary experience.
- Etiquette and communication with cast and crew.
- Trouble shooting/problem solving.
- Production documentation – schedules/call sheets/location and mud maps.
- Health and safety.

Unit

- Relationships – transport, location, unit; production, assistant directors; caterers; other departments.
- Daily routines – busy times, time management.
- Craft service/hospitality for cast and crew.
- Managing dietary and allergy considerations.
- Unit truck – contents, packing, unpacking.
- Equipment – identifying and using.
- Identifying needs – location, weather.
- Waste management and sustainability.

Transport

- Relationships – transport, location, unit.
- Time management.
- Power overview – generators, plugs, cables, function, distribution.
- Parking plans.
- Preparation – knowledge of local area/locations.
- Vehicles – overview and basic mechanics.
- Setting up a unit base – spatial awareness, location of vehicles and equipment, levels, ground conditions.
- Servicing – fresh water, wastewater, fuel, vehicles.
- Equipment e.g. dunnage, truck mats.
- Swings.

Rauemi | Resources

- Unit truck and equipment.
- Generator/power reticulation.
- Radio Telephones (RTs).
- Health and Safety at Work Act 2015 available from <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>.
- Screen Industry Workers Act 2022 available from <https://www.legislation.govt.nz/act/public/2022/0052/latest/LMS230343.html>.
- The Screen Guild Blue Book available from <https://www.screenguild.co.nz/crew-zone/resources/the-blue-book-2023>.
- Other relevant guidelines available from <https://www.screensafe.co.nz/guideline-categories/all-guidelines>.

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toi Mai Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Arts and Crafts > Screen > Screen Industry Skills
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0099

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	27 February 2025	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2029		

Please contact Toi Mai Workforce Development Council at qualifications@toimai.nz to suggest changes to the content of this skill standard.