

40263 Maintain professional standards in a flooring trade

Kaupae Level	4
Whiwhinga Credit	10
Whāinga Purpose	<p>This skill standard recognises the skills required to demonstrate leadership, build positive working relationships, and implement compliance practices required for commercial competence in a flooring trade.</p> <p>This skill standard aligns with the:</p> <ul style="list-style-type: none"> • New Zealand Certificate in Flooring Installation (Level 4) [Ref: 4296] • New Zealand Certificate in Flooring Planning and Design (Level 4) [Ref: 4297] • New Zealand Certificate in Flooring Surface Preparation (Level 4) [Ref: 4299] • New Zealand Certificate in Timber and Engineered Timber Flooring (Level 4) [Ref: 4300].

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Implement compliance practices required by a commercially competent flooring tradesperson.	a. Information is located, evaluated, and interpreted to inform work activities and standards of practice.
	b. Relevant legislative and industry guidance are applied to ensure work is carried out to industry acceptable standards.
	c. Workplace procedures are applied in fulfilling responsibilities to satisfy work contracts.
2. Apply leadership skills expected of a professional in the flooring trade.	a. Practices are used to coordinate site operations and workflow management for flooring operations.
	b. Ongoing learning of industry practices and emerging trends in a flooring trade is demonstrated.
	c. Leadership of others is demonstrated to ensure efficient, quality, and safe fulfilment of the flooring contract.

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
3. Apply communication skills to build and maintain positive working relationships as a professional in the flooring trades.	a. Constructive consultation, collaboration, and coordination with others to undertake flooring operations is demonstrated.
	b. Company behaviour expectations are maintained when communicating with external stakeholders or when working in public areas.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

Candidates must be capable of maintaining professional standards in addition to the standard expected of commercial competence in at least one of the flooring trades from:

- carpet flooring
- resilient flooring
- timber and composite flooring
- flooring planning and design
- resin flooring
- flooring surface preparation.

Commercial competence refers to:

- performing the skill in a safe manner
- performing the skill to required industry standards
- performing the skill within a commercially viable timeframe
- repeating the skill on demand
- performing the skill without supervision
- applying the skill to other work.

Industry standards must reflect flooring industry best practice, workplace procedures, and be within acceptable tolerances as defined in New Zealand.

Leadership refers to technical support and direction for others.

Company behaviour expectations may include consistently being reliable, responsible, accountable, and showing respect and consideration for people, property, and the environment.

Workplace procedures refer to verbal and written information covering company policy, standard operating procedures, and job specific instructions.

Assessment must conform to workplace conditions and meet workplace health and safety requirements.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content**Legislative frameworks**

Legislative frameworks as they relate to everyday flooring contexts flooring and being a trade professional.

- Hierarchy of Acts, Regulations, Rules, Standards, Approved Codes of Practice, and best practice guidelines.
- Health and safety as it applies to everyday contexts, including requirements when working with hazardous materials.
- Application of environmental legislative framework.
- Application of building legislative framework.
- Application of the client protection legislative framework.

Ongoing learning and emerging work practices

- Identifying credible information sources.
- Evaluating and interpreting sources of information.
- Strategies to manage own learning and opportunities to maintain current flooring knowledge.
- Quality assurance practices of flooring operations.
- Sustainability and the environmental awareness when completing flooring operations.

Building positive working relationships

- Strategies to work constructively with other parties.
- Strategies to manage conflict with others.
- Working with and accommodating needs of clients, suppliers, and other trades onsite.

Planning and coordinating work

- Planning and communicating a programme of work.
- Establishing work activities, competing priorities, and meeting deadlines.
- Leading and coordinating onsite operations.
- Coordinating daily tasks to fit with other parties.
- Reliability, integrity, and accountability when completing flooring contracts.

Rauemi | Resources

Flooring Programme Guidance available from qualifications@waihangaararau.nz.

Legislation of relevance to this standard, available from www.legislation.govt.nz:

- Building Act 2004, and the Building Code
- Construction Contracts Act 2002
- Hazardous Substances and New Organisms Act 1996
- Health and Safety at Work Act 2015
- Resource Management Act 1991.

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Waihanga Ara Rau Construction and Infrastructure Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Planning and Construction > Construction Trades > Flooring
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0048

Hātepe Process	Putanga Version	Rā whakaputa Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	28 November	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2029		

Please contact Waihanga Ara Rau Construction and Infrastructure Workforce Development Council at qualifications@waihangaararau.nz if you wish to suggest changes to the content of this skill standard.