

40285 Plan and implement flooring design solutions

Kaupae Level	4
Whiwhinga Credit	15
Whāinga Purpose	<p>This skill standard recognises the skills required to communicate and coordinate with relevant parties to plan and implement design solutions to meet requirements for flooring operations.</p> <p>This skill standard aligns with the New Zealand Certificate in Flooring Planning and Design (Level 4) [Ref: 4297].</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Determine and confirm job requirements for flooring operations.	a. The scope of the project, timeframes and budget constraints are confirmed with relevant parties.
	b. Application of knowledge of products, installation methods and site information is used to inform the requirements specific to the job.
	c. The impact of construction site activities on proposed flooring operations are considered and managed when confirming job requirements.
2. Support the implementation of design solutions for flooring operations.	a. Flooring plans are evaluated to order products and materials from suppliers for the planned flooring operations.
	b. All relevant job documentation is administered to relevant parties according to workplace procedures.

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
3. Demonstrate active communication to plan and implement flooring design solutions.	a. Agreement is reached with relevant parties on the solutions and costings to meet the flooring project requirements.
	b. Effective communication with relevant parties is used to solve problems and progress flooring operations.
	c. Workplace procedures are followed to address and resolve complaints relating to flooring operations.
	d. The client is provided with care and maintenance guidance for design solutions according to manufacturers' specifications.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

Candidates must be capable of consistently implementing flooring design solutions to meet the needs of clients to the standards expected of commercial competence.

Implementation of design solutions is limited to communicating and coordinating with relevant parties. It does not require going to a client's site or performing measuring, quoting, preparation or installation work.

Commercial competence refers to:

- performing the skill in a safe manner
- performing the skill to required industry standards
- performing the skill within a commercially viable timeframe
- repeating the skill on demand
- performing the skill without supervision
- applying the skill to other work.

Industry standards must reflect flooring industry best practice, workplace procedures, and be within acceptable tolerances as defined in New Zealand.

Solving problems relates to resolving or addressing changes and challenges to work programmes, the environment in which flooring operations takes place, and the use, application, or installation of specified materials.

Workplace procedures refer to verbal and written information covering company policy, standard operating procedures, and job specific instructions.

Assessment must conform to workplace conditions and meet workplace health and safety requirements.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

- Consulting with clients.
- Job requirements – scope of work, timeframes, budget, material selection.
- Documenting design solutions.
- Evaluating product specifications.
- Evaluating documented site information.
- Communicating floor plan layout, scope, estimate, product care.
- Progressing flooring operations – planned delivery times, installation or application details, site access, other trades on site.
- Ordering products.
- Credit checks on clients.
- Job document administration – contracts, pricing, and payment systems, ordering materials, material data sheets.
- Material care and maintenance advice.
- Managing complaints.

Rauemi | Resources

Flooring Programme Guidance available from qualifications@waihangaararau.nz.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Waihanga Ara Rau Construction and Infrastructure Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Planning and Construction > Construction Trades > Flooring
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0048

Hātepe Process	Putanga Version	Rā whakaputa Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	28 November 2024	N/A
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 32552.		
Rā arotake Planned review date	31 December 2029		

Please contact Waihanga Ara Rau Workforce Development Council at qualifications@waihangaararau.nz if you wish to suggest changes to the content of this skill standard.