

40677**Establish direction and develop a plan for an intelligence output**

Kaupae Level	6
Whiwhinga Credit	15
Whāinga Purpose	This skill standard is intended for an intelligence analyst. This skill standard will provide intelligence analysts with the knowledge and skills to establish direction and develop a plan for an intelligence output. This skill standard has been developed primarily for the assessment within programmes leading to the New Zealand Diploma in Intelligence Analysis (Level 6) [Ref: 2396].

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Establish direction and develop a plan for an intelligence output.	a. Use a process relevant to identifying the intelligence task for an intelligence output.
	b. Negotiate and agree on the parameters of the intelligence output.
	c. Develop a plan to deliver the intelligence output.
	d. Apply ethical standards and values when establishing direction for an intelligence output.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria*Assessment specifications:*

All activities and evidence must be in accordance with organisational requirements. Simulated examples are permitted.

Any use of digital tools or emerging technologies will need to be used in accordance with relevant organisational and industry codes of conduct and practice.

Planning for delivery of a task may include planning of and according to timeframes, GANT chart, resources, programmable decisions, backcasting.

A Terms of Reference may be used as evidence to demonstrate negotiate and agreement of parameters of the intelligence output.

Definitions:

Intelligence refers to the functions, activities, people or organisations that are involved in the process of planning, gathering and analysing information that leads to the production of intelligence products, which are of potential value to decision makers.

Intelligence output refers to something which contributes to or be the end result of the production step of the intelligence cycle, in which information is developed into an intelligence product through integration, analysis, evaluation and interpretation of all available information.

Intelligence task could also be referred to as an issue, problem, question.

Organisational requirements refer to instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. They must be consistent with applicable legislation and any other applicable compliance requirements.

Ngā momo whiwhinga | *Grades available*

Achieved.

Ihirangi waitohu | Indicative content

Parameters of a task

- scope
- timeframes
- aims
- objectives
- strategic alignment
- clients or stakeholders
- output format, risks
- biases
- conflicts of interest.

Planning for delivery of an intelligence output

- GANT charts or other project planners
- resource planning
- programmable decisions
- backcasting.

Managing risk and/or risk assessment.

Ethical standards and values

- objectivity
- integrity
- competence
- reliability
- impartiality.

Rauemi | Resources

- [Criminal Disclosure Act 2008](#).
- New Zealand Government Protective Security Requirements - Information Security - Security Classification System or private sector equivalent, available from <https://www.protectivesecurity.govt.nz/>.
- [New Zealand Institute of Intelligence Professionals \(NZIIP\) handbook](#).
- [Official Information Act 1982](#).
- [Privacy Act 2020](#).
- [Public Records Act 2005](#).
- [Search and Surveillance Act 2012](#).
- The State Services Code of Conduct, Standards of Integrity and Conduct available from <https://www.publicservice.govt.nz/> and/or any other agency-specific code or codes of conduct.

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Ringa Hora Services Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Law and Security > Compliance and Law Enforcement > Intelligence Analysis
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0112

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	29 May 2025	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2030		

Please contact Ringa Hora Services Workforce Development Council at qualifications@ringahora.nz to suggest changes to the content of this skill standard.