

**40679****Apply intelligence principles and processes to support intelligence activities**

<b>Kaupae   Level</b>	3
<b>Whiwhinga   Credit</b>	25
<b>Whāinga   Purpose</b>	<p>This skill standard is intended for people who work or aspire to work in an intelligence context.</p> <p>This skill standard will provide learners with knowledge and skills to apply intelligence principles and processes to support intelligence activities.</p> <p>This skill standard can be used in programmes leading to the New Zealand Certificate in Intelligence (Introduction) (Level 3) [Ref: 2392].</p>

**Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria**

<b>Hua o te ako   Learning outcomes</b>	<b>Paearu aromatawai   Assessment criteria</b>
1. Describe the roles and relationships of the wider intelligence community in New Zealand.	a. Describe the role of the National Security System and its relationship with member agencies.
	b. Describe the role of an organisation with an intelligence function, and its relationship with another organisation with an intelligence function.
2. Guide the activities within the intelligence function using knowledge of the principles, levels, and roles to support organisational objectives.	a. Describe the purpose of intelligence and how it is used to support organisational objectives.
	b. Describe intelligence levels in terms of decision-making in organisational policies.
	c. Describe the relationships between different intelligence roles and tasks, and how they relate to the intelligence cycle.
	d. Apply knowledge of intelligence roles within an organisation with an intelligence function.
	e. Apply knowledge of the principles of intelligence used to guide activities, levels, and roles, to support organisational objectives.
	f. Apply information privacy principles within an organisation in an intelligence context.

Hua o te ako   Learning outcomes	Paearu aromatawai   Assessment criteria
3. Explain the role and function of the intelligence cycle.	a. Explain the difference between information and intelligence.
	b. Describe techniques for evaluating information for intelligence purposes with reference to the intelligence cycle.
4. Demonstrate ethical values, standards, and issues relevant to supporting organisational objectives and intelligence practice.	a. Explain ethical values and standards, and professional codes of ethics and conduct applicable to intelligence.
	b. Identify ethical issues relevant to intelligence.
	c. Apply knowledge of processes of dealing with ethical issues in an intelligence context.
	d. Explain possible consequences to unethical behaviour relevant to intelligence practice.

### Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

#### Assessment specifications:

All activities and evidence must be in accordance with organisational requirements. Simulated examples are permitted.

Any use of digital tools or emerging technologies will need to be used in accordance with relevant organisational and industry codes of conduct and practice.

Evidence must include a minimum of five principles of intelligence for Assessment Criterion 2e.

Evidence must include a minimum of four different ethical values and standards related to intelligence for Assessment Criterion 4a.

Evidence must include a minimum of three scenarios representing a range of ethical issues related to intelligence for Assessment Criteria 4b and 4c.

#### Definitions:

*Intelligence* refers to the functions, activities, people or organisations that are involved in the process of planning, gathering and analysing information that leads to the production of intelligence products, which are of potential value to decision makers.

*Organisational requirements* refer to instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. They must be consistent with applicable legislation and any other applicable compliance requirements.

*Professional codes of ethics and conduct* refers to mandatory or recommended guidelines and frameworks that govern how individuals and organisations should operate within the intelligence sector.

### Ngā momo whiwhinga | Grades available

Achieved.

**Ihirangi waitohu | Indicative content****National Security System**

- Government Communications Security Bureau (GCSB)
- Department Prime Minister and Cabinet (DPMC)
- New Zealand Security Intelligence Service (NZSIS).

Public Service organisations or member agencies that support Aotearoa New Zealand's national security sector

- ministries
- regulatory bodies
- New Zealand Police
- New Zealand Defence Force
- government organisations.

**Principles of intelligence**

- objectivity
- timeliness
- accessibility
- relevance
- accountability
- organisational principles.

**Information privacy principles**

- Privacy Act
  - Privacy Principles eight, nine, eleven
- Official Information Act.

**Intelligence levels**

- strategic
- tactical
- operational.

**Techniques for evaluation of information**

- Admiralty grading system
- Reliability Access Motivation Suitability (RAMS)
- 5X5X5
- 3X5X2.

### How intelligence functions work together

- joint operations
- information sharing
- fusion teams
- Memorandum of Understanding (MOU)
- Approved Information Sharing Agreements (AISA).

### Intelligence cycle

- Direction
- Collection
- Analysis.

### Ethical values and standards applicable to intelligence practice

- integrity
- objectivity
- impartiality
- reliability
- competence.

### Ethical issues related to intelligence

- unethically obtained information
- conflict of interest
- misuse of data and information
- bias and discrimination in intelligence production
- breach of privacy.

### Consequences related to unethical behaviour

- personal
- professional
- organisational.

### **Rauemi | Resources**

- [Health and Safety at Work Act 2015.](#)
- [Intelligence and Security Act 2017.](#)
- [Local Government Official Information and Meetings Act 1987.](#)
- [New Zealand Institute of Intelligence Professionals \(NZIIP\) handbook.](#)

- New Zealand Government Protective Security Requirements - Information Security - Security Classification System or private sector equivalent, available from <https://www.protectivesecurity.govt.nz/>.
- [Official Information Act 1982](#).
- [Privacy Act 2020](#).
- Te Kawa Mataaho | Public Service Commission – [Whakahaumaru | National security](#).
- The State Services Code of Conduct, Standards of Integrity and Conduct available from <https://www.publicservice.govt.nz/> and/or any other agency-specific code or codes of conduct and/or ethics and all subsequent amendments and replacements.

### Pārongo Whakaū Kouna | Quality assurance information

<b>Ngā rōpū whakatau-paerewa  </b> Standard Setting Body	Ringa Hora Services Workforce Development Council
<b>Whakaritenga Rārangi Paetae Aromatawai  </b> DASS classification	Law and Security > Compliance and Law Enforcement > Intelligence Analysis
<b>Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga  </b> CMR	0112

<b>Hātepe  </b> Process	<b>Putanga  </b> Version	<b>Rā whakaputa  </b> Review Date	<b>Rā whakamutunga mō te aromatawai  </b> Last date for assessment
<b>Rēhitatanga  </b> Registration	1	29 May 2025	N/A
<b>Kōrero whakakapinga  </b> Replacement information	This skill standard replaced unit standards 28475, 28476, 28482 and 28483.		
<b>Rā arotake  </b> Planned review date	31 December 2030		

Please contact Ringa Hora Services Workforce Development Council at [qualifications@ringahora.nz](mailto:qualifications@ringahora.nz) to suggest changes to the content of this skill standard.