

40693**Use cordons, checkpoints and roadblocks to manage people and vehicle movement during civil defence activities**

Kaupae Level	2
Whiwhinga Credit	4
Whāinga Purpose	<p>This skill standard is for people involved in managing the movement of people and vehicles during planned or unplanned civil defence emergency events.</p> <p>People credited with this skill standard are able to: establish cordons, checkpoints, and roadblocks; manage their operation, and safely remove them to resume normal public access.</p> <p>This skill standard can be used for assessment within programmes across the Emergency Management sector.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Establish cordons, checkpoints and roadblocks.	a. Outline situations where a cordon is required.
	b. Identify legislation relevant to cordon establishment and authorities legally permitted to establish a cordon in various situations.
	c. Set up cordons and roadblocks to meet task requirements and safety guidelines.
	d. Organise and allocate staff and resources for cordon management in line with the emergency and SOPs.
	e. Mark entry and exit points with appropriate visibility for day and night conditions.
2. Manage and remove cordons, checkpoints and roadblocks.	a. Monitor and record the movement of people and vehicles through checkpoints following procedure.
	b. Use cordon communication plan to escalate queries.
	c. Manage the removal of cordons, checkpoints and roadblocks in line with task requirements.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria***Assessment specifications:***

- This standard may be assessed in simulated conditions.
- Assessment must comply with relevant legislation and Civil Defence Emergency Management (CDEM) Standard Operating Procedures (SOPs).

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content**Legislation**

- Situations requiring cordon establishment.
- Legislation relating to cordon establishment.
- Authorities legally permitted to establish a cordon.

Cordons, roadblocks and checkpoints

- Traffic and public access control methods.
- Definitions of terminology.
- Function of cordons, roadblocks and checkpoints.
- Duties at roadblocks and checkpoints.
- Dynamic risk assessment for setting up cordons, checkpoints and roadblocks.
- Safety protocols for managing checkpoints.
- Resource requirements: staffing and equipment.

Cordon design and management

- Reporting structure for cordons.
- Cordon management plans.
- Code of practice for temporary traffic management.
- Record management of the movement of people and vehicles.
- Legal requirements recording the movement of people and vehicles e.g. Privacy Act.
- Explaining or contracting cordons.
- Managing people at cordons: basic de-escalation techniques.
- Procedures for lifting cordons and resuming normal operations, including safety inspections.

Rauemi | Resources

Where the resources have been updated, please refer to the latest version.

- Civil Defence and Emergency Management Act 2002.
<https://www.legislation.govt.nz/act/public/2002/0033/latest/whole.html>.
- Coordinated Incident Management System (3rd Edition) [Coordinated Incident Management System \(CIMS\) third edition » National Emergency Management Agency](#).
- New Zealand Legislation [New Zealand Legislation](#).
- Temporary traffic management guidelines [New Zealand guide to temporary traffic management \(complete\) \(nzta.govt.nz\)](#).

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Community and Social Services > Civil Defence Emergency Management > Civil Defence Emergency Management Response
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0223

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	24 July 2025	N/A
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 7332.		
Rā arotake Planned review date	31 December 2030		

Please contact Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council at qualifications@toitutewaioara.nz to suggest changes to the content of this skill standard.