

40718**Outline CIMS response operations**

Kaupae Level	4
Whiwhinga Credit	2
Whāinga Purpose	<p>This skill standard is for people who work in an Incident Management Team or within a function of a coordination centre and require operational knowledge of New Zealand's Coordinated Incident Management System (CIMS).</p> <p>People credited with this skill standard are able to: explain the CIMS structure and functions used to coordinate a response; outline Incident Management Team operations; and explain the importance of planning transition to recovery phase during a response.</p> <p>This skill standard can be used for assessment within programmes across the Emergency Management sector.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Explain CIMS structure and functions used to coordinate a response.	a. Explain the relationships between the five different response levels.
	b. Explain core responsibilities of each CIMS function and their interrelatedness.
	c. Identify triggers for establishing a higher level of coordination in a response.
	d. Explain 'networked hierarchy' and how this concept supports response.
	e. Compare how the focus and requirements of the response may vary between different response levels.

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
2. Outline Incident Management Team operations.	a. Outline the role and responsibilities of the Incident Management Team.
	b. Identify core responsibilities of Lead, Incident, Local, Regional, National and Organisation Controllers.
	c. Explain the relationship between governance and the Controller.
	d. Outline the membership of the Incident Management Team and how the membership might change as the response escalates and deescalates.
	e. Explain why a Response Manager may be appointed.
	f. Outline responsibilities that are common across function manager roles.
3. Explain the importance of planning the transition to recovery phase during a response.	a. Explain why the transition to recovery should be planned during response.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

Assessment must comply with the latest version the New Zealand Coordinated Incident Management System (CIMS).

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

- Lead agencies and support agencies.
- Command, control and coordination.
- Response levels: community, incident, local, regional, national.
- The CIMS functions and responsibilities.
- Networked hierarchy.
- Response level relationships.
- Incident classifications.
- The incident management structure.

- The incident management team: roles and responsibilities
- Governance.
- The control function.
- Role and responsibilities of Lead, Incident, Local, Regional, National and Organisation Controllers.
- Response manager role and responsibilities.
- Function manager roles and responsibilities including interacting with Liaison Officers and supporting operational teams in the field.
- Recovery in response and transition to recovery.

Rauemi | Resources

Where the resources have been updated, please refer to the latest version.

- New Zealand Government. (2019). Coordinated Incident Management System (CIMS) (3rd ed.). <https://www.civildefence.govt.nz/resources/coordinated-incident-management-system-cims-third-edition>.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toitū te Waiora, Community, Health, Education, and Social Services Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0121

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	24 July 2025	N/A
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 29553.		
Rā arotake Planned review date	31 December 2030		

Please contact Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council at qualifications@toitutewaiora.nz to suggest changes to the content of this skill standard.