

40763 Prepare to work as a second camera assistant on a screen production

Kaupae Level	5
Whiwhinga Credit	10
Whāinga Purpose	<p>This skill standard is for people wanting to gain employment as a second camera assistant on a screen production in Aotearoa New Zealand.</p> <p>People who have completed this standard will have the skills and knowledge necessary to support the camera department, including preparing and maintaining camera equipment, managing media and documentation, and contributing to technical workflows on location.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Support camera operations on a screen production.	a. Complete and use a slate to identify a camera shot from given information.
	b. Complete a paper and digital camera report accurately from given information.
	c. Reload a camera with media according to required settings and recognised practice.
2. Assess locations and determine equipment requirements for a screen production.	a. Generate a list of contents for a typical second assistant camera kit.
	b. Determine considerations for setting up equipment in different types of locations.
	c. Describe equipment that is shared across both camera and grip departments.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

It is recommended that learners have previous experience in the camera or similar technical department of a screen production.

This standard may be delivered and assessed in a workplace or a non-work environment, e.g. classroom or workshop.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

- Slates – designing, information, identifications.
- Production size – how it determines roles and responsibilities.
- Camera reports:
 - Paper vs digital (metadata e.g. Qtake).
 - VFX requirements.
 - Establishing distribution workflow.
 - Record keeping.
- Departmental documentation:
 - Scheduling.
 - Cheat sheets.
 - Equipment lists.
- Handling media – reloading, handover systems.
- Building and maintaining a personal kit.
- Personal Protective Equipment (PPE).
- Storing and organising camera accessories.
- On-set stash and setting up for first assistant camera.
- Considerations when on location.
- Blocking:
 - Marks.
 - Shot building.
 - Camera/grip workflow.
 - Lining up the next build.
 - Communicating information.
- Builds, e.g. drone, handheld, stedicam, production, stabiliser gimbal (e.g. Ronin).
- Equipment maintenance.
- Etiquette and communication with cast, crew and external stakeholders.
- Rental houses overview.
- Troubleshooting and problem solving.

Rauemi | Resources

- Slate.
- Camera report – paper and digital.
- Camera kit and lenses.
- Second assistant camera kit – diddy bag, mark.
- Examples of different builds, grip equipment.

- Health and Safety at Work Act 2015 available from <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>
- Screen Industry Workers Act 2022 available from <https://www.legislation.govt.nz/act/public/2022/0052/latest/LMS230343.html>.
- The Screen Guild Blue Book available from <https://www.screenguild.co.nz/crew-zone/resources/the-blue-book-2023>.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toi Mai Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Arts and Crafts > Screen > Screen Industry Skills
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0099

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	24 July 2025	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2030		

Please contact Toi Mai Workforce Development Council at qualifications@toimai.nz to suggest changes to the content of this skill standard.