

40768 Work as a costume standby on a screen production

Kaupae Level	5
Whiwhinga Credit	20
Whāinga Purpose	<p>This skill standard is for people working in the costume department on a screen production in Aotearoa New Zealand.</p> <p>People who have completed this standard will have the skills and knowledge necessary to manage standby costume responsibilities on set. They will be able to maintain costume continuity, conduct fittings and alterations and manage costume care and logistics during production.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Interpret production documentation to plan and organise standby costume tasks.	a. Analyse the script and schedule to create a breakdown of standby costume requirements.
	b. Interpret call sheets and scene requirements to prepare appropriate costumes for each day's shoot.
2. Coordinate and manage standby costume logistics and continuity.	a. Create and maintain a continuity system.
	b. Organise the contents of the costume truck and maintain it in a ready state for production.
	c. Track and manage costume repeats and ageing across shoot days to ensure accuracy and continuity.
3. Maintain, fit, and adjust costumes to meet on-set requirements.	a. Assist with costume fittings and perform necessary alterations, repairs, or mending.
	b. Apply hygienic practices and respond to environmental considerations.
4. Collaborate with cast and departments using appropriate protocols and professional conduct.	a. Liaise with relevant departments to ensure standby costume requirements are integrated into production activity.
	b. Use appropriate communication, etiquette, and cultural awareness when working with cast, crew, and external parties.
	c. Apply health and safety protocols, including safe use of equipment and emergency procedures relevant to costume standby tasks.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

It is recommended that learners have a minimum of three productions previous costume experience as a costume assistant or similar in the screen industry.

It is recommended learners have completed the skill standard 40767 *Prepare to work as a costume stand-by on a screen production*, or have equivalent knowledge and skills, prior to starting this standard.

Evidence for achievement of this standard must be collected on a real screen production and may include naturally occurring evidence. Assessment methods may include observation and verification.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

- Script breakdown from a costume perspective.
- Schedule breakdown from a standby perspective.
- Call sheet and costume interpretation.
- Daily processes – from first call to wrap, communication with dresser.
- Sewing skills, mending and altering/maintenance.
- Costume breakdown – ageing.
- Costume continuity (digital and manual).
- Costume repeats.
- Costume fittings.
- Non costume items – modesty wear and cover-ups, weather considerations.
- Essential equipment – standby kit.
- Set etiquette.
- Truck etiquette.
- Ethical considerations and cultural sensitivity.
- Health and safety, hygiene.
- Waste management and sustainability.
- Problem solving and troubleshooting.

Rauemi | Resources

- Health and Safety at Work Act 2015 available from <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>.
- Screen Industry Workers Act 2022 available from <https://www.legislation.govt.nz/act/public/2022/0052/latest/LMS230343.html>.
- The Screen Guild Blue Book available from <https://www.screenguild.co.nz/crew-zone/resources/the-blue-book-2023>.

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toi Mai Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Arts and Crafts > Screen > Screen Industry Skills
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0099

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	24 July 2025	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2030		

Please contact Toi Mai Workforce Development Council at qualifications@toimai.nz to suggest changes to the content of this skill standard.