

40773 Prepare to work as a production sound mixer on a screen production

Kaupae Level	6
Whiwhinga Credit	10
Whāinga Purpose	<p>This skill standard is for people wanting to gain employment as a production sound mixer on a screen production in Aotearoa New Zealand.</p> <p>People who have completed this standard will have the skills and knowledge necessary to assess production sound requirements, plan for recording, select and justify equipment, and prepare for on-set audio operations. They will be able to analyse scripts, coordinate with crew, and anticipate production challenges to ensure high-quality sound capture and post-production readiness.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Plan for sound team composition and equipment.	a. Analyse a script to identify key considerations for selecting a sound team.
	b. Analyse a script to create an additional requirements list for equipment and sound crew.
	c. Analyse requirements and select equipment used to build a sound kit.
2. Record and annotate dialogue, and plan storage requirements for sound equipment.	a. Record dialogue and produce detailed sound notes for a given scene, considering environmental and technical constraints.
	b. Determine considerations for secure and efficient storage of sound equipment during a shoot.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

Learners must have a minimum of five years' experience in the sound department, or experience in on-set shooting sound technology and recording.

This standard can be delivered and assessed in a workplace or a non-work environment, e.g. classroom or workshop.

For assessment criterion 1a – considerations include sourcing, negotiating, assessing requirements, recruiting (getting the right people for the job).

For assessment criterion 1c – selection of equipment includes contingency and backup equipment.

For assessment criterion 2b – considerations include security, access, safety, weather.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

- Establishing yourself as a production sound mixer – networking, promoting.
- Building a sound kit – considerations e.g. cost, when, how and what to buy, insurance.
- Relationship with director, Director of Photography, 1st Assistant Director, gaffer and script supervisor.
- Assembling and managing a sound team.
- Planning for capturing dialogue – preproduction, environment, reccies.
- Equipment selection and procurement for a production.
- Equipment maintenance, diagnosis of faults, arranging repair.
- Sound capture – mic placement and type, mixing, radio frequency management.
- Sound reports and rushes – completing, copies, file formats, record keeping, use in post.
- Relationship with post-production – editor, post-production supervisor, assistant editor.
- Music playback, earpieces, ethernet and wireless networks.
- Wild tracks, Atmos tracks.
- Management, storage and security of sound equipment.
- Troubleshooting and problem solving.
- Communication, confidentiality and etiquette with cast and crew.
- Health and safety responsibilities.
- Environmental sustainability.

Rauemi | Resources

- Sound kit.
- Script.
- Production documents: call sheets, schedules, loss and damage reports, sound reports, location and mud maps.
- Health and Safety at Work Act 2015 available from <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>.
- Screen Industry Workers Act 2022 available from <https://www.legislation.govt.nz/act/public/2022/0052/latest/LMS230343.html>.
- The Screen Guild Blue Book available from <https://www.screenguild.co.nz/crew-zone/resources/the-blue-book-2023>.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toi Mai Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Arts and Crafts > Screen > Screen Industry Skills
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0099

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	24 July 2025	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2030		

Please contact Toi Mai Workforce Development Council at qualifications@toimai.nz to suggest changes to the content of this skill standard.