

40775 Prepare to work as a safety assistant on a screen production

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| Kaupae Level | 5 |
| Whiwhinga Credit | 10 |
| Whāinga Purpose | <p>This skill standard is for people wanting to gain employment as a safety assistant on a New Zealand screen production.</p> <p>People who have completed this standard will have the skills and knowledge necessary to interpret production information, assess safety requirements, and contribute to the planning and implementation of health and safety practices. They will be able to analyse hazards, plan safety briefings, interpret legal obligations, and understand their role within the safety and production hierarchy.</p> |
| Whakaakoranga me mātua oti Pre-requisites | Learners must have completed unit standards 6400, 6401 and 6402, or have equivalent experience in dealing with patients and emergency care. |

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

| Hua o te ako Learning outcomes | Paearu aromatawai Assessment criteria |
|---|---|
| 1. Interpret production information to determine safety requirements for a screen production. | a. Describe the roles, reporting lines, and responsibilities of the safety department in relation to wider production structures. |
| | b. Interpret production documentation to gain information about location environment. |
| | c. Determine personal and on-set safety equipment required to maintain health and safety on a screen production. |
| 2. Apply hazard management and legislation to support safety planning. | a. Analyse and prioritise the mitigation of hazards and risks in studio, on location, and during prep or wrap. |
| | b. Plan a safety briefing, that covers anticipated hazards, for cast and crew on a screen production. |
| | c. Explain legislative practices and how they apply to a screen production. |

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

It is recommended learners have completed the Introduction to the Aotearoa New Zealand Screen Industry micro-credential [Ref: 5045] prior to completing this standard.

This standard can be delivered and assessed in a workplace or a non-work environment, e.g. classroom or workshop.

For assessment criterion 1b – documentation may include storyboards, script, callsheets, schedules.

For assessment criterion 2a – includes hazards in studio, on location, in prep and wrap.

For assessment criterion 2c – examples of legislation may include legislation that applies to construction, roads.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

- Introduction to the role:
 - Specific roles within team, hierarchy/structure.
 - Production size and how it determines roles and responsibilities.
 - Complementary knowledge and skills for the role.
 - Attitude – approachability, friendliness, flexibility, discretion, boundaries, respecting skill and experience.
 - Legal responsibilities and liabilities of a safety officer, a safety assist and production.
 - Relationships, communication and advocacy – engaging with other departments.
- Script and storyboard interpretation.
- Risk, danger and negligence definitions and examples.
- Personal protection equipment (PPE) and kit.
- Injury prevention.
- Incident investigations and reports.
- Safety and medical equipment, fire extinguisher use.
- Hazard identification and mitigation – potential hazards, early identification, location specific, environmental risks.
- Hazardous materials.
- Fire extinguisher use.
- Risk analysis.
- Overview of potential harassment, bullying, mental health and fatigue within the workplace.
- Confidentiality – cast and crew, sensitivities, medical.
- Working with children.
- Sensitivity – gender, diversity, content matter, cultural, disability.

- Technical recce.
- Troubleshooting, decision making, knowing when to act and how.
- Emergency procedures.
- Legislation and guidelines.
- Environmental sustainability.
- Liaison between producers and crew to protect them from harm (physical and reputational).
- Liaison with Location Manager.
- Liability and Insurances.

Rauemi | Resources

- Equipment examples.
- Examples of call sheet, crew list, map, story board.
- Radio telephones (RTs).
- Example of a risk assessment.
- Forms – patient referral, cast medical, accident report, hazard identification.
- Health and Safety at Work Act 2015 available from <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>
- Fire and Emergency New Zealand (FENZ) Evacuation Regulations 2018 available from <https://www.legislation.govt.nz/regulation/public/2018/0096/latest/whole.html>.
- Hazardous Substance and New Organisms Act 1996 available from <https://www.legislation.govt.nz/act/public/1996/0030/latest/DLM381222.html>.
- Screen Industry Workers Act 2022 available from <https://www.legislation.govt.nz/act/public/2022/0052/latest/LMS230343.html>.
- The Screen Guild Blue Book available from <https://www.screenguild.co.nz/crew-zone/resources/the-blue-book-2023>.

Pārongo Whakaū Kounga | Quality assurance information

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| Ngā rōpū whakatau-paerewa Standard Setting Body | Toi Mai Workforce Development Council |
| Whakaritenga Rārangi Paetae Aromatawai DASS classification | Arts and Crafts > Screen > Screen Industry Skills |
| Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR | 0099 |

| Hātepe Process | Putanga Version | Rā whakaputa Review Date | Rā whakamutunga mō te aromatawai Last date for assessment |
|--|--------------------------|-----------------------------------|--|
| Rēhitatanga Registration | 1 | 24 July 2025 | N/A |
| Kōrero whakakapinga Replacement information | N/A | | |
| Rā arotake Planned review date | 31 December 2030 | | |

Please contact Toi Mai Workforce Development Council at qualifications@toimai.nz to suggest changes to the content of this skill standard.