

40855 Collect drug test samples and complete follow-up actions on results in a prison environment

Kaupae Level	4
Whiwhinga Credit	5
Whāinga Purpose	<p>This skill standard is for people working as a Drug Collection Officer in a prison environment.</p> <p>People credited with this skill standard will be able to collect drug test samples and complete follow-up actions on results in a prison environment.</p> <p>This skill standard aligns with the New Zealand Certificate in Prisoner Management (Level 4) [Ref: 2659].</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Collect drug test samples and complete follow-up actions on results in a prison environment.	a. Implement pre-drug test procedures and processes.
	b. Describe processes for preparing prisoners for collecting samples.
	c. Prepare the environment to meet testing requirements.
	d. Collect, check, and prepare test samples for ESR analysis.
	e. Review results and document follow-up actions.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

- Assessment must be in compliance with operational policies and procedures for drug testing.
- *Follow-up actions* may include but is not limited to, Integrated Offender Management System (IOMS) update, prisoner file notes, paperwork completed, prisoner penal file, drug test register alerts included, alerts removed, misconduct procedures, B sample.

Evidence provided for assessment against this skill standard must:

- be gathered in a prison environment.
- be gathered in accordance with organisational policies and procedures.
- be gathered within the boundaries of the Corrections Officer role.

Definitions:

- A *prison environment* refers to a setting that replicates the conditions, structure, and dynamics of a correctional facility. This includes actual prisons, and any time prisoners are managed outside of the confines of a prison.
- *Check* includes but is not limited to temperature check, visual check.
- *Drug(s)* refers to all types of illicit drugs, non-prescription medicine, restricted medication (as per Section 3 of the Corrections Act 2004) and includes alcohol.
- *Drug test sample results* include positive test results, negative test results, and inconclusive results.
- *ESR* refers to Institute of Environmental Science and Research.
- *Organisational policies and procedures* refer to the formal policies and procedures for a specific prison site and its activities, and which are consistent with its lead organisation.
- *Test sample* includes but is not limited to urine, hair.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

- Pre-test procedures and processes.
- Prepare prisoner and test sample collection environment.
- Follow-up action upon receipt of drug test sample results.
- Current legislation relevant to drug testing in a prison environment.
- Operational guidelines around test samples.
- Clear and informative information to prisoners.

Rauemi | Resources

Legislation relevant to this skill standard may include but is not limited to:

- Department of Corrections. (n.d.). *Policy and legislation*. New Zealand Department of Corrections. Available at https://www.corrections.govt.nz/resources/policy_and_legislation.
- Department of Corrections. (n.d.). *Prison Operations Manual*. New Zealand Department of Corrections. Available at https://www.corrections.govt.nz/resources/policy_and_legislation/Prison-Operations-Manual.
- New Zealand Legislation. (2004). *Corrections Act 2004* (No. 50). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2004/0050/latest/DLM294849.html>.
- New Zealand Legislation. (2005). *Corrections (Rehabilitation of Offenders) Regulations 2005* (SR 2005/53). New Zealand Government. Available at <https://www.legislation.govt.nz/regulation/public/2005/0053/latest/DLM315417.html>.
- New Zealand Legislation. (2015). *Health and Safety at Work Act 2015* (No. 70). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>.

- Young, A. (n.d.). *Prison policy, prison regime, and prisoners' rights in New Zealand*. Human Rights Commission. Available at https://hrc-nz-resources.s3.ap-southeast-2.amazonaws.com/files/6414/2550/8365/Young_year_-_Prison_policy_prison_regime_and_prisoners_rights_in_NZ.pdf.

And any other subsequent amendments or replacements.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Law and Security > Offender Management > Prisoner Management
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0024

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	30 October 2025	N/A
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 27294.		
Rā arotake Planned review date	31 December 2030		

Please contact Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council at qualifications@toitutewaiora.nz to suggest changes to the content of this skill standard.