

40929

Facilitate the escort of people at an airport

Kaupae Level	4
Whiwhinga Credit	5
Whāinga Purpose	<p>People credited with this skill standard are able to facilitate the escort of people at an airport in support of aviation security and safety, contributing to airport security and operational effectiveness.</p> <p>This skill standard is intended for airport employees or contractors only, as airside assessment opportunities are restricted to those persons holding an Airport Identity Card issued by the New Zealand Civil Aviation Authority under the sponsorship of an airport employer, or New Zealand Defence Force (NZDF) equivalent.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Facilitate the escort of people at an airport.	<ul style="list-style-type: none"> a. Plan the escort of people to ensure passage through the airport. b. Conduct the escort via a pre-arranged route. c. Demonstrate and maintain escort personal presentation that conforms to enterprise procedures. d. Apply protocols established at pre-escort briefings throughout the process in accordance with the status of the people escorted.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

Escort of people may include people carrying cash, prisoners, VIPs, high-value freight escorter, contractors, cash handlers, medical and emergency services.

Examples of established protocols and scenarios or groups of people they apply to could include Ministry of Foreign Affairs and Trade, Māori cultural welcome, honour guards, handshake, New Zealand Police, security services, military personnel, segregation from public, segregation from media, crowd control, group control, corrections escort, undertaker, customs and immigration requirements, VIP vehicles.

Assessments must be conducted in an active or simulated airport environment to ensure practical application to reflect the standards of an aviation workplace.

Evidence presented for assessment against this skill standard must be in accordance with enterprise procedures.

Definitions:

Aerodrome means any defined area of land or water intended or designed to be used either wholly or partly for the landing, departure, and surface movement of aircraft; and includes any building, installations, and equipment on or adjacent to any such area used in connection with the aerodrome or its administration.

The term **airport** refers to aerodrome as per Civil Aviation Rules.

Reference to **enterprise procedures** means that all activities must comply with the requirements contained in the current airport exposition, current airport company manuals and procedures, and any relevant legislative and/or regulatory requirements, which may include but are not limited to: Civil Aviation Act 2023, relevant Civil Aviation Rules, New Zealand Defence Force (NZDF) Policy.

The term **escort** refers to both the person who escorts, and the process by which the escort is carried out.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

Introduction to Airport Escort Operations

- Purpose and scope of escorting individuals at airports.
- Types of escorts (e.g., VIPs, prisoners, contractors, emergency services).
- Overview of relevant legislation and regulatory frameworks:
 - Civil Aviation Act 2023
 - Civil Aviation Rules
 - NZDF Policy (if applicable)
 - Airport exposition and enterprise procedures.

Planning and Coordination of Escorts

- Pre-escort planning and coordination processes.
- Route planning and contingency planning.
- Coordination with internal and external stakeholders, such as Airport security, New Zealand Police, Customs and Immigration, airline and ground handling staff.
- Use of communication tools and protocols.

Security and Safety Considerations

- Security clearance procedures.
- Crowd control techniques and public safety.
- Risk assessment and mitigation strategies.
- Handling sensitive or high-risk escorts (e.g., prisoners, cash handlers).

Professional Conduct and Presentation

- Personal presentation standards:
 - Uniform and dress code
 - Identification visibility.

- Cultural awareness and protocol:
 - Māori cultural welcome
 - Ministry of Foreign Affairs and Trade protocols
 - Honour guards and ceremonial procedures.

Escort Execution and Protocol Adherence

- Conducting escorts according to pre-arranged plans.
- Adhering to briefing protocols and enterprise procedures.
- Managing unexpected situations or deviations.
- Documentation and reporting requirements post-escort.

Rauemi | Resources

[CAA Advisory Circular AC140-1 Aviation Security Service Organisations – Certification](#)

Enterprise procedures.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Ringa Hora Services Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Service Sector > Aviation > Airport Operations
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0112

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	27 November 2025	N/A
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 8875.		
Rā arotake Planned review date	31 December 2030		

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz to suggest changes to the content of this skill standard.