

41119**Contribute to planning for an incident on a road network**

Kaupae Level	3
Whiwhinga Credit	20
Whāinga Purpose	<p>This skill standard is for people intending to work in the traffic incident management industry.</p> <p>People with this skill standard will have the skills required by a lone responder or a member of a traffic incident response team to contribute to planning for an incident on a road network.</p> <p>This skill standard aligns with the New Zealand Certificate in Traffic Incident Management (Level 3) [Ref: 4263].</p>
Whakaakoranga me mātua oti Pre-requisites	Class of driver licence is required for any vehicle being driven.

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Contribute to planning for plant, equipment, and personnel for an incident on a road network.	a. Pre-start checks for plant and equipment are completed in line with the type of incident and the site conditions.
	b. Own role and responsibilities for health and well-being are determined for the response and the type of incident.
	c. Gaps in own skills or knowledge that might impact on performance at the incident are identified and communicated to a supervisor.
2. Contribute to planning for site operations for an incident on a road network.	a. Site conditions and traffic control measures are identified for the type of incident.
	b. Communication requirements for the incident site, including additional hazards not identified in the risk assessment plan, are identified and actioned in line with standard operating procedures.
	c. Communication methods and escalation procedures are selected for use with onsite stakeholders and for use in harmful situations.

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
3. Contribute to planning procedures for an incident on a road network.	a. Procedures that consider unfolding issues identified on route and arriving at the incident are selected.
	b. Information required for post-incident reporting requirements is selected in line with stakeholder requirements.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

To achieve this standard, evidence provided for assessment of this skill standard should come from a live incident, supported by workplace verification, and not from a simulated work environment.

Definitions:

Communication methods may refer to verbal, written, information recording system, paging system, radio messages, locator beacons.

Hazards may refer to uneven surfaces, slippery surfaces, vehicles in the live lane, fast moving traffic, people, passing traffic, debris, injured people and animals.

Plans may refer to generic or existing plans, action plans, safety plans, traffic control plans, contingency plans, traffic management plans, that are used to prepare for the incident response and adapted based on the risk assessment or intelligence on arrival and throughout the duration of the incident.

Stakeholder requirements refer to the requirements of the stakeholders who are part of the incident response team. It might be the transport operations centre, the contractor who received the call, other members of the traffic incident team, or other emergency services called to respond to the incident.

Standard operating procedures are the instructions to staff and procedures which are documented in memo or manual format and are available in the workplace. They may refer to site specific procedures, organisational procedures, manufacturers' specifications, codes of practice, traffic management plans, post-incident situation reports, health and safety plans, contract work programmes, product quality specifications and reference to legislative or regulatory procedures relevant to industry.

Type of incident may refer to equipment or plant failure, environmental issue, fire, flooding, natural disaster, threats, traffic accident, seismic activity, tsunami, negligence, road crash, driver error, livestock, adverse weather conditions, chemical spills, hazardous substances, fatal accident or injury, over-dimension vehicles, noise, dust, fuel on the road, pipe leakage.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

Planning for plant, equipment, and personnel

- Planning requirements, pre-start checks, and the correct use and selection of plant and equipment.
- Roles and responsibilities of the traffic incident management team in response to an incident, including how to provide support and quickly return to normal operation.
- Self-assessment and being open to constructive feedback.

Planning for site operations

- Incident information/intelligence and where to find it to manage the environment around you.
- Dynamic risk assessment, identifying the risk management process.
- Communication methods and escalation for use at the incident site.

Planning procedures

- Company incident related policy, processes, and procedures.
- Information incident response de-brief and reporting, communicating continuous improvement initiatives.

Rauemi | Resources

- Traffic Incident Management Programme Guidance available from qualifications@energyinfra-skills.nz.
- Coordinated Incident Management System (CIMS) [Coordinated Incident Management System \(CIMS\) third edition » National Emergency Management Agency](#).
- Waka Kotahi NZ Transport Agency: *New Zealand Guide to Temporary Traffic Management*, available from www.nzta.govt.nz.
- WorkSafe good practice guidelines: *Keeping healthy and safe while working on the road or roadside*. Guidance for PCBUs, available from www.worksafe.govt.nz.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Energy and Infrastructure Industry Skills Board
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Engineering and Technology > Infrastructure Works > Temporary Traffic Management
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0120

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	29 January 2026	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2030		

Please contact Energy and Infrastructure Industry Skills Board at qualifications@energyinfra-skills.nz to suggest changes to the content of this skill standard.