

**41120****Respond to an incident on a road network**

<b>Kaupae   Level</b>	3
<b>Whiwhinga   Credit</b>	10
<b>Whāinga   Purpose</b>	<p>This skill standard is for people intending to work in the traffic incident management industry.</p> <p>People with this skill standard will have the skills required by a lone responder or a member of a traffic incident management team to respond to an incident on a road network.</p> <p>This skill standard aligns with the New Zealand Certificate in Traffic Incident Management (Level 3) [Ref: 4263].</p>

**Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria**

<b>Hua o te ako   Learning outcomes</b>	<b>Paearu aromatawai   Assessment criteria</b>
1. Respond to an incident on a road network.	a. Traffic incident information is used to provide a response in line with standard operating procedures.
	b. Roles and responsibilities for the incident response personnel are identified and confirmed with stakeholders.
	c. Onsite communications with relevant stakeholders are conducted in line with standard operating procedures.
	d. Risk re-verification is completed in line with standard operating procedures.
	e. Health and well-being techniques are used to address the site conditions and type of incident response.
	f. Techniques for managing traffic workflow are used with consideration of the impact on the wider network.
2. Complete end of incident response requirements.	a. Clearing the road and disestablishment of the incident site is completed with consideration of the type of incident and location requirements.
	b. Documentation for the onsite management of the incident is completed in line with standard operating procedures.

## **Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria**

### *Assessment specifications:*

To achieve this standard, evidence provided for assessment of this skill standard should come from a live incident, supported by workplace verification, and not from a simulated work environment.

### *Definitions:*

*Communications* may refer to restrict to incident call outs, immediate calls, visual record of the incident, appropriate signage, regular updates.

*Documentation* may refer to traffic management plan, incident plan, incident record, site safety plan, job sheet, site reopening form, situation report, document history form, emergency plan, detour route plan, transport operations centre sheet, situation report, recording sheets, shift handover documents, vehicle pre-start checklist, hazard identification form, vehicle condition checklist, vehicle inspection form, service agreements, schedules, debrief document, dangerous goods documentation, photograph documentation, certificate of loading, transport service licences, unplanned event re-opening form, LT400 and weight certificates, logbook.

*Stakeholders* may refer to transport operations centre (TOC), emergency services, supervisor, road users, other vehicles on the site, traffic incident management team, incident response manager, incident response team leader, incident controller, civil and incident response supervisor, police, fire service, paramedics, roading personnel, vehicle drivers, site traffic management supervisor, contractors, operations and maintenance manager, mechanical and electrical personnel, supervisor, engineers.

*Standard operating procedures* are the instructions to staff and procedures which are documented in memo or manual format and are available in the workplace. They may refer to site specific procedures, organisational procedures, manufacturers' specifications, codes of practice, traffic management plans (TMP), post-incident situation reports, health and safety plans, contract work programmes, product quality specifications and reference to legislative or regulatory procedures relevant to industry.

*Type of incident* may refer to equipment or plant failure, environmental issue, fire, flooding, natural disaster, threats, traffic accident, seismic activity, tsunami, negligence, road crash, driver error, livestock, adverse weather conditions, chemical spills, hazardous substances, fatal accident or injury, over-dimension vehicles, noise, dust, fuel on the road, pipe leakage.

### **Ngā momo whiwhinga | Grades available**

Achieved.

### **Ihirangi waitohu | Indicative content**

#### Incident response

- Traffic information and intelligence for different types of incident response.
- Roles and responsibilities of incident response personnel for the type of incident response.
- Communications methods and standard operating procedures for on-site communications, transport operations centre, stakeholders, and the public.
- Continuous risk assessment in dynamic situations, risk re-verification, and re-identification of hazards during the incident response.
- Onsite health and well-being techniques for the incident response team or the lone responder to manage different types of incidents.
- Techniques for managing traffic flow at the incident in TMPs and incident response plans.

## End of incident response requirements

- Clearing up the incident site, securing the site, and co-ordinating with other onsite stakeholders.
- Documentation, responsibilities, and information for completing and reporting.

## Rauemi | Resources

- Traffic Incident Management Programme Guidance available from [qualifications@energyinfra-skills.nz](mailto:qualifications@energyinfra-skills.nz).
- Coordinated Incident Management System (CIMS) [Coordinated Incident Management System \(CIMS\) third edition » National Emergency Management Agency](#).
- Waka Kotahi NZ Transport Agency: *New Zealand Guide to Temporary Traffic Management*, available from [www.nzta.govt.nz](http://www.nzta.govt.nz).
- WorkSafe good practice guidelines: *Keeping healthy and safe while working on the road or roadside*. Guidance for PCBUs, available from [www.worksafe.govt.nz](http://www.worksafe.govt.nz).

## Pārongo Whakaū Kounga | Quality assurance information

<b>Ngā rōpū whakatau-paerewa  </b> Standard Setting Body	Energy and Infrastructure Industry Skills Board
<b>Whakaritenga Rārangi Paetae Aromatawai  </b> DASS classification	Engineering and Technology > Infrastructure Works > Temporary Traffic Management
<b>Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga  </b> CMR	0120

<b>Hātepe  </b> Process	<b>Putanga  </b> Version	<b>Rā whakaputa  </b> Review Date	<b>Rā whakamutunga mō te aromatawai  </b> Last date for assessment
<b>Rēhitatanga  </b> Registration	1	29 January 2026	N/A
<b>Kōrero whakakapinga  </b> Replacement information	N/A		
<b>Rā arotake  </b> Planned review date	31 December 2030		

Please contact Energy and Infrastructure Industry Skills Board at [qualifications@energyinfra-skills.nz](mailto:qualifications@energyinfra-skills.nz) to suggest changes to the content of this skill standard.