

41205 Lead work activities for elementary scaffolding operations

Kaupae Level	4
Whiwhinga Credit	6
Whāinga Purpose	This skill standard is for people intending to complete qualifications and credentials in the scaffolding trades. People with this skill standard have the skills to plan, progress and lead work activities of a scaffolding team for elementary scaffolding operations. This skill standard aligns with the New Zealand Certificate in Scaffolding (Elementary) (Level 4) [Ref: 5659].

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Plan and progress tasks for elementary scaffolding operations.	a. Task requirements are planned to optimise resources and safety throughout the work programme.
	b. Work programme responsibilities are communicated and confirmed with other parties.
	c. Tasks onsite are monitored to ensure worksite safety and to avoid disruptions to work programme.
	d. A structured handover is completed with the end user, and all relevant information, documentation, and safety considerations are clearly communicated.

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
2. Demonstrate co-ordination, supervision and leadership skills consistent with the role of an elementary scaffolder.	a. Management and supervision practices are used to coordinate site operations and workflow, and to supervise a team undertaking elementary scaffolding tasks.
	b. Leadership practices are used to support the everyday on-site operations of a team to safely and efficiently complete elementary scaffolding tasks.
	c. Self-management practices are used to engage in continuous learning and development to maintain currency with the scaffolding industry professional standards.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

A candidate must be capable of maintaining professional standards and demonstrating leadership in a range of the elementary scaffolding operations such as:

- planning and preparation
- erection of elementary scaffolding
- checking the structure for compliance
- performing alterations and
- dismantling of elementary scaffolding.

This skill standard has been developed for learning and assessment on-job, or off-job in a simulated environment. Where supervision is required by law, the supervisor must hold the appropriate Certificate of Competence for the scaffolding work undertaken.

The tasks referred to in this skill standard are limited to the tasks required to supervise a single scaffold or limited scaffolding project for which the supervisor has direct responsibility. The wider range of supervision of several concurrent scaffolds or scaffolding activities on multiple sites does not apply to this skill standard.

Those undertaking assessment against this skill standard should note that work in the scaffolding industry usually takes place at heights well above ground level and therefore requires a relevant level of physical fitness and ability to work at heights.

This assessment should require the candidate to lead a team throughout the entire process of a task with some complexity and include some kind of handover to the user.

Commercial competence requires a candidate to be capable of consistently performing the requirements:

- to current regulatory, industry and commercial standards
- within a commercially viable timeframe
- in commercial environments
- with limited supervision
- in different and unfamiliar contexts.

Definitions:

Demonstrating leadership refers to technical support and direction for others involved in the contract.

Good Practice Guidelines for Scaffolding in NZ contain specific requirements for scaffolds. For proprietary scaffolds the guidelines require use of manufacturer's specifications.

Scaffolding is as defined in the latest versions of Good Practice Guidelines for Scaffolding in NZ and the Health and Safety in Employment Regulations 1995.

Scaffold plan is a key design document prepared by the candidate and used as a basis for the erection of a particular scaffold. For this skill standard, it is not required to be prepared by the candidate.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content**Technical skills and knowledge**

- Interpreting project instructions on agreed work to be carried out.
- Quality management systems.
- Regulatory, industry, Good Practice Guidelines for Scaffolding in NZ and manufacturer operating instructions.
- The responsibilities of the supervisory role including safety, task planning, task organisation, quality control, work performance, maintenance of standards and reporting.
- The accountabilities of the supervisory role including individuals with authority, contractual requirements, scaffolding plans, safety standards and the Good Practice Guidelines for Scaffolding in NZ.
- Company requirements including the policies, procedures, and methodologies of the company. They include legislative and regulatory requirements which may apply across the company or to a specific site. Requirements are documented in the company's health and safety plans, contract work programmes, quality assurance programmes, policies, and procedural documents.
- Contract specifications including agreements, contracts, plans, diagrams, and special technical conditions. They do not include special administrative conditions.
- Different supervisory roles including leading hand or team leader.
- Employer's expectations including safety, output, targets, budgets, equipment, resources, team morale, advice and warning of project issues and waste control.
- Resource allocation including condition, certification, fitness for purpose, cost and collaboration with superiors.
- Task allocation including sequences, lead-time, distribution points, economy of resource movement, work methods, scaffold layout, ergonomics, hazard and safety considerations.
- Workplace objectives including safety needs, productivity, site constraints, priority of tasks and monitoring of progress.
- Workflow organisation including process management, establishing and disestablishing distribution points, movement of materials and personnel, and sequencing in both vertical and horizontal planes.
- Quality control systems including the scaffolding inspection compliance report.

Communication, literacy and numeracy

- Relevant documentation.
- Workplace communication.
- Interpersonal skills.
- Measurement and calculation.

Rauemi | Resources

Legislation available at <http://legislation.govt.nz>

- Health and Safety at Work Act 2015;
- The Good Practice Guidelines - Scaffolding in New Zealand (GPG), 2016 available from <https://www.worksafe.govt.nz/topic-and-industry/working-at-height/scaffolding-in-new-zealand/>; and all subsequent amendments and replacements.

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Construction and Specialist Trades Industry Skills Board
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Service Sector > Lifting Equipment > Intermediate Scaffolding
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0120

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	30 July 2026	N/A
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 30628.		
Rā arotake Planned review date	31 December 2031		

Please contact the Construction and Specialist Trades Industry Skills Board at info@cstisb.nz if you wish to suggest changes to the content of this skill standard.