

41260**Monitor and maintain active recreation facility spaces**

Kaupae Level	4
Whiwhinga Credit	15
Whāinga Purpose	<p>This skill standard is for people who work or intend to work in active recreation facilities.</p> <p>People with this standard are able to monitor active recreation facility spaces and equipment to identify operational and safety requirements; maintain active recreation facility spaces, equipment and resources; and follow operational procedures to support safe and efficient facility spaces.</p> <p>This skill standard aligns with the Facility Operations strand for New Zealand Certificate in Active Recreation (Level 4) with strands in Facility Operations and Programme Delivery [Ref: 5654].</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Monitor active recreation facility spaces and equipment to identify operational and safety requirements.	a. Clean and monitor equipment and facility spaces before and after use, identifying any maintenance requirements.
	b. Monitor and adjust facility temperature, lighting, sound or environment to optimise conditions for recreation use.
	c. Identify hazards and complete required documentation for hazard, accident and emergency reporting.
2. Maintain active recreation facility spaces, equipment and resources.	a. Perform daily maintenance tasks in accordance with organisational requirements.
	b. Safely set up equipment and resources for daily operations.
	c. Maintain facility spaces to ensure safe entry, access and exit for users and equipment.
3. Follow operational procedures to support safe and efficient facility spaces.	a. Follow opening and closing procedures to meet the safety and security measures of facility spaces.
	b. Complete documentation related to day-to-day operation of facility spaces.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria*Assessment specifications:*

Evidence of monitoring and maintaining daily operations of facility spaces is required over a period of at least eight weeks.

The evidence must demonstrate repeated consistent performance to fully meet the outcomes and credits of this standard.

Assessment must take place in a realistic active recreation environment and in accordance with workplace requirements.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

- Monitor
 - Condition and cleanliness of facility spaces and equipment.
 - Environmental conditions (temperature, humidity, lighting, noise levels, odour, airflow).
 - Safe access, entry, and exit for users and equipment.
 - Equipment condition, signage, hazards, faults or damage.
- Maintain
 - Preventative inspections and scheduled maintenance.
 - Cleaning and upkeep of facility spaces and equipment.
 - Repair, replacement and removal of unsafe equipment.
 - Equipment inventory, storage and stock levels.
- Operational procedures
 - Opening and closing facility procedures.
 - Equipment setup and pack-down.
 - Hazard, incident and emergency reporting.
 - Operational documentation and records.

Rauemi | Resources

- Relevant legislation is available at <https://legislation.govt.nz> including Health and Safety at Work Act 2015, Building Act 2014, Children's Act 2014, Privacy Act 1993, and Human Rights Act 1993, Hazardous Substances and New Organisms Act 1996, and any subsequent amendments.
- District plans, regional plans, Local Government bylaws.
- Industry codes, standards, and good practice guidelines including Facility Management Manual, 2015, Recreation Aotearoa available via <https://www.nzrecreation.org.nz/facility-management-manual>.
- Organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), New Zealand Standards, and the use of personal protective equipment (PPE).

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Services Industry Skills Board
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Community and Social Services > Recreation and Sport > Recreation and Sport - Management
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0099

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	30 April 2026	N/A
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 31146.		
Rā arotake Planned review date	31 December 2031		

Please contact Services Industry Skills Board at qualifications@servicesisb.nz to suggest changes to the content of this skill standard.