

41348 Prepare for an engagement plan and contribute to an engagement activity for asset management

Kaupae Level	6
Whiwhinga Credit	10
Whāinga Purpose	This skill standard is for people intending to work in the asset management industry. People with this skill standard will have the skills to prepare information for an engagement plan and contribute to an engagement activity for asset management to identify stakeholder needs and aspirations in an organisational setting. This skill standard aligns with the New Zealand Diploma in Infrastructure Asset Management (Level 6) [Ref: 3180].

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Prepare information for a stakeholder engagement plan for asset management.	a. Asset manager's role and responsibilities for assisting with a stakeholder engagement plan and activity are identified and confirmed prior to the engagement process.
	b. Research to identify existing stakeholder needs and aspirations related to the asset and its activities is collected for the engagement plan.
	c. Research to identify existing data and information for the asset and its activities is collected for the engagement plan.
	d. Briefing material for the engagement activity is prepared in line with own role and responsibilities.

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
2. Contribute to a stakeholder engagement activity for asset management.	a. Stakeholder needs and aspirations are identified and collated for the engagement activity.
	b. Interactions with stakeholders are carried out collaboratively and cooperatively throughout the engagement activity.
	c. Adjustments to collated needs and aspirations captured during the engagement activity are collated and recorded.
	d. Relevant data and information captured during the engagement activity are collated and recorded.
	e. Stakeholder needs and aspirations, data and information are shared with different audiences and used for decision-making in line with the engagement plan.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

Assessment against this skill standard must acknowledge and respect Te Tiriti o Waitangi – The Treaty of Waitangi, Te Ao Māori mātauranga principles, and cultural variations in communication within this context. This includes differences in reo, dialect, mātauranga, tikanga among different iwi, hapū, rohe.

Evidence provided for assessment against this skill standard must be collected in line with legislative requirements and industry standards.

Definitions:

Assets refer to stationary systems or networks intended to be maintained indefinitely for defined communities through continuous replacement and refurbishment of their components.

Collaborate refers to the four principles of teamwork (including communicate, consult, co-ordinate, co-operate), working together to achieve a common goal by sharing ideas, resources, and information to develop solutions and execute plans.

Cooperate refers to sharing information and data for better outcomes.

Data refers to quantitative facts from the asset management information system (AMIS) or performance systems e.g. rainfall, MetService, NZ Statistics or any other relevant data.

Engagement activity refers to a stakeholder consultation to identify stakeholder needs and aspirations for an asset or its activities.

Engagement plan refers to a document that identifies who to engage with, how to engage, and includes identifying the communication strategies for developing enduring relationships in line with the stakeholder engagement strategies of the organisation. It outlines the aspects of the asset lifecycle that matter most to stakeholders.

Information is contextual or qualitative material derived from data.

Organisational requirements refer to strategies, policies, procedures, and requirements of the organisation.

Stakeholders refer to communities, peoples or entities (internal and external) that can affect, be affected by, or perceive themselves to be affected by a decision or activity, including regulators, communities, and iwi.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

Stakeholder engagement plan

- Roles and responsibilities for identifying and understanding key stakeholder requirements, who the customer is, why and how to engage, contributing to the stakeholder engagement plan and storyboarding.
- Researching historical needs and aspirations for stakeholder feedback.
- Researching data and information relevant for stakeholder feedback.
- Organisational requirements for briefings, stakeholder management, and linked to strategy, management activities, strategies and plans, and evolving stakeholder needs.

Stakeholder engagement activity

- Engaging with stakeholders to ensure asset management practices align with the broader organisational goals and stakeholder needs and aspirations that provide value to the organisation.
- Maintaining professional standards in all interactions with stakeholders.
- Organisational requirements for recording interactions and adjusting to needs and aspirations of stakeholders.
- Organisational requirements for collecting and collating stakeholder data and information.
- Sharing data and information for decision making with different audiences and awareness of a variety of perspectives.

Rauemi | Resources

- Asset Management Programme Guidance, available from qualifications@energyinfra-skill.nz.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Energy and Infrastructure Industry Skills Board
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Engineering and Technology > Infrastructure Civil Engineering > Infrastructure Asset Management
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0120

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	30 July 2026	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2031		

Please contact Energy and Infrastructure Industry Skills Board at qualifications@energyinfra-skill.nz to suggest changes to the content of this skill standard.