

41351 Facilitate a cross-functional asset management focus group meeting

Kaupae Level	6
Whiwhinga Credit	15
Whāinga Purpose	This skill standard is for people intending to work in the asset management industry. People with this skill standard will have the skills required to facilitate a cross-functional asset management focus group meeting. This skill standard aligns with the New Zealand Diploma in Infrastructure Asset Management (Level 6) [Ref: 3180].

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Plan for a cross-functional asset management focus group meeting.	a. The purpose and outcomes for the focus group meeting are determined and communicated in line with organisational requirements.
2. Provide leadership skills for a cross-functional asset management focus group meeting.	a. Leadership skills are applied to provide a collaborative meeting environment that breaks down silos, encourages agreement across groups, and achieves the desired outcomes.
	b. Leadership skills are used to articulate Te Ao Māori principles and the cultural values of the organisation during the meeting.
	c. Leadership skills are used during meetings to align discussions with organisational policy, asset management strategy and objectives.
3. Complete updating and recording requirements for an asset management focus group meeting.	a. Updating and recording requirements are completed and include capturing the collective knowledge of the focus group.
	b. Actions and outputs from the meeting are presented to the senior management team for endorsement in line with organisational procedures.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria*Assessment specifications:*

Assessment against this skill standard must acknowledge and respect Te Tiriti o Waitangi – The Treaty of Waitangi, Te Ao Māori mātauranga principles, and cultural variations in communication within this context. This includes differences in reo, dialect, mātauranga, tikanga among different iwi, hapū, rohe.

Evidence provided for assessment against this skill standard must be collected in line with legislative requirements and industry standards.

Definitions:

Data refers to quantitative facts from the asset management information system (AMIS) or performance systems e.g. rainfall, MetService, NZ Statistics or any other relevant data.

Focus groups include cross-functional teams – risk, quality assurance, data management and analysis, financial, contract managers, safety and compliance, engineering, operations, procurement, planning and scheduling, or field services. They can include internal and external teams.

Information is contextual or qualitative material derived from data.

Organisational requirements refer to strategies, policies, procedures, and requirements of the organisation.

Te Ao Māori principles refer to kaitiakitanga, manaakitanga, rangatiratanga, tikanga, whanaungatanga, which guide Māori relationships and interactions with the world.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

Communicate context, purpose, and outcomes

- Purpose and outcomes for the focus group, group performance indicators and measures, relevant communication methods.

Leadership skills

- Consensus, relationship management, vision and values, collaboration with a focus on people, empowerment, and breaking down silos.
- Articulation of Te Āo Māori principles, cultural aspects of accountability, whakawhanaungatanga (collectivism), kotahitanga (unity and collaboration), whakaiti (humility).
- Context, organisational asset management strategy, and objectives, and the difference between leadership and management of people.

Updates and recording requirements

- Capturing technical knowledge, knowledge of the activity and the asset, and lifecycle issues.
- The importance of senior management endorsement for new initiatives.

Rauemi | Resources

- Asset Management Programme Guidance, available from qualifications@energyinfra-skill.nz.

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Energy and Infrastructure Industry Skills Board
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Engineering and Technology > Infrastructure Civil Engineering > Infrastructure Asset Management
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0120

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	30 July 2026	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	31 December 2031		

Please contact Energy and Infrastructure Industry Skills Board at qualifications@energyinfra-skill.nz to suggest changes to the content of this skill standard.