

FIELD EDUCATION**Review of *Adult Education and Training* unit standards**

Subfield	Domain	Id
Adult Education and Training	Adult Education and Training Knowledge and Skills	7111
	Delivery of Adult Education and Training	7097, 7107
	Design and Development of Adult Education and Training	7103-7105
	Evaluation in Adult Education and Training	7098, 7099, 7116

National Qualifications Services has completed the review of the unit standards listed above that were registered in May 1996.

Date new versions published **May 2004**

New comments by date **May 2008**

Expiry date of new versions of the unit standards **December 2009**

Summary of review and consultation process

The review was prompted by request from the providers' annual meeting, the unit standards having reached their review date. This is the final batch of four, with the previous three batches including reviewed, revised, and rolled-over unit standards and reviewed qualifications. The review panel was made up of representation from providers, industry, and National Moderators. The draft reviewed unit standards were then disseminated through wider provider and industry networks and an ITF appointed panel for final feedback.

Main changes resulting from the review

- Titles changed in unit standards 7097, 7103, 7104, 7105, and 7098.
- Levels of unit standards 7103 and 7104 increased.
- Level of 7098 decreased.
- Unit standard 7104 increased.
- Credit value of unit standards 7105 and 7098 decreased.
- Unit standard 7097 reconstructed to suit the facilitation task identified in the title change.
- Unit standard 7098 refined to three elements, unit standard 7099 refined to two elements.
- Unit standards 7103, 7104, and 7105 reconstructed and refined to improve assessability.
- Review category D allocated to unit standard 7107; similar outcomes can be assessed by unit standard 19444.
- Refinement of Special Notes and alterations to sufficiency statements.

- 7111 replaced by 20470 in the *Design and Development of Adult Education and Training* domain. The replacement provides focus on a more practical skill – the development of training manuals.
- 7116 replaced by 20469, which concentrates more specifically on evaluation of sessions.
- *Adult Education and Training Knowledge and Skills* domain designated as lapsing.

Unit standards categorised as category C or D expire at the end of December 2005.

Impact on existing provider accreditations

Current Accreditation for			Accreditation extended to		
Nature of accreditation	Classification or Id	Level	Nature of accreditation	Classification or Id	Level
Subfield	Adult Education and Training	4	Standard	20469	5
Subfield	Adult Education and Training	5	Standard	7104	6
Domain	Adult Education and Training Knowledge and Skills	5	Standard	20470	5
Domain	Design and Development of Adult Education and Training	5	Standard	7104	6
Domain	Evaluation in Adult Education and Training	4	Standard	20469	5
Standard	7107	4	Standard	19444	4
Standard	7111	5	Standard	20470	5
Standard	7116	4	Standard	20469	5

Impact on Accreditation and Moderation Action Plan (AMAP)

AMAP 0045 has been updated to reflect the changes made to the standards.

Impact on existing qualifications

The following National Qualifications Services (NQS) qualifications are affected by the outcome of this review and will be revised to take account of the changes.

Qualification Title	Classification or Id
National Diploma in Animal Training (Guide Dog Instructor) [Ref: 0265]	Adult Education and Training Knowledge and Skills
National Diploma in Captive Wild Animals (Zoological Gardens and Wild Life Parks) with strands in Birds, Mammals, and Reptiles and Amphibians [Ref: 0320]	Adult Education and Training Knowledge and Skills
National Certificate in First Line Management (Communications and Quality) (Level 3) [Ref: 0743]	7103
National Diploma in Animal Training (Trainer Instructor) [Ref: 0264]	7105, 7107, 7111
National Certificate in Early Childhood Education and Care (Level 5) with strands in Centre Based, Home Based, Nanny, and Parenting [Ref: 0430]	7107
National Certificate in Early Childhood Education and Care (Parenting Education) (Level 3) [Ref: 0403]	7107

The following qualifications are also affected by the outcome of this review. The standard setting bodies (SSBs) have been advised that they require revision.

Qualification Title	Classification or Id	SSB Name
National Certificate in Fire and Rescue Services (Structural and Industrial) (Level 4) [Ref: 0613]	Adult Education and Training Knowledge and Skills	Fire and Rescue Services ITO
National Diploma in Diving (Occupational) (Level 5) [Ref: 1008]	Adult Education and Training Knowledge and Skills	SFRITO
National Certificate in Furniture Making (Level 3) [Ref: 0965]	7103	NZ Furniture ITO
National Certificate in Furniture Making (Level 4) [Ref: 0091]	7103	NZ Furniture ITO
National Certificate in Administration of Revenue Law (Introduction) (Level 4) [Ref: 0950]	7092, 7116	Public Service Training Organisation
National Certificate in Civil Construction Supervision with optional strands in Demolition, Drainage, Earthworks, Survey, and Set Out, High Capacity Highways, Road Construction, Road Maintenance, Traffic, and Training [Ref: 0209]	7104	NZ Contracting Industry Training Organisation Limited
National Certificate in Workplace Emergency Risk Management (Building Fire and Emergency Co-ordinator) (Level 4) [Ref: 0735]	7107	Fire and Rescue Services ITO
National Certificate in Career Practice (Level 4) [Ref: 0428]	7107	Public Sector Training Organisation

Summary of main changes to standards' Ids, classification, titles, levels, and credits

The following summary shows the changes made to the standards as a result of the review. All changes are in **bold**.

Key to review category

- A** Dates changed, but no other changes are made - the replacement standard carries the same Id and a new version number
- B** Changes made, but the overall outcome remains the same - the replacement standard carries the same Id and a new version number
- C** Major changes that necessitate the registration of a replacement standard with a new Id
- D** Standard will expire and not be replaced

Subfield Adult Education and Training

Id	Domain	Title	Level	Credit	Review Category
7111	Adult Education and Training Knowledge and Skills	Write job procedures for training adults	5	3	C
20470	Design and Development of Adult Education and Training	Design and develop training manuals for adults	5	5	
7097	Delivery of Adult Education and Training	Deliver interactive group training sessions for adult education and training Facilitate interactive learning sessions for adults	5	8	B
7107	Delivery of Adult Education and Training	Facilitate group learning activities for adults	4	4	D
7103	Design and Development of Adult Education and Training	Determine individual adult training needs Determine adult training requirements of individuals	3 4	4	B
7104	Design and Development of Adult Education and Training	Identify the adult training and development requirements of an organisation Determine the adult training and development requirements of an organisation	5 6	4 10	B
7105	Design and Development of Adult Education and Training	Analyse learning and development needs of individual adults and groups Determine the adult training and development requirements of a group	5	12 8	B
7098	Evaluation in Adult Education and Training	Evaluate adult education and training courses Evaluate adult training courses	7 6	12 9	B
7099	Evaluation in Adult Education and Training	Evaluate strategic aspects of adult education and training provision	7	12	B
7116	Evaluation in Adult Education and Training	Evaluate and record adult education and training information Evaluate adult training sessions	4 5	2 4	C
20469					