

FIELD BUSINESS**Review and de-registration of *Library Management* unit standards**

Subfield	Domain	Id
Information Management	Library Management	9835-9870

The National Qualifications Services (NQS) of the New Zealand Qualifications Authority (NZQA) has completed the review of the unit standards listed above that were registered in November 1998.

Date review completed

May 2004

Summary of review and consultation process

In 2002, NZQA took stock of the qualifications and unit standards it is responsible for developing. A prioritisation and rationalisation exercise carried out NQS in September 2002 aimed to rationalise the work of NZQA to ensure that the unit standards and qualifications NQS is responsible for are relevant, useful and meet the current needs of learners, providers, the community and government.

Careful consideration was given to the process to ensure that the unit standards retained by NQS reflect national priorities including those expressed in the Tertiary Education Strategy and Statement of Tertiary Education Priorities (STEPS).

NQS has considered the *Library Management* unit standards that are part of the Field: Business. The Business and Management Advisory Steering Group that advises NQS in this area met in August 2003. The minutes from that meeting record the recommendation that NQS exit as the standards setter for the library management unit standards, subject to consultation with stakeholders.

Accredited providers and stakeholders were contacted to advise of the decision to designate the unit standards as expiring because of minimal use. Of the 36 *Library Management* unit standards that were developed in 1998, only one of them had two valid results reported. Consultation with providers of programmes leading to library qualifications has identified little interest in retaining these standards. All of these unit standards have now passed their expiry date.

There are no qualifications affected by the decision to de-register these unit standards. NZQA will relinquish standard setting responsibility for all *Library Management* unit standards by December 2005. This is the last date that the unit standards can be used for assessment purposes.

Main changes resulting from the review

The review process has resulted in the following decision.

- All unit standards in the domain *Library Management* were designated as expiring, and the status of the domain was changed to Lapsed.

Unit standards categorised as category D expire at the end of December 2005.

Impact on existing provider accreditations

None. All providers accredited with field *Business* and subfield *Information Management*, have been informed about the expiry of these unit standards.

There are no applicants in the process of seeking accreditation for this subfield or the *Library Management* domain.

Impact on Accreditation and Moderation Action Plan (AMAP)

These unit standards have been removed from AMAP 0121.

Impact on existing qualifications

None.

List of expiring unit standards - all were designated as D category

Key to review category D Unit standard will expire and not be replaced

Subfield Information Management
Domain Library Management

Id	Title	Level	Credit	Review Category
9835	Describe the history and roles of libraries, librarians, and information managers	5	8	D
9836	Classify library and information resources	5	8	D
9837	Provide clients with access to information in a Library and Information Service (LIS) environment	5	8	D
9838	Design circulation systems in a Library and Information Service (LIS) environment	5	5	D
9839	Operate acquisition procedures in Library and Information Service	5	5	D
9840	Provide public programmes, exhibitions, and displays in libraries	5	5	D
9841	Provide and evaluate a general reference and information service	5	5	D
9842	Apply Treaty of Waitangi and Maori protocol and cultural values to Library Information Services	5	8	D
9843	Provide subject access to information in Library and Information Services (LIS)	6	5	D
9844	Provide Library and Information Services to young people of pre-school and school age	6	10	D
9845	Plan for protection and conservation of library and information resources	6	8	D
9846	Catalogue library and information resources	6	10	D
9847	Develop, maintain, and evaluate a database of information in LIS environments	6	6	D
9848	Analyse and organise specialist information	6	8	D

Id	Title	Level	Credit	Review Category
9849	Analyse the use of information technology in Library and Information Service (LIS) provision	6	8	D
9850	Plan physical layouts for Libraries and Information Services (LIS)	6	8	D
9851	Identify, develop, and evaluate a LIS for a special client group using consultative processes	6	6	D
9852	Apply database searching techniques in Library and Information Services (LIS)	6	6	D
9853	Demonstrate knowledge of Library and Information Service (LIS) resource formats	6	6	D
9854	Assess and evaluate automation of library and information management systems	6	10	D
9855	Provide Library and Information Service (LIS) clients with a current awareness service	6	6	D
9856	Provide document delivery services in a Library and Information Service (LIS)	6	10	D
9857	Plan and develop a Library and Information Service (LIS) on a commercial basis	7	12	D
9858	Provide Library and Information Services (LIS) to specialist client groups	7	10	D
9859	Provide clients with access to specialist information on request	7	10	D
9860	Plan and develop client education programmes to assist clients to use LIS	7	10	D
9861	Plan and develop the information technology infrastructure in Library and Information Services (LIS)	7	10	D
9862	Plan and develop access to networked information services	7	10	D
9863	Provide an information consultancy service	7	10	D
9864	Apply research methodologies in a Library and Information Service (LIS) environment	7	10	D
9865	Plan and manage the development of a LIS resource collection to meet client needs	7	10	D
9866	Apply marketing principles in a Library and Information Service (LIS)	7	12	D
9867	Develop quality policy, and apply quality principles in a Library and Information Service (LIS)	7	10	D
9868	Analyse, index, and describe information	7	10	D
9869	Manage finances in a Library and Information Service (LIS) environment	7	12	D
9870	Relate concepts, issues, and trends of the information society to LIS developments	7	10	D