

- A new unit standard 22014 has been developed to focus on a wider range of approaches to maintaining stock control data.
- Unit standard 421 has been replaced by a new unit standard 22013. Unit standard 22013 covers the content originally contained within unit standards 11950, and 11952-11954. The outcomes have been considered and included to give a more up to date focus, and offer the candidate more choice with the addition of shelf talkers, counter cards, and posters.
- Unit standards 11950, 11952, 11953, 11954, have been designated expiring. The content of these unit standards are very repetitive apart from the method of production.
- Unit standard 11961 has been updated to apply to handling and storage of hazardous substances in a retail or distribution environment.
- A new unit standard 22012 has been created to address management in a retail environment.
- The credit value of unit standard 12010 has been reduced from 4 to 2 to bring it into line with other similar unit standards.
- The title and focus of unit standard 11831 have been adjusted to clearly distinguish it from unit standard 12008.
- The credit value of unit standard 407 has been increased from 3 to 6 to reflect the wider range of evidence required.

Unit standards categorised as category C or D expire at the end of December 2007.

Impact on existing provider accreditations

Current Accreditation for			Accreditation extended to		
Nature of accreditation	Classification or Id	Level	Nature of accreditation	Classification or Id	Level
Subfield	Distribution	Any	Subfield	Retail, Distribution, and Sales	Existing
Subfield	Retail and Wholesale	Any			
Domain	Retail and Wholesale Sales Transactions	Any	Domain	Sales Transactions	Existing
Domain	Retail and Wholesale Sales Transactions	Any	Domain	Stock Control	Existing
Domain	Retail and Wholesale Visual Merchandising	Any	Domain	Merchandising and Marketing	Existing
Domain	Selling Skills	Any	Domain	Sales Transactions	Existing
Standards	421, 11954	3	Standard	22013	3

Impact on Accreditation and Moderation Action Plan (AMAP)

AMAPs 0034 and 0225 have been updated to reflect the changes made to the standards.

Impact on existing qualifications

The following transition arrangements will apply:

Candidates who have gained credit for the expiring unit standards are exempt from the requirement to gain credit for the replacement unit standards.

Qualifications that contain the reviewed standards or classifications are tabled below.

Affected	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
Not materially affected	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

In the following tables, qualifications that contain unit standards and classifications in both categories are identified in the *Affected* table, with the items that generated the *Affected* status in **bold**.

The following Retail ITO qualifications are affected by the outcome of this review and will be reviewed in 2006.

Qualification title	Classification or standard in the qualification
National Certificate in Distribution (Level 4) [Ref: 0992]	Retail and Wholesale , 11961
National Certificate in Retail (Level 2) [Ref: 0993]	Distribution (subfield), Retail and Wholesale Sales Transactions, Retail and Wholesale Visual Merchandising, Selling Skills
National Certificate in Retail (Level 3) [Ref: 0994]	Distribution (subfield), Retail and Wholesale, Selling Skills
National Certificate in Retail (Level 4) [Ref: 0995]	Distribution (subfield), Retail and Wholesale, Selling Skills, 407

The following Retail ITO qualifications are not materially affected by the changes. They will be updated when they are next reviewed.

Qualification title	Standard in the qualification
National Certificate in Distribution (Level 2) [Ref: 0990]	11985
National Certificate in Distribution (Level 3) [Ref: 0991]	11985, 11961

The following qualifications are also affected by the outcome of this review. The standard setting bodies (SSBs) have been advised that they require revision.

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Rural Servicing (Grain and Seed) [Ref: 0757]	407 , 11831	Agriculture Industry Training Organisation
National Certificate in Rural Servicing with strands in Animal Retail, and Plant Retail, and an optional strand in Advanced Fertiliser Strand [Ref: 0759]	407 , 11831	

Qualification title	Classification or standard in the qualification	SSB Name	
National Certificate in Drycleaning (Garment Finishing) [Ref: 0576]	Service Sector Skills	Apparel and Textile Industry Training Organisation	
National Certificate in Drycleaning (Processing and Stain Removal) [Ref: 0577]	Service Sector Skills		
National Certificate in Drycleaning (Production Assistant) [Ref: 0578]	Service Sector Skills		
National Certificate in Laundry (Finishing and Packing) [Ref: 0579]	Service Sector Skills		
National Certificate in Laundry (Washroom Procedures) [Ref: 0580]	Service Sector Skills		
National Certificate in Tourism and Travel (Core Skills) (Level 3) [Ref: 0876]	Retail and Wholesale, Retail and Wholesale Sales Transactions, Retail and Wholesale Visual Merchandising, Selling Skills, Service Sector Skills	Aviation, Tourism and Travel Training Organisation	
National Certificate in Tourism and Travel (Introductory Skills) (Level 2) [Ref: 0875]	Retail and Wholesale, Service Sector Skills		
National Diploma in Tourism Conventions and Incentives with strands in Conference Organisation, Convention Bureaux, Incentives, and Venue Sales and Operations [Ref: 0724]	Selling Skills, 11831		
National Certificate in Tourism (Guiding) with strands in Excursion Guiding, and Attraction Guiding [Ref: 0901]	Retail and Wholesale, Service Sector Skills		
National Certificate in Travel (Level 4) [Ref: 0113]	Selling Skills		
National Certificate in Marine Sales and Services (Marine Retail) (Level 4) [Ref: 0549]	407		Boating Industry Training Organisation
National Certificate in Food Production – Baking (Craft Baking) (Level 4) [Ref: 0590]	Retail and Wholesale Sales Transactions, Retail and Wholesale Visual Merchandising, Selling Skills		
National Certificate in Food Production – Baking (Level 2) [Ref: 0588]	Retail and Wholesale Sales Transactions, Retail and Wholesale Visual Merchandising, Selling Skills	Competenz	
National Certificate in Food Production – Baking (Level 3) [Ref: 0589]	Retail and Wholesale Sales Transactions, Retail and Wholesale Visual Merchandising, Selling Skills		
National Certificate in Food Production – Baking (Plant Baking) (Level 4) [Ref: 0591]	Retail and Wholesale Sales Transactions, Retail and Wholesale Visual Merchandising, Selling Skills		
National Certificate in Food and Related Products Processing (Level 2) [Ref: 0342]	Retail and Wholesale Sales Transactions		
National Certificate in Food and Related Products Processing (Level 3) [Ref: 0343]	Retail and Wholesale Sales Transactions		
National Certificate in Food and Related Products Processing (Level 4) [Ref: 0334]	Retail and Wholesale Sales Transactions		

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Manufacturing (and Mechanical Engineering) (Level 2) [Ref: 0127]	Service Sector Skills	
National Certificate in Manufacturing (and Mechanical Engineering) (Level 3) [Ref: 0128]	Service Sector Skills	
National Certificate in Manufacturing (and Mechanical Engineering) (Level 4) [Ref: 0750]	Service Sector Skills	
National Certificate in Maritime (Commercial In-shore Passenger Vessel Hospitality Crew Member) [Ref: 0524]	Retail and Wholesale	
National Certificate in Saw Doctoring (Saw and Tool Maintenance) (Level 3) [Ref: 0810]	Selling Skills	Forest Industries Training and Education Council (FITEC)
National Certificate in Solid Wood Processing (Level 3) [Ref: 0808]	Selling Skills	
National Certificate in Wood Product Manufacturing (Level 3) [Ref: 0815]	Selling Skills	
National Certificate in Wood Product Manufacturing (Level 4) [Ref: 0816]	Selling Skills	
National Certificate in Meat Retailing (Management) [Ref: 0716]	Retail and Wholesale	Meat Retail Industry Training Organisation Incorporated
National Certificate in Horticulture (Plant and Garden Supply Retailing) (Level 4) [Ref: 0085]	Distribution (subfield), Retail and Wholesale, Service Sector Skills, 11831	New Zealand Horticulture Industry Training Organisation
National Certificate in Sports Turf (Introduction to Turf care) (Level 3) [Ref: 0700]	Service Sector Skills	New Zealand Sports Turf Industry Training Organisation
National Certificate in Sports Turf Management (Level 4) [Ref: 0203]	Service Sector Skills	
National Certificate in Furniture (Retail and Wholesale) (Level 4) [Ref: 0438]	Retail and Wholesale Sales Transactions, Retail and Wholesale Visual Merchandising, 407	NZ Furniture Industry Training Organisation
National Diploma in Business Administration (Level 5) [Ref: 0370]	Service Sector Skills	NZQA
National Certificate in Tourism Maori (Level 3) [Ref: 1076]	Service Sector Skills	NZQA MQS
National Certificate in Materials Processing (Level 1) with strands in General, Plastics Injection Moulding, Plastics Extrusion, Plastics Blow Moulding, Plastics Thermoforming, Plastics Blown Film Extrusion, Plastics Film Conversion, Plastics Injection Stretch-Blow Moulding, Plastics Rotational Moulding, Plastics Film Slitting, Expanded Polystyrene Moulding, Glass Containers, and Paint Manufacturing [Ref: 1072]	Service Sector Skills	Plastics and Materials Processing Industry Training Organisation Incorporated

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Materials Processing (Level 2) with strands in General, Plastics Injection Moulding, Plastics Extrusion, Plastics Blow Moulding, Plastics Pressure Thermoforming, Plastics Vacuum Thermoforming, Plastics Blown Film Extrusion, Plastics Film Conversion, Plastics Injection Stretch-Blow Moulding, Plastics Rotational Moulding, Expanded Polystyrene Moulding, Polystyrene Pre-expansion, Glass Containers, and Paint Manufacturing [Ref: 1073]	Service Sector Skills	
National Certificate in Conservation (Ranger) [Ref: 0797]	Selling Skills	Public Sector Training Organisation
National Certificate in Snowsport (Level 4) with strands in Retail (Clothing) and Retail (Hardware) [Ref: 0850]	407, 11831	Sport, Fitness and Recreation Industry Training Organisation
National Certificate in Snowsport (Snowsport Equipment) (Level 2) with strands in Retail (Clothing), Retail (Hardware), Introductory Mechanics, and Rental [Ref: 0440]	Retail and Wholesale Sales Transactions, Selling Skills, 11831	

The following qualifications are not materially affected by the changes. They will be updated when they are next reviewed.

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Aeronautical Storekeeping [Ref: 0618]	11985, 11961	Aviation, Tourism and Travel Training Organisation
National Certificate in Tourism (Visitor Information) [Ref: 0311]	11831	
National Certificate in Contact Centre Operations (Level 3) [Ref: 0643]	11831	ElectroTechnology Industry Training Organisation
National Certificate in Materials Management (Level 3) [Ref: 0712]	11961	
National Certificate in Telecommunications (Sales and Service) with strands in Sales and Support [Ref: 0104]	11831	
National Certificate in Solid Wood Processing (Timber Yarding) (Level 3) [Ref: 1045]	11961	Forest Industries Training and Education Council (FITEC)
National Certificate in Dairy Manufacturing (Sales and Service) (Level 3) [Ref: 0748]	11831	New Zealand Industry Training Organisation
National Certificate in Flooring (Level 4) with strands in Fine Sand and Finishes; Flooring Retail – Sales, Service, and Support; Resilient Flooring Installation; Soft Covering Installation; Substrate Preparation; and Wood Overlay Installation [Ref: 0756]	11831	NZ Flooring Industry Training Organisation

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Furniture (Retail and Wholesale) (Level 2) [Ref: 0437]	11985	NZ Furniture Industry Training Organisation
National Certificate in Sailmaking [Ref: 0374]	11831	NZ Motor Industry Training Organisation
National Certificate in Animal Care and Handling (Dog Groomer) [Ref: 0242]	11831	NZQA Animal Nursing Technology
National Certificate in Animal Care [Ref: 0241]	11831	
National Certificate in Animal Training (Dog Trainer) [Ref: 0243]	11831	
National Diploma in Animal Training (Trainer Instructor) [Ref: 0264]	11831	
National Certificate in Pharmacy (Assistant) (Level 3) [Ref: 0469]	419, 11831	Pharmacy Industry Training Organisation
National Certificate in Pharmacy (Technician) (Level 5) with strands in Hospital, and Community [Ref: 0423]	11831	
National Certificate in Snowsport (Ticketing and Customer Service) (Level 3) [Ref: 0859]	11944, 11831	Sport, Fitness and Recreation Industry Training Organisation

Summary of main changes to standards' Ids, classification, titles, levels, and credits

The following summary shows the changes made to the standards as a result of the review. All changes are in **bold**.

Key to review category	
A	Dates changed, but no other changes are made - the new version of the standard carries the same Id and a new version number
B	Changes made, but the overall outcome remains the same - the new version of the standard carries the same Id and a new version number
C	Major changes that necessitate the registration of a replacement standard with a new Id
D	Standard will expire and not be replaced

Subfield Distribution
Domain Visual Merchandising

Id	Title	Level	Credit	Review Category
419	Create point of sale displays for retailers and service providers	2	3	D

Subfield Distribution
Domain Visual Merchandising
Subfield Retail, Distribution, and Sales
Domain Merchandising and Marketing

Id	Title	Level	Credit	Review Category
421	Create tickets and showcards for retailers and service providers	3	3	C
22013	Create and maintain materials for presentation of products	3	4	

Subfield Retail and Wholesale
 Domain Retail and Wholesale Sales Transactions
Subfield Retail, Distribution, and Sales
Domain Sales Transactions

Id	Title	Level	Credit	Review Category
11944	Complete foreign currency sales transactions in a retail or wholesale environment Complete foreign currency sales transactions in a retail or distribution environment	3	2	B
11945	Process layby sales	2	3	B
11946	Pack customers' purchases at checkout Pack customer purchases in a retail or distribution environment	1	1	B
11947	Gift wrap customers' purchases Gift wrap customer purchases	1	2	B
12004	Complete customer hire purchase applications	2	2	B
12010	Complete customers' account applications in a retail or wholesale environment Complete customer account applications in a retail or distribution environment	2	4 2	B

Subfield Retail and Wholesale
 Domain Retail and Wholesale Sales Transactions
Subfield Retail, Distribution, and Sales
Domain Stock Control

Id	Title	Level	Credit	Review Category
11992	Program sales terminals with goods information	2	3	B
22014	Maintain stock control data in a retail or distribution environment	2	3	New

Subfield Retail and Wholesale
 Domain Retail and Wholesale Visual Merchandising

Id	Title	Level	Credit	Review Category
11950	Make and maintain props to display products	3	4	D
11952	Write sales tickets by hand in a retail or wholesale outlet	3	3	D
11953	Produce sales tickets by computer for a retail or wholesale outlet	2	3	D
11954	Paint sales tickets and showcards using brushes in a retail or wholesale outlet	3	3	D

Subfield Retail, Distribution, and Sales
Domain Distribution

Id	Title	Level	Credit	Review Category
11985	Maintain safe work practices in a distribution facility Maintain safety in a distribution facility	2	3	B

Subfield Retail, Distribution, and Sales
Domain Retail and Distribution Core Skills

Id	Title	Level	Credit	Review Category
405	Demonstrate knowledge of consumerism	2	3	B
407	Perform business calculations in a retail or distribution environment	4	3 6	B
11961	Store hazardous goods and toxic substances in a retail or distribution environment Handle and store hazardous substances in a retail or distribution environment	3	4	B

Subfield Retail, Distribution, and Sales
Domain Retail and Distribution Management

Id	Title	Level	Credit	Review Category
22012	Manage in a retail environment	4	8	New

Domain Sales Transactions

Id	Title	Level	Credit	Review Category
61	Sell goods and/or services on a consultancy basis	4	6	B

Subfield Service Sector Skills
Domain Selling Skills
Subfield Retail, Distribution, and Sales
Domain Sales Transactions

Id	Title	Level	Credit	Review Category
11831	Sell goods and/or services Apply skills and qualities of a salesperson in a retail or distribution environment	3	6	B