

FIELD LAW AND SECURITY**Review of *Offender Management* unit standards**

Subfield	Domain	Id
Offender Management	Inmate Management	14619, 14623, 14628-14640, 14643, 14644-14648, 14861, 14862, 14864, 14865, 17157, 19306, 19307, 19669
	Prison Safety and Security	14618, 14620-14622, 14624-14626, 14627, 14641, 14642, 14649, 14863, 17158

The ElectroTechnology Industry Training Organisation (ETITO) has completed the review of the unit standards listed above that were registered in November 1999 and September 2002.

Date new versions published

July 2006

Planned review date

December 2011

Summary of review and consultation process

This review was conducted by ETITO in conjunction with the Offender Management Advisory Group to ensure that the unit standards were fit for purpose. Feedback from training providers, workplace assessment, and moderation was incorporated, as were changes relating to industry terminology, standards, systems, and documentation.

Main changes resulting from the review

- Change of domain classification from Inmate Management to Prisoner Management to reflect the current industry terminology.
- Changes to unit standard titles to align with the classification change.
- Title change for unit standards 14620, 14638, and 17157 to clarify purpose.
- Unit standards 19306 and 19307 had title changes to accommodate the change of name of the Integrated Offender Management process to sentence planning and management process.
- Updated legislation references.
- Corrections to minor errors and amendments to elements and performance criteria to improve clarity and assessability.
- Unit standards 14621, 14625, and 14645-14647 were designated as expiring as they were no longer required by the industry.

Unit standards categorised as category D expire at the end of December 2010.

Impact on existing provider accreditations

None.

Impact on Accreditation and Moderation Action Plan (AMAP)

The domain name Inmate Management has been changed to Prisoner Management in the scope of AMAP 0003.

Impact on existing qualifications

Qualifications that contain the reviewed standards or classifications are tabled below.

Affected	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
Not materially affected	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

In the following table, qualifications that contain unit standards in both categories are identified in the *Affected* table, with the items that generated the *Affected* status in **bold**.

The following ETITO qualifications are affected by the outcome of this review and have been reviewed with the unit standards.

Qualification title	Classification or standard in the qualification
National Certificate in Offender Management (Level 3) [Ref: 0678]	14622, 14623, 14633, 14636, 14637, 14639, 14640, 14643, 14647 , 14648, 14864, 14865, 17157, 19306, 19307
National Certificate in Offender Management (Level 4) [Ref: 0679]	14619, 14620, 14628, 14629-14631, 14635, 14638, 14644, 14645 , 14861, 14862

The following ETITO qualification is not materially affected by the changes. It will be updated when it is reviewed in 2007.

Qualification title	Standard in the qualification
National Certificate in Offender Management (Level 5) [Ref: 0975]	14632, 14634, 19669

The following qualification is not materially affected by the changes. The standard setting body (SSB) has been advised that it requires revision.

Qualification title	Standard in the qualification	SSB Name
National Certificate in Public Sector Service (Prison Instruction) (Level 4) [Ref: 1095]	14623, 14636, 14639, 14640, 14648, 14864, 17157	Public Sector Training Organisation

Summary of main changes

All changes are in **bold**.

Key to review category	
A	Dates changed, but no other changes are made - the replacement standard carries the same Id and a new version number
B	Changes made, but the overall outcome remains the same - the replacement standard carries the same Id and a new version number
C	Major changes that necessitate the registration of a replacement standard with a new Id
D	Standard will expire and not be replaced

Subfield Offender Management
Domain Inmate Management
 Prisoner Management

Id	Title	Level	Credit	Review Category
14619	Identify and manage at risk prison inmates Identify and manage at risk prisoners	3	8	B

Id	Title	Level	Credit	Review Category
14623	Utilise control and restraint methods in a prison	3	4	B
14628	Receive prison inmates Receive prisoners	4	4	B
14629	Manage prison inmate transfers Manage prisoner transfers	3	2	B
14630	Release prison inmates Release prisoners	4	2	B
14631	Validate prison inmate sentence dates Validate prisoner sentence dates	3	3	B
14632	Coordinate prison inmate escorts Coordinate prisoner escorts	4	3	B
14633	Escort prison inmates Escort prisoners	3	2	B
14634	Coordinate prison inmate court services Coordinate prisoner court services	5	9	B
14635	Provide prison inmate court services Provide prisoner court services	4	5	B
14636	Manage prison inmate work parties Manage prisoner work parties	3	4	B
14637	Instruct prison inmates Instruct prisoners	4	6	B
14638	Coordinate temporary prisoner releases Manage temporary release of prisoners	3	2	B
14639	Conduct musters and report, record, and observe inmate activity and behaviour in a prison Conduct musters and report, record, and observe prisoner activity and behaviour in a prison	3	2	B
14640	Manage prison inmate activity Manage prisoner activity	3	2	B
14643	Meet immediate and/or basic needs of prison inmates Meet immediate and/or basic needs of prisoners	2	3	B
14644	Work in a specialist unit in a prison	3	5	B
14645	Conduct general case management assessments of prison inmates	4	5	D
14646	Conduct sentence plan assessments of prison inmates	5	10	D
14647	Manage prison inmate case management plans	2	3	D
14648	Model and reinforce positive behaviour in a prison	3	3	B
14861	Manage specific cultural needs of prison inmates Manage specific cultural needs of prisoners	3	3	B
14862	Manage specific cultural needs of Māori prison inmates Manage specific cultural needs of Māori prisoners	3	3	B
14864	Demonstrate knowledge of prison legislation, policy, and procedures	3	3	B

Id	Title	Level	Credit	Review Category
14865	Demonstrate professional practice in a women's prison	4	6	B
17157	Demonstrate knowledge, as a prison officer, of the structure of a Māori community Demonstrate knowledge, as a corrections officer, of the structure of a Māori community	2	5	B
19306	Demonstrate understanding of Integrated Offender Management principles and processes Demonstrate understanding of the sentence planning and management process	3	8	B
19307	Manage prison inmate sentence plans under Integrated Offender Management Manage prisoner sentence plans in accordance with the sentence planning and management process	3	5	B
19669	Monitor and control expenditure in Public Prisons Service cost centres	5	10	B

Domain Prison Safety and Security

Id	Title	Level	Credit	Review Category
14618	Manage workplace hazards in a prison	3	3	B
14620	Respond to safety and security incidents in a prison Respond to safety and security situations in a prison	3	6	B
14621	Plan and coordinate emergency responses in a prison	5	8	D
14622	Implement staff, visitor, and inmate safety in a prison Implement staff, visitor, and prisoner safety in a prison	3	3	B
14624	Manage personal safety in a prison	3	4	B
14625	Manage penal institution control room activity	5	5	D
14626	Manage unit control room activity in a prison	3	3	B
14627	Apply safe and secure lock and unlock practices in a prison	2	3	B
14641	Maintain security of physical containment environment in a prison	2	3	B
14642	Conduct security searches in a prison	4	5	B
14649	Provide Post Incident Response Team services in a prison	4	4	B
14863	Manage workplace equipment in a prison	3	3	B
17158	Establish and maintain effective working relationships in a prison environment	3	4	B