

**FIELD BUSINESS****Review of *Text and Information Management – Generic* Level 1 achievement standards 90032-90035**

<b>Subfield</b>	<b>Business Administration</b>	
<b>Domain</b>	<b>Id</b>	<b>Subject reference</b>
Text and Information Management – Generic	90032-90035	Information Management 1.3-1.6

The Ministry of Education and the Secondary Assessment and Liaison business unit of NZQA have completed a review of the achievement standards listed above.

**New Registration date**                      **November 2007**

**Date new versions published**            **November 2007**

**Planned review date**                      **February 2009**

**Summary of review and consultation process**

This review was a part of a planned review cycle. Feedback was received from the secondary sector and from the moderation and examination systems. National consultation on the achievement standards has resulted in the proposed changes.

**Main changes resulting from the review**

Minor changes have been made to the achievement standards 90032-90035; however the overall outcomes remain the same.

Changes include:

- The titles of AS90032, AS90034, and AS90035 have been changed.
- In AS90032, the introductory statement, achievement criteria, and explanatory notes have been amended to clarify evidence requirements.
- In AS90034, the introductory statement and achievement criteria have been reworded.
- In AS90035, the introductory statement and Explanatory Note 4 have been reworded.

**Impact on existing provider accreditations**

None.

**Impact on Accreditation and Moderation Action Plan (AMAP)**

None.

**Impact on existing qualifications**

None.

## Impact of changes on [NCEA Exclusions List](#)

None.

### Summary of main changes to achievement standards' Ids, classification, titles, levels, and credits

The following summary shows the changes made to the achievement standards as a result of the review. All changes are in **bold**.

#### Key to review category

- A** Dates changed, but no other changes are made - the new version of the standard carries the same Id and a new version number
- B** Changes made, but the overall outcome remains the same - the new version of the standard carries the same Id and a new version number
- C** Major changes that necessitate the registration of a replacement achievement standard with a new Id
- D** Achievement standard will expire and not be replaced

Subfield      Business Administration  
 Domain        Text and Information Management – Generic

<b>Id</b>	<b>Title</b>	<b>Level</b>	<b>Credit</b>	<b>Review Category</b>
90032	Access and process information from different media <b>Access and process information from different sources</b>	1	4	B
90033	Apply a decision-making model to produce a solution from a given brief	1	4	B
90034	Communicate information from given materials and by direct composition <b>Communicate information from provided materials and by direct composition</b>	1	4	B
90035	Manage information using spreadsheet and text applications <b>Manage information using a spreadsheet and a text application</b>	1	4	B