

## **AMAP for Civil Defence [Ref: 0223]**

### **Review of Local Government Industry Training Organisation – Civil Defence Advisory Group AMAP**

The Local Government Industry Training Organisation (LGITO) has completed the review of the Accreditation and Moderation Action Plan (AMAP) above.

#### **Date new version published**

**October 2008**

The next AMAP review is planned to take place during 2013.

#### **Summary of review and consultation process**

The review was initiated to bring the LGITO Civil Defence Advisory Group AMAP [Ref: 0223] up to date with the new NZQA template and the *Criteria for Approval and Registration of NQF Accreditation and Moderation Action Plans* of March 2006.

A number of meetings have been held over the last 12 months by the CDEM Advisory Group, and input sought from regional group representatives and accredited organisations.

#### **Compliance with new requirements**

Accreditation requirements will apply with effect from November 2008.

Moderation system requirements will apply with effect from November 2008.

Accredited organisations will be audited for compliance with AMAP requirements from April 2009 onwards.

#### **Main changes resulting from the review**

Version 1 replaced by Version 2.

#### **ACCREDITATION INFORMATION (AI)**

##### **Visit waiver conditions**

Conditions under which LGITO may waive their involvement in an accreditation visit have been extended to include:

- Accreditation applications where the scope is limited to knowledge based unit standards.

##### **Industry or sector-specific requirements for accreditation**

- Criterion 2  
Description of resources required in training programmes has been added to clarify requirements.
- Criterion 3  
Requirements have been added to ensure teaching and assessing staff have relevant qualifications, skills and experience of Civil Defence Emergency Management.

- Criterion 6  
Amended to clarify areas of responsibility that must be included in a formal agreement when an accredited organisation is using off-site venues for training and assessment.
- Criterion 7  
Requirements added for the recognition of current competency or recognition of prior learning.

## MODERATION INFORMATION (MI)

### Moderation System

- Amended to reflect the current system operated by LGITO

### Reporting

- Information about the reporting undertaken by LGITO on the effectiveness of its national external moderation system has been added.

### Funding

- Amended to include charges for pre-assessment moderation and moderation visits.

### Non-compliance with moderation requirements

- Amended to include charges for resolution activities for non-compliance issues.

### Appeals

- The process for appealing moderation decisions has been added.