

**FIELD HUMANITIES****Review of *Communication Skills* unit standards**

This report was first published in April 2009 and was republished in January 2010 to extend the expiry date of unit standards 1272 and 2977 to 31 December 2013.

<b>Subfield</b>	<b>Domain</b>	<b>Id</b>
Communication Skills	Interpersonal Communications	1277, 1285, 1293, 1294, 1299, 1304, 3501, 3503, 9680, 9707, 10790, 10791
	Introductory Communication Skills	1284, 1291, 2976, 2987, 2993, 3485
	Reading	1272, 2970, 2977, 2989, 2990
	Writing	1273, 1280, 3483, 3488, 3490-3492, 3494, 10792, 11095

NZQA National Qualifications Services has completed the review of the unit standards listed above.

**Date new version of report published** **January 2010**

**Date new versions published** **April 2009**

**Planned review date** **December 2014**

**Summary of review and consultation process**

A combination of contributing factors prompted a review of unit standards in subfield Communication Skills at levels 1-3. These factors include:

- Unit standards that have passed their planned review date
- Unit standards that have been the subject of moderation feedback
- Unit standards in domain Introductory Communication Skills have not been reviewed (only rolled over) since registration
- Unit standards that have been the subject of questions of interpretation.

A review of Communication Skills unit standards at level 4 was completed in 2006 and included some level 2 and 3 unit standards to ensure consistency across levels in unit standards that assessed similar skills. Subsequently, the following level 2 and 3 unit standards were not included in this review: 11097, 1279, 1296, 1307, 1312, 9677, 9681, 9694 and 9705.

Organisations representing industry training organisations, tertiary education organisations, private training enterprises, Māori training providers, Pacific Island training providers and government agencies were advised of the review and asked to disseminate the information to the stakeholders whose interests they represented. From the responses received, two working panels were established, including representatives from industry training organisations, tertiary education organisations, private training enterprises, Council of Trade Unions, and the national moderator (secondary education).

Review meetings were held (November 2007 and January 2008) during which each panel reviewed a set of standards and then reconvened to peer review each other's recommended changes.

The reviewed unit standards were then sent out to a wider distribution network for endorsement and further changes were made on the basis of feedback.

### Main changes resulting from the review

- Domain *Introductory Communication Skills* has been designated expiring and standards 1284, 1291, 2976, 2987, and 3485 have been designated as expiring and will not be replaced; standard 1273 has been moved to the *Writing* domain; standard 2970 has been moved to the *Reading* domain; and standard 2993 has been replaced by *Reading* domain standard 25073.
- Credits have been adjusted in standards 2970, 2989, 3483, 3490, 3507 and 9680 to more accurately reflect the learning and assessment requirements in light of actual experience and/or to reflect the changes made at this review.
- Standard 1272 in domain *Reading* has been designated expiring and will not be replaced.
- Standard 2977 has been replaced by standard 25060.
- Standard 1304 has increased in level from 2 to 3.
- Standard 9680 has been amended to allow for assessment outside of a workplace setting and provide an alternative to standard 1277, which must be assessed against in the workplace.
- Special notes and ranges have been amended as appropriate to clarify specific terms and concepts, contexts, and conditions for assessment.
- Titles, elements, performance criteria, and ranges have been amended to more accurately reflect intent.

**Unit standards categorised as category C or D expire at the end of December 2010.**

Unit standards 1272 and 2977 will expire at the end of December 2013.

### Impact on existing provider accreditations

Current Accreditation for			Accreditation extended to		
Nature of accreditation	Classification or Id	Level	Nature of accreditation	Classification or Id	Level
Field	Humanities	2	Standard	1304	3
Subfield	Communication Skills	2	Standard	1304	3
		1	Standard	25073	2
Domain	Interpersonal Communications	2	Standard	1304	3
Domain	Introductory Communication Skills	1	Domain	Reading	1
			Domain	Writing	1
			Standard	25073	2
Domain	Reading	1	Standard	25073	2
Standard	2977	1	Standard	25060	1
Standard	2993	1	Standard	25073	2

## Impact on Accreditation and Moderation Action Plan (AMAP)

None.

### Impact on existing qualifications

Qualifications that contain the reviewed standards or classifications are tabled as Appendix 1 at the end of this report.

### Review Categories and changes to classification, title, level, and credits

All changes are in **bold**.

#### Key to review category

- A** Dates changed, but no other changes are made - the new version of the standard carries the same Id and a new version number
- B** Changes made, but the overall outcome remains the same - the new version of the standard carries the same Id and a new version number
- C** Major changes that necessitate the registration of a replacement standard with a new Id
- D** Standard will expire and not be replaced

Subfield      Communication Skills  
Domain        Interpersonal Communications

Id	Title	Level	Credit	Review Category
1277	Communicate information in a specified workplace	2	3	B
1285	Make inquiries and complete practical transactions	1	4	B
1293	Participate in an informal one-to-one, face-to-face interview <b>Be interviewed in an informal one-to-one, face-to-face interview</b>	1	2	B
1294	Be interviewed in a formal situation <b>Be interviewed in a formal interview</b>	2	2	B
1299	Be assertive in a range of specified situations	2	4	B
1304	Communicate with people from other cultures	2 <b>3</b>	2	B
3501	Apply listening techniques <b>Demonstrate knowledge of and apply listening techniques</b>	1	4 <b>3</b>	B
3503	Participate in a team or group to complete routine tasks <b>Participate and communicate in a team or group to complete a routine task</b>	1	2	B
9680	Communicate within an organisational context <b>Communicate within a specified organisational context</b>	2	2 <b>3</b>	B
9707	Demonstrate knowledge of workplace communications requirements	1	5	B
10790	Hold a conversation with others <b>Converse with others</b>	1	2	B
10791	Participate in informal meetings <b>Participate in an informal meeting</b>	2	3	B

Domain Introductory Communication Skills

Id	Domain	Title	Level	Credit	Review Category
1273	Introductory Communication Skills <b>Writing</b>	Express own ideas in writing  <b>Express ideas in writing and write an original story</b>	1	4	B
2970	Introductory Communication Skills <b>Reading</b>	Read independently texts about life experiences  <b>Independently read texts about life experiences which relate to a personal identified interest</b>	1	18  3	B
2993  25073	Introductory Communication Skills <b>Reading</b>	Read independently texts which debate issues  <b>Read texts to recognise differing points of view on a topic</b>	1  2	20  3	C

Domain Introductory Communication Skills

Id	Title	Level	Credit	Review Category
1284	Complete practical transactions not requiring negotiation	1	20	D
1291	Participate in conversations with known people	1	20	D
2976	Read independently texts for practical purposes	1	20	D
2987	Read independently texts to gain knowledge	1	20	D
3485	Write presenting information	1	12	D

Domain Reading

Id	Title	Level	Credit	Review Category
1272	Read efficiently to gain maximum information in time spent	3	2	D
2977 25060	Read texts for practical purposes <b>Independently read texts for practical purposes and to gain knowledge</b>	1 1	4 6	C
2989	Read and assess texts to gain knowledge <b>Select, assess, and read texts to gain knowledge</b>	2	4 3	B
2990	Read texts to research information	3	4	B

Domain Writing

Id	Title	Level	Credit	Review Category
1280	Communicate with graphics <b>Use graphics in communication</b>	2	2	B
3483	Fill in a form	1	4 2	B
3488	Write business letters and memoranda <b>Write business correspondence for a workplace</b>	2	6	B
3490	Write an incident report <b>Complete an incident report</b>	1	3 2	B
3491	Write a report	3	4	B
3492	Write a short report	2	3	B
3494	Write a record of a formal meeting <b>Take notes and write minutes for a formal meeting</b>	3	3	B
10792	Write formal personal correspondence	1	3	B
11095	Write business correspondence to convey complex ideas and information	3	3	B

## APPENDIX 1

### Impact on existing qualifications

<b>Affected</b>	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
<b>Not materially affected</b>	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

In the following tables qualifications that contain unit standards and classifications in both categories are identified in the *Affected* table, with the items that generated the *Affected* status in **bold**.

The following NZQA National Qualifications Services/Maori Qualifications Services qualifications are affected by the outcome of this review and will be revised or reviewed in 2009.

Qualification title	Standard in the qualification
National Certificate in Employment Skills [Ref: 0231]	<b>1304, 2977, 2989, 3501, 3503</b>
National Certificate in Animal Care and Handling (Dog Groomer) [Ref: 0242]	<b>3501</b>
National Certificate in Marae Catering (Level 2) [Ref: 1165]	<b>2977</b>
National Certificate in Employment Relations (Union Representation) (Level 2) [Ref: 1261]	<b>3501, 10791</b>
National Certificate in Business (Level 3) [Ref: 1431]	<b>1304</b>

The following qualifications are also affected by the outcome of this review. The standard setting bodies (SSBs) have been advised that they require revision.

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Pest Management with strands in Avian Pest Control, Mustelid Pest Control, Possum Pest Control, Rabbit Pest Control, and Rodent Pest Control [Ref: 1138]	<b>3483, 3501</b>	Agricultural Industry Training Organisation
National Certificate in Poultry Husbandry (Level 3) with strands in Egg Production, Poultry Hatchery, and Poultry Meat Production [Ref: 1177]	<b>3501</b>	
National Certificate in Dairy Farming (Herd Testing) (Level 3) [Ref: 1214]	<b>3501</b>	
National Certificate in Pest Monitoring (Possum Monitoring - Field Operative) (Level 3) [Ref: 1224]	<b>3501</b>	
National Certificate in Footwear (Level 2) [Ref: 0224]	<b>2977, 3490, 3501, 10791</b>	Apparel and Textile Industry Training Organisation
National Certificate in Footwear (Level 2) [Ref: 0225]	<b>2977, 2989, 3483, 3490, 10791</b>	

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Footwear (Level 4) with strands in Pattern Cutting, Clicking, Closing, Bottom Stock, and Making and Lasting [Ref: 0226]	<b>2977</b>	
National Certificate in Drycleaning (Garment Finishing) [Ref: 0576]	<b>2977, 3503</b>	
National Certificate in Drycleaning (Processing and Stain Removal) [Ref: 0577]	<b>2977, 3503</b>	
National Certificate in Drycleaning (Production Assistant) [Ref: 0578]	<b>2977, 3503</b>	
National Certificate in Laundry (Finishing and Packing) [Ref: 0579]	<b>2977, 3503</b>	
National Certificate in Laundry (Washroom Procedures) [Ref: 0580]	<b>2977, 3503</b>	
National Certificate in Textiles Manufacture (Operations) (Level 2) [Ref: 1121]	<b>2987</b>	
National Certificate in Airport Operations with strands in Airport Customer Service, Airport Maintenance, and Airport Safety [Ref: 0339]	<b>1304, 9680</b>	Aviation, Tourism and Travel Training Organisation
National Certificate in Tourism (Introductory Skills) [Ref: 0875]	<b>2989</b>	
National Certificate in Aviation (Flight Attendants) [Ref: 1193]	<b>3490</b>	
National Certificate in Building, Construction, and Allied Trades Skills (Level 2) [Ref: 1368]	<b>2989</b>	Building and Construction Industry Training Organisation
National Certificate in Concrete Core Skills (Level 2) [Ref: 1452]	<b>3490, 3503</b>	
National Certificate in Cleaning and Caretaking (Supervisor) [Ref: 1115]	<b>1304, 3490, 3501</b>	Building Service Contractors of New Zealand Incorporated
National Certificate in Food and Related products Processing (Level 2) [Ref: 0342]	<b>2977, 2989, 3483, 3501, 10790</b>	Competenz
National Certificate in Architectural Aluminium Joinery (Entry Skills) (Level 2) [Ref: 0765]	<b>2989, 3501, 10790</b>	
National Certificate in Architectural Aluminium Joinery (Assembly and Glazing) (Level 3) with an optional strand in Cutting and Machining [Ref: 0766]	<b>2989, 9680</b>	
National Certificate in Rail Transport (Level 2) [Ref: 0958]	<b>2977, 3483</b>	
National Certificate in Rail Operations (Locomotive Engineer) with strands in Network Freight Train, Network Passenger Train, and Network Multiple Unit/Railcar [Ref: 1109]	<b>3490</b>	

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Rail Infrastructure (Level 3) [Ref: 1112]	<b>2977, 3483</b>	
National Certificate in Manufacturing (Metal and Related Products) (Level 2) [Ref: 1386]	<b>2977, 2989, 3483, 3501, 10790</b>	
National Certificate in Electricity Supply (Retail) (Level 3) [Ref: 1418]	<b>1304</b>	Electricity Supply Industry Training Organisation
National Certificate in Security (Level 2) [Ref: 0176]	1294, <b>1304</b> , 3503	ElectroTechnology Industry Training Organisation
National Certificate in Security with strands in Court Security, Event Security, Mobile Patrol, Noise Control, Retail Security, Secure Transport, and Site Security [Ref: 0227]	1294, <b>1304</b> , 3503	
National Certificate in Offender Management (Level 3) [Ref: 0678]	<b>1304</b> , 3503	
National Certificate in Workplace Fire and Emergency Response (Level 2) [Ref: 0910]	<b>1304</b>	
National Certificate in Workplace Fire and Emergency Response (Level 3) [Ref: 0911]	<b>3490</b>	Fire and Rescue Services Industry Training Organisation
National Certificate in Urban Search and Rescue - Operations (Level 3) with strands in Canine Search Specialist, Response Leader, Response Medic, Rope Operations, Technician, and Training [Ref: 1114]	<b>1304</b>	
National Certificate in Furniture Making (Level 4) [Ref: 0091]	<b>1304, 2977, 2989, 3501, 3503, 10791</b>	
National Certificate in Furniture Finishing (Level 2) [Ref: 0790]	<b>1304, 2977, 2989, 3501, 3503, 10791</b>	
National Certificate in Furniture Making (Level 3) [Ref: 0965]	<b>1304, 2977, 2989, 3501, 3503, 10791</b>	
National Certificate in Biosecurity (Border Quarantine) with strands in International Cargo Clearance, International Vessel Clearance, International Aircraft Clearance, and International Mail Clearance [Ref: 0952]	<b>1304</b>	Forest Industries Training and Education Council - FITEC
National Certificate in Hospitality (Accommodation Services) (Level 2) with an optional strand in Motel Housekeeping [Ref: 0551]	<b>2977</b>	Hospitality Standards Institute
National Certificate in Hospitality (Food and Beverage Service) (Level 2) with strands in Counter Food Service, Takeaway Food Service, Table Food Service, Buffet Food Service, and Beverage Service [Ref: 0555]	<b>2977</b>	

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Hospitality (Food and Beverage Service) (Level 3) with strands in Food Service, Barista, Beverage Service, Bar Service, Wine Service, and Functions Service [Ref: 0556]	<b>2977</b>	
National Certificate in Hospitality (Porter Services) (Level 2) [Ref: 0558]	<b>2977</b>	
National Certificate in Hospitality (Specialist Food and Beverage Service) (Level 4) with strands in Advanced Food Service, Advanced Beverage Service, Advanced Wine Service, and Guéridon and Silver Service [Ref: 0915]	<b>2977</b>	
National Certificate in Surveying (Assistant) (Level 3) [Ref: 0432]	<b>1272, 2977</b>	InfraTrain New Zealand
National Diploma in Surveying (Level 6) with an optional strand in Mine Surveying [Ref: 0453]	<b>1304, 3488</b>	
National Certificate in Design (Draughting) (Level 2) [Ref: 0640]	<b>2977</b>	
National Certificate in Compliance and Regulatory Control (Animal Welfare)[Ref: 0460]	<b>1304</b>	Learning State (Public Sector Training Organisation)
National Certificate in Public Sector Services (Client/Customer Services) (Level 3) [Ref: 0659]	1294, <b>1304</b> , 3494, <b>9680</b> , 10791	
National Certificate in Administration of Revenue Law (Introduction) (Level 4) [Ref: 0950]	<b>1304, 3494, 3501</b>	
National Certificate in Public Sector Services (Prison Instruction) (Level 4) [Ref: 1095]	<b>1304</b>	
National Certificate in Public Sector Compliance Management (Road Transport) (Level 4) [Ref: 1170]	<b>1304, 3488</b>	
National Certificate in Cadet Forces (Foundation Skills) (Level 2) [Ref: 1374]	<b>3483</b>	
National Certificate in Compliance and Regulatory Control (Parking Enforcement) (Level 3) [Ref: 0464]	<b>1304, 3490</b>	
National Certificate in Compliance and Regulatory Control (Pest Plant Control) (Level 4) [Ref: 0529]	<b>3501</b>	Local Government Industry Training Organisation
National Certificate in Compliance and Regulatory Control (Vertebrate Pest Management) (Level 2) [Ref: 0530]	<b>3483, 3490, 3501</b>	

Qualification title	Classification or standard in the qualification	SSB Name	
National Certificate in Compliance and Regulatory Control (Animal Control) (Level 2) [Ref: 0532]	<b>1304, 3488, 3501</b>		
National Certificate of Educational Achievement (Level 1) [Ref: 0928]	<b>2977, 2989</b>	Ministry of Education	
National Certificate in Equine (Introductory Skills) (Level 2) [Ref: 0215]	1293, 1294, <b>3501</b> , 3503	NZ Equine Industry Training Organisation	
National Certificate in Equine (Level 4) with strands in Breeding, Harness Racing, Sporthorse, and Thoroughbred Racing [Ref: 0216]	1294, <b>3501</b>		
National Certificate in Equine (Stable Practice) (Level 3) with strands in Harness Racing, Sporthorse, Thoroughbred Racing, and Track Riding [Ref: 0654]	1293, 1294, <b>3501</b>		
National Certificate in Equine (Grade 1 Coaching) (Level 4) [Ref: 0656]	<b>3501</b>		
National Certificate in Equine (RDA Coach) (Level 5) [Ref: 0715]	<b>1304, 3501</b>		
National Certificate in Equine (Thoroughbred Breeding) (Level 4) [Ref: 1070]	<b>3501</b>		
National Certificate in Extractive Industries (Core Skills) with strands in Surface Extraction, and Underground Extraction [Ref: 0247]	<b>2977, 2989, 3483, 3490</b>		NZ Extractive Industry Training Organisation
National Certificate in Gas Industry (Gas Transmission) (Level 3) [Ref: 0978]	<b>3490</b>		
National Certificate in Gas Industry (Gas Distribution) (Level 2) [Ref: 1020]	<b>3490</b>		
National Certificate in Scrap Metal Recycling (Introductory Skills) [Ref:1284]	<b>3483</b>		
National Certificate in Scrap Metal Recycling (Operations) [Ref: 1285]	<b>3483</b>		
National Certificate in Scrap Metal Recycling (Administration) [Ref: 1287]	<b>3483</b>		
National Certificate in Composting (Core Skills) (Level 2) [Ref: 1315]	<b>3483</b>		
National Certificate in Solid Waste (Core Skills) (Level 2) with an optional strand in Hazardous Waste [Ref: 1398]	<b>3483</b>		
National Certificate in Hairdressing with strands in Hairdressing Practice, and Barbering Practice [Ref: 0022]	<b>3501</b>	NZ Hairdressing Industry Training Organisation Inc	
National Certificate in Hairdressing (Salon Support) [Ref: 0268]	<b>3501</b>		

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Barbering [Ref: 0418]	<b>3501</b>	
National Certificate in Hairdressing (Management) (Level 5) with strands in Assessment of Hairdressing, Tutoring in Hairdressing, and Salon Management [Ref: 0646]	<b>9680</b>	
National Certificate in Fellmongery Processing (Level 2) [Ref: 0687]	<b>3501</b>	New Zealand Industry training Organisation
National Certificate in Fellmongery Processing with strands in Slupe Wool Grading, Pickled Pelt Grading, and Pickled Pelt Processing [Ref: 0688]	<b>3501</b>	
National Certificate in Fellmongery Processing with strands in Slupe Wool Grading, Pickled Pelt Grading, and Pickled Pelt Processing [Ref: 0689]	<b>3501</b>	
National Certificate in Meat Processing (Further Processing) (Level 2) with strands in Boning, Trimming, Saw Operations, Quartering, Packaging, and Dispatching [Ref: 0690]	<b>1304, 3501, 9680, 10791</b>	
National Certificate in Meat Processing (Grading) with strands in Beef; Pig Meat; Sheep and Lamb; and Venison [Ref: 0691]	<b>3501</b>	
National Certificate in Meat Processing (Preparation of Livestock) [Ref: 0693]	<b>1304, 3501</b>	
National Certificate in Meat Processing (Slaughter and Dressing) with strands in Slaughter, Evisceration, and Opening and Clearing Skins [Ref: 0694]	<b>1304, 3501</b>	
National Certificate in Meat Processing (Venison) [Ref: 0695]	<b>3501</b>	
National Certificate in Meat Processing (Wool Estimation) [Ref: 0696]	<b>3501</b>	
National Certificate in Hide Processing (Level 2) [Ref: 0717]	<b>3501</b>	
National Certificate in Meat Processing (Introductory) with an optional strand in Workplace Safety and Health [Ref: 0932]	<b>3501</b>	
National Certificate in Meat Processing (Smallgoods) (Level 1) [Ref: 0955]	<b>1304, 3485, 3490, 3501, 3503, 10791</b>	

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Meat Processing (Smallgoods) (Level 2) with strands in Raw Processing; Cooked Processing; Slicing, Packaging and Dispatching, and optional strands in Workplace Safety and Health, and Workplace Communications [Ref: 0956]	<b>1304, 3483, 3490, 3501, 3503, 10791</b>	
National Certificate in Meat Processing (Smallgoods) (Level 3) with an optional strand in On-job Training [Ref: 0957]	<b>1304, 3501</b>	
National Certificate in Occupational Health and Safety (Workplace Safety) (Level 1) [Ref: 1111]	<b>2977, 3483, 3490</b>	
National Certificate in Motor Industry (Foundation Skills) (Level 1) [Ref: 1222]	<b>2989, 3501, 3503</b>	NZ Motor Industry Training Organisation
National Certificate in Industrial Textile Fabrication (Level 3) with strands in Canvas Fabrication; Sailmaking; and Vehicle Trimming and Upholstery [Ref: 1340]	<b>2989, 3501, 3503</b>	
National Certificate in Amenity Turf Maintenance (Level 3) [Ref: 1078]	<b>1304</b>	New Zealand Sports Turf Industry Training Organisation
National Certificate in Plastics Processing Technology (Level 2) with strands in Injection Moulding, Extrusion, Blow Moulding, Pressure Thermoforming, Vacuum Thermoforming, Blown Film Extrusion, Film Conversion, Injection Stretch Blow Moulding, and Rotation [Ref: 0394]	<b>1304, 3501</b>	Plastics and Materials Processing Industry Training Organisation Incorporated
National Certificate in Cablemaking (Level 2) with strands in Wiredrawing, Conductor Assembly, Extrusion, Cable Assembly, and Cable Testing [Ref: 0566]	<b>1304, 2977, 3490, 3503</b>	
National Certificate in Cablemaking (Level 3) with strands in Wiredrawing, Conductor Assembly, Extrusion, Cable Assembly, and Cable Testing [Ref: 0738]	<b>1304, 3490</b>	
National Certificate in Pharmaceutical and Allied Products Manufacturing (Level 1) [Ref: 1233]	<b>2977, 3490, 3503</b>	
National Certificate in Pharmaceutical and Allied Products Manufacturing (Level 2) [Ref: 1234]	<b>1304, 9680</b>	
National Certificate in Glass Container Manufacturing (Level 1) [Ref: 1358]	<b>2977, 3483, 3490, 3503, 10790</b>	

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Glass Container Manufacturing (Level 2) with strands in Batch and Furnace; Forming; Job Change; and Quality Control [Ref: 1359]	<b>2989</b> , 10791	
National Certificate in Plastics Processing Technology (Production) (Level 1) with strands in General, Injection Moulding, Extrusion, Blow Moulding, Thermoforming, Blown Film Extrusion, Film Conversion, Injection Stretch-Blow Moulding, Rotational Moulding [Ref: 1361]	<b>2977</b> , 3503	
National Certificate in Engineering and Technology (Plastics Engineering) (Level 4) with strands in Injection Moulding, Extrusion, Blow Moulding, Pressure Thermoforming, Vacuum Thermoforming, Blown Film Extrusion, Film Conversion, Injection Stretch-Blow Moulding, [Ref: 1407]	<b>1304</b> , <b>3501</b> , 3503	
National Certificate in Drainlaying [Ref: 0077]	<b>3490</b>	
National Certificate in Gasfitting [Ref: 0201]	<b>3490</b>	Plumbing, Gasfitting and Drainlaying Industry Training Organisation Ltd
National Certificate in Plumbing [Ref: 0202]	<b>3490</b>	
National Certificate in Distribution (Level 2) [Ref: 0990]	<b>1304</b> , <b>3483</b> , <b>3490</b> , <b>3501</b> , 3503	
National Certificate in Distribution (Level 2) [Ref: 0564]	<b>2989</b>	Retail Institute
National Certificate in Meat Retailing (Proficient) with optional strands in Boning; Curing, Smoking and Smallgoods; and Retailing [Ref: 0900]	<b>2989</b>	Retail Meat Industry Training Organisation Inc
National Certificate in Snowsport with strands in Aerial Lift Operation, Road and Carpark Services, and Surface Lift Operation [Ref: 0439]	<b>1304</b>	Sport, Fitness and Recreation Industry Training Organisation Limited
National Certificate in Snowsport Equipment [Ref: 0440]	<b>1304</b> , 10791	
National Certificate in Snowsport (Patrol) (Level 4) [Ref: 0443]	<b>1304</b>	
National Certificate in Sport (Coaching) (Level 4) [Ref: 0444]	<b>1304</b>	
National Certificate in Sport (Umpiring-Officiating) (Level 3) [Ref: 0445 ]	<b>1304</b>	
National Certificate in Sport (Level 3) with strands in Event Management, Sport Administration, and Team Management [Ref: 0446]	<b>1304</b> , 3494, 10791	
National Certificate in Community Recreation (Community Art Work) (Level 4) [Ref: 0450]	<b>1304</b> , 10791	

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Sport (Level 2) [Ref: 0493]	<b>1304, 3501, 10791</b>	
National Certificate in Community Recreation (Aquatics) (Level 3) [Ref: 0937]	<b>1304, 10791</b>	
National Certificate in Fitness (Foundation Skills) (Level 2) [Ref: 1239]	<b>1304</b>	
National Diploma in Fitness (Applied) (Level 5) [Ref: 1240]	<b>1304</b>	
National Certificate in Parks and Recreation (Level 3) with strands in Local Authority Park Ranger, and Parks Contractor [Ref: 1268]	<b>1304, 3490</b>	
National Certificate in Community Recreation (Level 3) [Ref: 1289]	<b>1304, 10791</b>	
National Certificate in Passenger Service (Small Passenger Vehicle) with an optional strand in Taxi Driving [Ref: 0180]	<b>1304</b>	Tranzqual Industry Training Organisation
National Certificate in Commercial Road Transport (Introductory Skills) [Ref: 0189]	1273, 1293, <b>3483, 3490</b>	
National Certificate in Passenger Service (Large Passenger Vehicle) with strands in School Bus, Urban and Local Route, and Long Distance [Ref: 0190]	1273, <b>1304, 3490</b>	
National Certificate in Stevedoring and Ports Industry (Cargo Handling) [Ref: 1010]	<b>3490</b>	
National Certificate in Commercial Road Transport (Ground Spreading) [Ref: 1018]	<b>3483, 3490, 3501</b>	
National Certificate in Commercial Road Transport (Courier Driver) with strands in Urgent Operations, and Non-urgent Operations [Ref: 1084]	<b>3483, 3490</b>	
National Certificate in Transportation of Waste and Recoverable Resources (Liquid and Hazardous Waste) [Ref: 1226]	<b>1304, 3490, 3501</b>	
National Certificate in Goods Service (Core Skills) with optional strands in Dangerous Goods, and Forklifts [Ref: 1227]	<b>3490</b>	
National Certificate in Transportation of Waste and Recoverable Resources (Solid Waste) with strands in Light Motor Vehicle and Heavy Motor Vehicle [Ref: 1232]	<b>3490</b>	
National Certificate in Driving (VIP Chauffeur) [Ref: 1270]	<b>3490</b>	

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Heavy Haulage (Class 1 Pilot) [Ref: 1353]	<b>3490</b>	
National Certificate in Heavy Haulage (Transportation) with an optional strand in Abnormal Loads [Ref: 1354]	<b>3490</b>	
National Certificate in Stevedoring and Ports Industry (Cargo Handling) (Level 2) [Ref: 1451]	<b>3483, 9680</b>	
National Certificate in Transportation of Logs by Road [Ref: 1464]	<b>3490</b>	

The following qualifications are not materially affected by the outcome of this review. They will be updated when they are next reviewed or revised.

Qualification title	Classification or standard in the qualification	SSB Name
National Certificate in Wool Harvesting (Level 2) with strands in Machine Shearing Crossbred Wool, Machine Shearing Fine Wool, Blade Shearing, and Wool Handling [Ref: 1050]	3503	Agriculture Industry Training Organisation
National Certificate in Engineering - Fabrication (Level 5) with strands in Heavy Fabrication, Light Fabrication, and Welding [Ref: 0681]	3488, 3494	Competenz
National Certificate in Manufacturing (Metal and Related Products) (Level 3) [Ref: 1387]	10791	
National Diploma in Engineering (Process and Materials Engineering) (Level 6) [Ref: 0592]	3488, 3494	InfraTrain New Zealand
National Certificate in Engineering and Technology (for the Design and Construction Sector) (Level 4) [Ref: 0672]	3488	
National Certificate in Public Sector Services (Client/Customer Services) (Level 4) [Ref: 0660]	3494	Learning State (trading name of the Public Sector Training Organisation)
National Certificate in Public Sector Services (Introduction) [Ref: 0713]	3494	
National Certificate in Compliance and Regulatory Control (Local Government Committee Management) [Ref: 0959]	3488, 3494	Local Government Industry Training Organisation
National Certificate in Plastics Processing Technology (Level 1) with strands in Injection Moulding, Extrusion, Blow Moulding, Thermoforming, Blown Film Extrusion, Film Conversion, Injection Stretch Blow Moulding, and Rotational Moulding [Ref: 0260]	3503	Plastics and Materials Processing Industry Training Organisation Incorporated

National Certificate in Plastics Processing Technology (Level 3) with strands in Injection Moulding, Extrusion, Blow Moulding, Pressure Thermoforming, Vacuum Thermoforming, Blown Film Extrusion, Film Conversion, Injection Stretch Blow Moulding, and Rotational Moulding [Ref: 0395]	3488	
National Certificate in Snowsport (Snowschool) (Level 5) with optional strands in Children's Instruction, and Pipe and Park Instruction [Ref: 0971]	10791	Sport, Fitness and Recreation Industry Training Organisation
National Certificate in Outdoor Recreation (Level 4) [Ref: 1190]	10791	