

FIELD BUSINESS

Review of *Business* qualifications

National Certificate in Business (Level 4) (Introductory) or (Intermediate) [Ref: 0782]

National Diploma in Business (Level 5) [Ref: 0783]

National Diploma in Business (Level 6) [Ref: 0784]

NZQA National Qualifications Services (NQS) has completed the review of the qualifications listed above.

Replacement qualifications

National Diploma in Business (Level 5) with optional strands in Accounting, Finance, Finance – Māori, Health and Safety Management, Human Resource Management, Māori Business and Management, Marketing, People Development and Coordination, Project Management, Quality Management, and Systems and Resources Management [Ref: 1498]

National Diploma in Business (Level 6) [Ref: 1499]

Date new versions published

June 2009

The next qualification review is planned to take place during 2013.

Summary of review and consultation process

The qualifications review was initiated by the NZQA Business and Management Advisory Group in 2004 which considered the review in conjunction with a project to restructure some classifications within field Business. The review was conducted in response to sector feedback indicating that structural change to the qualifications, particularly in the National Diploma in Business (Level 5) [Ref: 0783] and in the National Diploma in Business (Level 6) [Ref: 0784], was needed to remove barriers to achievement, and to better meet the wide-ranging needs of people working across the business sector.

Expressions of interest in review outcomes and feedback on qualifications were invited from stakeholder groups. These groups included employers from small and large businesses, secondary and tertiary providers, moderators, workplace assessors, business associations and networks (such as New Zealand Institute of Chartered Accountants, New Zealand Institute of Management, Business New Zealand), industry training organisations, and relevant government agencies.

The qualifications review panel reconvened early in 2006 once reclassifications within field Business had occurred and the review and reclassification of standards in the First Line Management domain were completed. Review panellists included representatives from workplace assessors, tertiary education providers, the Industry Training Federation, qualifications consultants, the Association of Administrative Professionals New Zealand – Te Kawarangi, and the Māori Business and Management Whakaruruhau.

Stakeholders were consulted several times between 2006 and 2008 and approximately 320 groups and individuals were included in the consultation. All feedback received was considered by the review panel, and informed the final drafts of the replacement qualifications. There is an evident need for qualifications targeted at people in, or aspiring to, high-level roles in business.

This extensive consultation resulted in the review panel's endorsement of:

- the designation of the National Certificate in Business (Level 4) [Ref: 0782] as expiring; and
- the replacement of the National Diploma in Business (Level 5) [Ref: 0783] and the National Diploma in Business (Level 6) [Ref: 0784] with the two qualifications listed above.

Main changes resulting from the review

National Certificate in Business (Level 4) (Introductory) or (Intermediate) [Ref: 0782]

Review category	D	See Key to Qualification Review Categories at the end of report
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This qualification was designated expiring due to a lack of demand from across the business sector. It has seldom been awarded in the last five years and feedback from the sector did not show significant support for retaining it.

National Diploma in Business (Level 5) [Ref: 0783]

replaced by

National Diploma in Business (Level 5) with optional strands in Accounting, Finance, Finance – Māori, Health and Safety Management, Human Resource Management, Māori Business and Management, Marketing, People Development and Coordination, Project Management, Quality Management, and Systems and Resources Management [Ref: 1498]

Review category	C	See Key to Qualification Review Categories at the end of report
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There are substantial differences between the new and replaced qualification in terms of structure but only minor changes in requirements. Changes include:

- optional strands were included in the new qualification
- total credits required was changed to 120 credits at Level 4 or above of which a minimum of 96 credits are at Level 5 or above from 120 credits at Level 5 or above.

National Diploma in Business (Level 6) [Ref: 0784]

replaced by

National Diploma in Business (Level 6) [Ref: 1499]

Review category	C	See Key to Qualification Review Categories at the end of report
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There are substantial differences between the new and replaced qualification in terms of structure but only minor changes in requirements. Changes include:

- minimum credits required at Level 6 or above was reduced from 80 to 72.

Transition

The final date for assessments to take place for the expiring National Certificate in Business (Level 4) (Introductory) or (Intermediate) [Ref: 0782] is December 2013.

People currently working towards version 1 or 2 of the two replaced qualifications [Ref: 0783] and [Ref: 0784] may choose to complete that version or transfer to either of the two replacement qualifications (see above) as relevant to their circumstances. The final date for assessments to take place for either version of both these expiring qualifications is December 2012.

It is not intended that any existing candidates are disadvantaged by the review of these qualifications. However, anyone who feels disadvantaged should contact the standard setter:

National Qualification Services
 NZQA
 PO Box 160
 Wellington 6140

Telephone 04 463 3000
 Email nqs@nzqa.govt.nz

Key to Qualification Review Categories

Category A The qualification is published as a new version with the same NQF ID	Changes are made to SSB name, contact details or purpose statement
	No change is made to title, rules or components of the qualification
	No transition arrangements are required
Category B The qualification is published as a new version with the same NQF ID	Changes are made to title, rules or components
	The new version of the qualification recognises a similar skill set to that recognised by the previous version
	The SSB is confident that people awarded the new or previous version are comparable in terms of competence
	Transition arrangements are required if candidates must gain additional/different credits for the new version
Category C A new (replacement) qualification is published with new NQF ID	Significant changes are made to the qualification in terms of components, structure, type or level
	The SSB views people with the replacement qualification as being significantly different in terms of competence from those with the replaced qualification
	Transition arrangements are required
	Transition may be limited to phase-out dates
Category D Qualification will expire. There is no replacement qualification	Qualification is no longer required by industry
	The qualification is designated as expiring and a last date for meeting the qualification requirements is set