

AMAP for Outdoor Recreation, Snowsport and Driving; AMAP for Sport; AMAP for Fitness; AMAP for Community Recreation Advisory Group; AMAP for Outdoor Recreation and Ngā Mahi ā Te Rēhia; and AMAP for Diving

Review of *Skills Active Aotearoa* AMAPs [Refs: 0050, 0058, 0069, 0099, 0102, and 0180]

Skills Active Aotearoa has completed the review of the Accreditation and Moderation Action Plans (AMAPs) referred to above.

Date new versions published

February 2010

The next AMAP review is planned to take place during 2014.

Summary of review and consultation process

An analysis was undertaken of the six existing AMAPs registered for Skills Active Aotearoa and it was found there was no significant difference with regards to standard accreditation requirements and the requirements for national external moderation among the AMAPs. Therefore it was decided to develop one AMAP which could be used across all sectors. AMAP 0099 was chosen as the 'master' AMAP to facilitate this process. The standards on AMAPs 50, 58, 69, 102, and 180 will be transferred to AMAP 0099 when next reviewed or revised.

A draft AMAP was made available, initially to all Skills Active Aotearoa staff for feedback and comment. This process was then followed by external consultation through posting the draft AMAP on the Skills Active Aotearoa website with a feedback facility, and individually emailing 525 education providers and work places that had involvement with Skills Active Aotearoa.

Compliance with new requirements

Accreditation requirements will apply with effect from February 2010.

Moderation system requirements will apply with effect from February 2010.

Accredited organisations will be expected to be able to demonstrate compliance with AMAP requirements from January 2011 onwards.

Main changes resulting from the review

A single 'master' AMAP for Community Recreation, Environment, Outdoor Recreation, Snowsport, Sport, Fitness, and Diving [Ref: 0099] has been developed. Standards on AMAPs 50, 58, 69, 102, and 180 will be moved to AMAP 0099 when they are next reviewed or revised. AMAPs 50, 58, 69, 102, and 180 have been updated with details that mirror the appropriate sections of AMAP 0099.

AMAP 0099 and its sector appendices now provide the requirements for staff engaged in assessment. The Minimum Assessor Requirements documents previously available on the Skills Active Aotearoa website have been replaced by the requirements specified in Criterion 3 of the industry or sector-specific requirements for accreditation of AMAP 0099 and the relevant sector appendix.

AMAP for Sport, Fitness and Recreation Industry Training Organisation - Community Recreation Advisory Group [Ref: 0099]

AMAP for Community Recreation, Environment, Outdoor Recreation, Snowsport, Sport, Fitness, and Diving [Ref: 0099]

ACCREDITATION INFORMATION (AI)

Standard Setting Body involvement in accreditation process

The wording has been changed to the following:

Levels 1 and 2	Evaluation of documentation by NZQA and industry
Levels 3 and above	Evaluation of documentation and visit by NZQA and industry

Visit waiver conditions

Due to the introduction of visits from Level 3, visit waiver conditions have been developed to take into account the varied nature of the Skills Active Aotearoa sectors. A waiver may be considered where the accredited organisation is seeking to extend its accreditation and has a successful record of delivery and assessment or where the level of accreditation combined with low risk does not warrant a visit. Therefore each application will be considered separately and on its own merits.

Areas of shared responsibility

Where accreditation is sought for unit standards 8638 and 18138 as part of an application for Snowsport training and assessment, AMAP 0099 applies. In all other instances Tranzqual ITO AMAP 0092 applies.

Industry or sector-specific requirements for accreditation

The standard accreditation requirements are further supported by sector-specific detail in Appendices 1 to 4.

- Criterion 1. The very specific and detailed text has been replaced with generic wording and reinforces the linkage with industry. For programmes of one year or more, formalised industry liaison and advice is required.
- Criterion 2. The very specific and detailed text has been replaced with generic wording but retains the importance of having suitable and adequate equipment with a strong emphasis on safety.
- Criterion 3. This section has been changed to include the acceptability of a broader range of qualifications and knowledge for teaching and assessing staff. It replaces Minimum Assessor Requirements documents previously available on the Skills Active Aotearoa website.
- Criterion 4. Text has been changed but the focus of the content remains the same – awareness of the inherent risks of the planned activities.
- Criterion 5. Cultural safety has been incorporated into the reviewed AMAP and the support of guidance and counselling remains a feature of this criterion.
- Criterion 6. Text has been changed, reduced and formatted into a succinct statement but the focus is similar in relation to health and safety. A significant feature of the change has been the inclusion of 'on-going dialogue with local hapū regarding access to marae, whenua, ngāhere, awa, and moana'.
- Criterion 7. Text has been changed but the focus of the content remains the same.

MODERATION INFORMATION (MI)

Moderation System

The section is more detailed and informative and includes moderation principles, the skill set required for the Skills Active Aotearoa moderation team, pre-assessment moderation process, post-assessment moderation process, and details of assessment material to be submitted for moderation.

Reporting

This has been added as a requirement of the changed AMAP template and includes Skills Active Aotearoa's obligations to meet NZQA annual reporting requirements.

Funding

Additional information has been added to incorporate all sources of funding now used within the Skills Active Aotearoa external moderation system.

Non-compliance with moderation requirements

This section clarifies the process Skills Active Aotearoa will follow when an accredited organisation is non-compliant with moderation requirements. It also includes charges which Skills Active Aotearoa reserves the right to impose when there is non-compliance with the moderation system.

Appeals

The appeals process has been explained.

AMAP for Outdoor Recreation, Snowsport and Driving [Ref: 0050]

AMAP for Outdoor Equipment, Snowsport and Driving [Ref: 0050]

AMAP has been updated with details that mirror AMAP 0099. Specific accreditation requirements for the Snowsport subfield have been included as an appendix.

AMAP for Sport [Ref: 0058]

AMAP has been updated with details that mirror AMAP 0099.

AMAP for Fitness [Ref: 0069]

AMAP has been updated with details that mirror AMAP 0099. Specific accreditation requirements for the Fitness subfield have been included as an appendix.

AMAP for Outdoor Recreation and Ngā Mahi ā Te Rēhia [Ref: 0102]

AMAP has been updated with details that mirror AMAP 0099. Specific accreditation requirements for the Outdoor Recreation and Ngā Mahi ā te Rēhia subfields have been included as an appendix.

AMAP for Diving [Ref: 0180]

AMAP has been updated with details that mirror AMAP 0099. Specific accreditation requirements for the Diving subfield have been included as an appendix.