

<b>FIELD</b>	<b>BUSINESS</b>
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**Revision of *Business* qualifications**

**National Certificate in Quality Management [Ref: 0369]**

**National Certificate in Business (First Line Management) (Level 4) [Ref: 0649]**

**National Certificate in Business (First Line Management) (Level 3) [Ref: 0743]**

**National Certificate in Business (Level 3) [Ref: 1431]**

NZQA National Qualifications Services (NQS) has revised the qualifications listed above.

**Date new versions published**

**January 2010**

The next qualification reviews are planned to take place during 2012 (Ref: 0649, Ref: 0743) and 2013 (Ref: 0369, Ref: 1431).

**Reason for the revision**

These qualifications were revised in order to clarify requirements of some elective sets, and to update their content following the review, revision, and/or reclassification of relevant standards and other qualifications.

**Main changes resulting from the revision**

Main changes include:

- Replacing or removing expiring unit standards.
- Clarifying in the special notes that credits are not in fact compulsory from sets requiring a maximum number of credits.
- Providing classification exemptions for lapsing domains from the Management subfield removed from the qualifications.
- Updating standard titles, levels, and credits.
- Updating titles of other qualifications
- Correcting errors.

**National Certificate in Quality Management [Ref: 0369]**

Changes to structure and content

- A special note to provide for recognition of current competency was added.
- Standards' classifications, titles, and credits were updated to reflect changes made at revision or review.
- Expiring standard 7447 was substituted with standard 11646, its recommended alternative, in Elective B.
- Expiring standard 8500 was removed from Elective B.
- Credit range table was corrected.

## Transition

People currently working towards version 2 of this qualification may either complete the requirements for that version or transfer their results to this version of the qualification. People intending to complete version 2 of this qualification must gain credit for expiring standard 7447 by 31 December 2010. The last date for assessment for version 2 is 31 December 2012.

This qualification contains a standard that is used as a substitute for an earlier standard. For the purposes of this qualification, people who have gained credit for the expiring standard are exempt from the requirement to gain credit for the substitute standard – see table below.

Credit for	Exempt from
7447	11646

## National Certificate in Business (First Line Management) (Level 4) [Ref: 0649]

Changes to structure and content:

- A special note was added to explicitly state that no standards are required from Sets 2 or 3 in Elective A to achieve this qualification.
- The title of the reviewed National Diploma in Business (Level 5) was updated in the purpose statement.
- Lapsing domains Management - Developing and Coordinating People, Quality Management, and Small Business Management from Set 1 in Elective A were removed from the qualification.
- Credit range table was corrected.

## Transition

People currently working towards version 4 of this qualification may choose to complete the requirements for that version or transfer their results to this version of the qualification.

This qualification contains a standard that replaces an earlier standard. For the purposes of this qualification, people who have gained credit for the expiring standard are exempt from the requirement to gain credit for the replacement standard – see table below.

Credit for	Exempt from
16616	23396

This qualification contains classifications that replace or are used as substitutes for earlier classifications. For the purposes of version 5 of this qualification, people who have gained credit for standards in the lapsing domains may continue to use those credits to meet the qualification requirements of Set 1 in Elective A.

<b>Standards from</b>	<b>Are treated as Standards from</b>
Business > Management > Management - Developing and Coordinating People	Business > Business Operations and Development > People Development and Coordination
Business > Management > Small Business Management	Business > Business Operations and Development > Systems and Resources Management
Business > Management > Small Business Management	Business > Financial Management > Financial Skills
Business > Management > Quality Management	Business > Business Operations and Development > Quality Management

### **National Certificate in Business (First Line Management) (Level 3) [Ref: 0743]**

Changes to structure and content

- The title of the reviewed National Diploma in Business (Level 5) was updated in the purpose statement.
- Lapsing domains Management - Developing and Coordinating People, Quality Management, and Small Business Management from Set 1 in Elective A were removed from the qualification.
- Credit range table was corrected.

#### **Transition**

People currently working towards version 3 of this qualification may choose to complete the requirements for that version or transfer their results to this version of the qualification.

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

<b>Credit for</b>	<b>Exempt from</b>
3502	11097

This qualification contains classifications that replace or are used as substitutes for earlier classifications. For the purposes of version 4 of this qualification, people who have gained credit for standards in the lapsing domains may continue to use those credits to meet the qualification requirements of Set 1 in Elective A.

<b>Standards from</b>	<b>Are treated as Standards from</b>
Business > Management > Management - Developing and Coordinating People	Business > Business Operations and Development > People Development and Coordination
Business > Management > Small Business Management	Business > Business Operations and Development > Systems and Resources Management
Business > Management > Quality Management	Business > Business Operations and Development > Quality Management

### **National Certificate in Business (Level 3) [Ref: 1431]**

Changes to structure and content

- Special notes were added to provide for recognition of current competency, and to explicitly state that no standards are required from Sets 2, 3, or 4 in Elective A to achieve this qualification.
- The title of the reviewed National Diploma in Business (Level 5) was updated in the purpose statement.
- The level of standard 1304 was updated to level 3.
- Lapsing domains Employment Relations, Quality Management, and Small Business Management from Set 1 in Elective A were removed from the qualification.
- Credit range table was corrected.

### **Transition**

People currently working towards version 1 of this qualification may either to complete the requirements for that version or transfer their results to this version of the qualification.

This qualification contains classifications that replace or are used as substitutes for earlier classifications. For the purposes of version 2 of this qualification, people who have gained credit for standards in the lapsing domains may continue to use those credits to meet the qualification requirements of Set 1 in Elective A.

<b>Standards from</b>	<b>Are treated as Standards from</b>
Business > Management > Employment Relations	Business > Business Operations and Development > Employment Relations
Business > Management > Quality Management	Business > Business Operations and Development > Quality Management
Business > Management > Small Business Management	Business > Business Environment > Business Culture and Environment
Business > Management > Small Business Management	Business > Business Operations and Development

<b>Standards from</b>	<b>Are treated as Standards from</b>
Business > Management > Small Business Management	Business > Financial Management > Financial Skills
Business > Management > Small Business Management	Business > Marketing

It is not intended that any existing candidate be disadvantaged by this revision. However, anyone who feels disadvantaged should contact the standard setter at the address below.

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