

**FIELD            LAW AND SECURITY****Review of *Offender Management* qualifications****National Certificate in Offender Management (Level 3) [Ref: 0678]**

The ElectroTechnology Industry Training Organisation (ETITO) has completed the review of the qualification above.

**Date new version published****June 2011**

The next qualification review is planned to take place during 2012.

**Summary of review and consultation process**

This was a planned review undertaken in consultation with industry, which took into account changes to industry standards, policy, terminology and procedures. The consultation addressed the requirements for Corrections Inmate Employment (CIE) instructors to complete similar duties to corrections officers.

**Main changes resulting from the review**

The structure of the qualification now includes a compulsory section and an elective section with two elective sets, one for corrections officers and one for CIE instructors.

It also includes a number of new unit standards to accommodate the changing roles and duties an officer may be required to carry out in a specialist role or at any prison site.

**National Certificate in Offender Management (Level 3) [Ref: 0678]**

|                 |          |   |
|-----------------|----------|---|
| Review category | <b>B</b> | See <a href="#">Key to Qualification Review Categories</a> at the end of report |
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**Changes to structure and content**

- The qualification was restructured into a compulsory section and an elective section with two elective sets. The Corrections Elective Set has compulsory standards for corrections officers while the CIE Elective Set has compulsory standards for CIE instructors.
- Titles, levels and credits of reviewed standards were updated.
- Credit total changed from 108 to 107-109.
- Standards 62, 2780, 3503, and 19306, from the Compulsory Section, and optional standards 14626, 14636 and 14649 were removed from the qualification.
- Compulsory standards 6400, 6401, 6402, were replaced by standards 26551 and 26552.
- Standards 111, 496, 7123, 9681, and 27289-27291 were added to the Compulsory Section.
- Standards 14627, 14633, 14641, and 19307 were moved to the Corrections Elective Set.
- Standards 27293-27296 were added to the qualification as optional standards for Corrections Officers.
- Standards 14637 and 14863 were moved to the CIE Elective Set.

## Transition

Trainees may either complete the requirements of version 3 of the qualification by 30 June 2012 or transfer to version 4.

All new trainees will be enrolled in programmes leading to version 4 of the qualification.

The start date for programmes or courses for the new version is the date this version is registered. All new trainees will be enrolled in programmes leading to the new qualification.

Industry will continue to recognise the former version of the qualification and there should be no need to 'upgrade' by those who have already achieved it.

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

| Credit for       | Exempt from  |
|------------------|--------------|
| 6400             | 26551, 26552 |
| 6401             | 26552        |
| 6402             | 26551        |
| 6401, 6402       | 26551, 26552 |
| 6400, 6401, 6402 | 26551, 26552 |

It is not intended that anyone be disadvantaged by this review, and the above arrangements have been designed for a smooth transition. However, anyone who feels they have been disadvantaged may appeal to the ElectroTechnology Industry Training Organisation at the address below.

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 PO Box 24469  
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 Auckland 1345

Telephone           09 525 2590  
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## Key to Qualification Review Categories

|   |  |
|---|--|
| <b>Category A</b><br>The qualification is published as a new version with the same NQF ID | Changes are made to SSB name, contact details or purpose statement   |
|   | No change is made to title, rules or components of the qualification   |
|   | No transition arrangements are required  |
| <b>Category B</b><br>The qualification is published as a new version with the same NQF ID | Changes are made to title, rules or components   |
|   | The new version of the qualification recognises a similar skill set to that recognised by the previous version   |
|   | The SSB is confident that people awarded the new or previous version are comparable in terms of competence   |
|   | Transition arrangements are required if candidates must gain additional/different credits for the new version  |
| <b>Category C</b><br>A new (replacement) qualification is published with new NQF ID       | Significant changes are made to the qualification in terms of components, structure, type or level   |
|   | The SSB views people with the replacement qualification as being significantly different in terms of competence from those with the replaced qualification |
|   | Transition arrangements are required   |
|   | Transition may be limited to phase-out dates   |
| <b>Category D</b><br>Qualification will expire.<br>There is no replacement qualification  | Qualification is no longer required by industry  |
|   | The qualification is designated as expiring and a last date for meeting the qualification requirements is set  |