

**Field Law and Security****Review of *Offender Management* unit standards**

| <b>Subfield</b>     | <b>Domain</b>              | <b>ID</b>                                                            |
|---------------------|----------------------------|----------------------------------------------------------------------|
| Offender Management | Prisoner Management        | 14623, 14633, 14639, 14640, 14643, 14648, 14864, 14865, 17157, 19307 |
|                     | Prison Safety and Security | 14618, 14622, 14624, 14627, 14637, 14641, 14642, 14863, 17158        |

The ElectroTechnology Industry Training Organisation (ETITO) has completed the review of the unit standards listed above.

**Date new versions published**

**May 2011**

**Planned review date**

**December 2016**

**Summary**

An industry consultation group was established to undertake the review of these unit standards. This group included representatives from ETITO and the Department of Corrections.

The review was carried out prior to the unit standards' planned review date following feedback from industry that indicated changes to the content of the unit standards were required. The review took place at the same time as the review of the National Certificate in Offender Management (Level 3) [Ref: 0678] which includes the reviewed unit standards.

These unit standards were updated by the industry consultation group to ensure that they continue to meet industry requirements, remain fit for purpose, and enable consistent assessment and moderation.

**Main changes**

- The titles, explanatory notes, outcome statements, evidence requirements, and range statements in each standard were updated to reflect changes in terminology, processes and procedures, and to improve the clarity of the unit standards.
- The credit values and levels of some of the unit standards were amended where the review group considered that existing credit values and levels were inappropriate.

**Impact on registered qualifications**

| <b>Key to type of impact</b>   |                                                                                                                                                                                                                            |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Affected</b>                | The qualification lists a reviewed classification (domain or subfield) in an elective set<br>The qualification lists a standard that has changes to level or credits<br>The qualification lists a C or D category standard |
| <b>Not materially affected</b> | The qualification lists a standard that has a new title<br>The qualification lists a standard that has a new classification                                                                                                |

The following ETITO qualification is impacted by the outcomes of this review and will be updated when version 4 of this qualification is registered in 2011. The standards that

generated the status *Affected* are listed in **bold**.

| Ref  | Qualification Title                                   | ID                                                                                                                                   |
|------|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| 0678 | National Certificate in Offender Management (Level 3) | 14618, 14623, 14624, 14648, <b>14622, 14627, 14639, 14640, 14641, 14642, 14643</b> , 14863, 14864, <b>14685, 17157, 17158, 19307</b> |

### Detailed list of unit standards – classification, title, level, and credits

All changes are in **bold**.

| Key to review category |                                                                                                                                       |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| A                      | Dates changed, but no other changes are made - the new version of the standard carries the same ID and a new version number           |
| B                      | Changes made, but the overall outcome remains the same - the new version of the standard carries the same ID and a new version number |
| C                      | Major changes that necessitate the registration of a replacement standard with a new ID                                               |
| D                      | Standard will expire and not be replaced                                                                                              |

### Law and Security > Offender Management > Prisoner Management

| ID    | Title                                                                                                                                                                                                         | Level         | Credit        | Review Category |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|-----------------|
| 14623 | Utilise control and restraint methods in a prison<br><b>Demonstrate knowledge of and implement control and restraint method in a prison environment</b>                                                       | 3             | 4             | B               |
| 14633 | Escort prisoners                                                                                                                                                                                              | 3             | 2             | B               |
| 14639 | Conduct musters and report, record, and observe prisoner activity and behaviour in a prison<br><b>Conduct musters and observe, record, and report prisoner activity and behaviour in a prison environment</b> | 3             | 2<br><b>3</b> | B               |
| 14640 | Manage prisoner activity                                                                                                                                                                                      | 3             | 2<br><b>3</b> | B               |
| 14643 | Meet immediate and/or basic needs of prisoners<br><b>Meet needs of prisoners</b>                                                                                                                              | 2<br><b>3</b> | 3             | B               |
| 14648 | Model and reinforce positive behaviour in a prison<br><b>Model and reinforce positive behaviour in a prison environment</b>                                                                                   | 3             | 3             | B               |
| 14864 | Demonstrate knowledge of prison legislation, policy, and procedures<br><b>Demonstrate knowledge of prison legislation, policy, and procedures in a prison environment</b>                                     | 3             | 3             | B               |
| 14865 | Demonstrate professional practice in a women's prison                                                                                                                                                         | 4             | 6<br><b>3</b> | B               |
| 17157 | Demonstrate knowledge, as a corrections officer, of the structure of a Māori community<br><b>Demonstrate knowledge, as an officer in a prison environment, of the structure of a Māori community</b>          | 2<br><b>3</b> | 5<br><b>3</b> | B               |

| ID    | Title                                                                                                                                                  | Level | Credit | Review Category |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|-----------------|
| 19307 | Manage prisoner sentence plans in accordance with the sentence planning and management process<br><b>Use active management in a prison environment</b> | 3     | 5<br>3 | B               |
| 27289 | <b>Demonstrate tactical decision-making and communication in a prison environment</b>                                                                  | 3     | 4      | New             |
| 27290 | <b>Respond to an incident in a prison environment as the first responding officer</b>                                                                  | 3     | 3      | New             |
| 27291 | <b>Identify, observe and report the activity of gang members in a prison environment</b>                                                               | 3     | 4      | New             |
| 27292 | <b>Demonstrate knowledge of identifying at-risk behaviours in prisoners</b>                                                                            | 3     | 4      | New             |

## Law and Security &gt; Offender Management &gt; Prison Safety and Security

| ID    | Title                                                                                                                                         | Level  | Credit | Review Category |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|-----------------|
| 14618 | Manage workplace hazards in a prison<br><b>Identify and manage workplace hazards in a prison environment</b>                                  | 3      | 3      | B               |
| 14622 | Implement staff, visitor, and prisoner safety in a prison<br><b>Implement staff, visitor, and prisoner safety in a prison environment</b>     | 3      | 3<br>4 | B               |
| 14624 | Manage personal safety in a prison<br><b>Manage personal safety in a prison environment</b>                                                   | 3      | 4      | B               |
| 14627 | Apply safe and secure lock and unlock practices in a prison<br><b>Apply safe and secure lock and unlock practices in a prison environment</b> | 2<br>3 | 3      | B               |
| 14637 | Instruct prisoners                                                                                                                            | 4      | 6      | B               |
| 14641 | Maintain security of physical containment environment in a prison                                                                             | 2<br>3 | 3      | B               |
| 14642 | Conduct security searches in a prison<br><b>Conduct prisoner and security searches in a prison environment</b>                                | 4      | 5<br>6 | B               |
| 14863 | Manage workplace equipment in a prison<br><b>Manage workplace equipment in a prison environment</b>                                           | 3      | 3      | B               |
| 17158 | Establish and maintain effective working relationships in a prison environment                                                                | 3      | 4<br>3 | B               |
| 27293 | <b>Operate x-ray and electronic scanning equipment in a prison environment</b>                                                                | 4      | 5      | New             |
| 27294 | <b>Perform drug test sample collection in a prison environment</b>                                                                            | 4      | 4      | New             |
| 27295 | <b>Conduct non-prisoner and property searches in a prison environment</b>                                                                     | 4      | 4      | New             |
| 27296 | <b>Demonstrate knowledge of prisoner escorting in a court environment</b>                                                                     | 3      | 3      | New             |

