

Field Business

Registration of Business Information Management unit standards

Subfield	Domain	ID
Business Administration	Business Information Management	27642, 27643

The NZQA National Qualifications Services business unit has completed the development of the unit standards listed above.

Date new versions published

November 2011

Planned review date

December 2016

Summary

These unit standards were developed in response to a request from the Polytechnic/Institute of Technology sector for unit standards for assessing high level skills and knowledge about spreadsheets.

Detailed list of unit standards – classification, title, level, and credits

Business > Business Administration > Business Administration

ID	Title	Level	Credit
27642	Use a pivot table to display data	4	5
27643	Apply spreadsheet features to present data to meet a brief	4	6