

**Field      Service Sector****Review of Cleaning and Caretaking unit standards**

<b>Subfield</b>	<b>Domain</b>	<b>ID</b>
Cleaning and Caretaking	Caretaking	1595, 17267, 17268, 17269
	Carpet and Textile Cleaning	1576, 1577, 13345, 13346, 13347, 13348, 13349, 20669, 20670, 20671, 20672, 25918
	Cleaning Services Administration	1575, 17271, 17272, 17273, 17274, 19910, 19911, 23967
	Cleaning Skills	1563, 1565, 1566, 1568, 1569, 1570, 1572, 1573, 1574, 1579, 1580, 1581, 1582, 1583, 1584, 1585, 1593, 7182, 7442, 17263, 17264, 17265, 17266, 17270, 17275, 23968, 25387, 25388, 26568, 26569
	Health Sector Cleaning	1590, 7183, 7184
	Window Cleaning	1586, 1587, 1588

Building Service Contractors of New Zealand Incorporated has completed the review of the unit standards listed above.

**Date new versions published**

**October 2012**

**Planned review date**

**December 2017**

**Summary**

As part of the planned review scheduled over 2010-2011, the Building Service Contractors of New Zealand Incorporated has completed the review of standards in the domains listed above.

The review process followed initial consultation with industry advisory group (IAG) members through emails. IAG members were informed about the review feedback and requested changes to the standards by emails and through the Targeted Review of Qualifications (TRoQ) meetings. Formal decisions about the changes to the standards were made at TRoQ meetings. The changes were finally endorsed by the IAG at TRoQ meetings.

**Main changes**

The review made the following changes:

- Standard 7442 has been deleted as a prerequisite from all Cleaning Skills standards except standards 23968 and 26569
- The definition of 'industry practice' has been replaced with 'industry best practice' and has been made consistent across all standards

- The evidence requirement for 'warning signs display' has been made consistent across all standards
- Range statements have been updated on many standards to meet current industry needs
- The level of standard 23967 was increased from 3 to 4
- Titles of standards 1570, 1590, 1593, 1595, 7187, and 11347 were updated
- Two new standards have been written to meet industry needs
- Minor editorial amendments have been made as required, to improve language.

### Impact on registered qualifications

Key to type of impact	
<b>Affected</b>	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
<b>Not materially affected</b>	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

The following BSCITO qualifications are impacted by the outcome of this review and will be updated when they are next reviewed. The standards that generated the status *Affected* are listed in **bold**.

Ref	Qualification Title	Classification or ID
0214	National Certificate in Cleaning and Caretaking (Level 2) with strands in Commercial Cleaning, and Health Care Facilities	1570, 1590, 7184
1107	National Certificate in Carpet and Textile Cleaning with optional strands in Carpet Colour Restoration, Restoring Water Affected Carpet, and Establishing a Carpet Maintenance Schedule	13347
1115	National Certificate in Cleaning and Caretaking (Supervisor)	<b>23967</b>

### Detailed list of unit standards – classification, title, level, and credits

All changes are in **bold**.

Key to review category	
<b>A</b>	Dates changed, but no other changes are made - the new version of the standard carries the same ID and a new version number
<b>B</b>	Changes made, but the overall outcome remains the same - the new version of the standard carries the same ID and a new version number
<b>C</b>	Major changes that necessitate the registration of a replacement standard with a new ID
<b>D</b>	Standard will expire and not be replaced

#### Service Sector > Cleaning and Caretaking > Caretaking

ID	Title	Level	Credit	Review Category
1595	Operate central heating systems <b>Operate a central heating system</b>	4	6	B
17267	Maintain buildings	4	4	B
17268	Clean and maintain swimming pools and facilities	4	2	B
17269	Maintain grounds, play areas and play equipment	4	5	B

#### Service Sector > Cleaning and Caretaking > Carpet and Textile Cleaning

ID	Title	Level	Credit	Review Category
1576	Remove stains from soft coverings	3	4	B
1577	Clean upholstery and wall fabrics	3	4	B
13345	Clean carpets under supervision	2	2	B
13346	Clean carpets	3	8	B
13347	Treat spotting and staining on carpets <b>Treat spots and stains on carpets</b>	3	4	B
13348	Establish a planned carpet maintenance schedule	5	8	B
13349	Restore water affected carpet	4	12	B
20669	Apply protective topical treatments to carpets and textiles	3	5	B
20670	Perform carpet colour repair and restoration	3	6	B
20671	Carry out carpet repairs and reinstallation	3	8	B
20672	Treat odours in carpets and textiles	3	5	B
25918	Follow safe work practices in the carpet cleaning and restoration industry	2	5	B

## Service Sector &gt; Cleaning and Caretaking &gt; Cleaning Services Administration

ID	Title	Level	Credit	Review Category
1575	Negotiate and schedule cleaning contracts	4	10	B
17271	Select mechanical cleaning equipment	4	4	B
17272	Trial and evaluate mechanical cleaning equipment	4	4	B
17273	Trial and evaluate cleaning agents	4	4	B
17274	Select cleaning agents and products	4	4	B
19910	Give oral instructions in the cleaning industry to people who speak English as a second language	3	4	B
19911	Administer workplace operations in the cleaning industry	4	7	B
23967	Lead a team or group of cleaners	3 4	4	B

## Service Sector &gt; Cleaning and Caretaking &gt; Cleaning Skills

ID	Title	Level	Credit	Review Category
1563	Clean floors	2	4	B
1565	Clean toilet facilities	2	4	B
1566	Spot remove stains from hard floors	2	2	B
1568	Clean food preparation, storage and serving areas	3	4	B
1569	Clean windows	2	2	B
1570	Buff hard floors <b>Buff hard floors using a swing type polisher</b>	3	3	B
1572	Remove stains from hard floors	4	3	B
1573	Clean interior walls, ceilings, fixtures and fittings	3	3	B
1574	Demonstrate knowledge of cleaning methods for floors with special surfaces	4	6	B
1575	Negotiate and schedule cleaning contracts	4	10	B
1576	Remove stains from soft coverings	3	4	B
1577	Clean upholstery and wall fabrics	3	4	B
1579	Clean commercial premises	3	3	B

ID	Title	Level	Credit	Review Category
1580	Empty street litter bins	2	2	B
1581	Sweep streets using hand equipment	2	3	B
1582	Sweep streets with a machine	3	4	B
1583	Provide a vehicle valet service	3	3	B
1584	Demonstrate knowledge of cleaning of fire damaged interiors	3	6	B
1585	Clean exterior surfaces and buildings at and above ground level	3	6	B
1593	Clean school buildings <b>Clean the interior of school buildings and maintain security</b>	3	6	B
7182	Clean hard furniture, fixtures and fittings	2	4	B
7442	Follow safe work practices in the cleaning industry	2	6	B
17263	Clean stairwell	2	1	B
17264	Clean glass, mirror glass and metal	2	1	B
17265	Machine scrub hard floors	3	3	B
17266	Strip and polish hard floors	4	5	B
17270	Polish a hard floor with a high speed polisher	2	3	B
17275	Clean food courts	2	2	B
23968	Clean telephones, computer keyboards and computer screens	2	2	B
25387	Follow safe work practices during and after trauma scene cleaning operations	3	4	B
25388	Prepare for and clean up a trauma scene	4	15	B
26568	Carry out clandestine methamphetamine laboratory cleanup and remediation operations	4	15	B
26569	Follow safe work practices during and after clandestine methamphetamine laboratory cleanup and remediation	3	4	B
27831	Demonstrate knowledge of microfibre cloths and mops	2	1	New
27832	Demonstrate knowledge of the colour-coded system applicable in the cleaning industry	2	1	New

## Service Sector &gt; Cleaning and Caretaking &gt; Health Sector Cleaning

ID	Title	Level	Credit	Review Category
1590	Prepare and serve hot drinks to patients and/or residents <b>Prepare and serve hot drinks to patients and/or residents as part of cleaning duties in health care facilities</b>	2	2	B
7183	Clean health care facilities	2	4	B
7184	Follow standard precautions set by infection control personnel <b>Follow standard precautions set by infection control personnel when cleaning health care facilities</b>	3	4	B

## Service Sector &gt; Cleaning and Caretaking &gt; Window Cleaning

<b>ID</b>	<b>Title</b>	<b>Level</b>	<b>Credit</b>	<b>Review Category</b>
1586	Clean windows using ground-based access equipment	3	6	B
1587	Clean windows using access equipment	3	6	B
1588	Clean windows using abseiling technique	4	12	B