

Field Business**Revision of *Business Information Management* unit standard 27643**

Subfield	Domain	ID
Business Administration	Business Information Management	27643

NZQA National Qualifications Services (NQS) has completed the revision of the unit standard identified above.

Date new version published

August 2013

Planned review date

31 December 2016

Summary

Feedback on the unit standard identified the need to create workbooks and spreadsheets as being outside the scope of the title, limited to **applying** spreadsheet features. This was confirmed by the moderation system and the National Moderator, and more accurately reflects the intention of the development panel in 2011.

Main changes

- In explanatory note 2, references to the candidate having to create workbooks and spreadsheets have been deleted.

Detailed list of unit standards – classification, title, level, and credits

Business > Business Administration > Business Information Management

ID	Title	Level	Credit
27643	Apply spreadsheet features to present data to meet a brief	4	6