

Field Core Generic

This report was republished in September 2014 to correct errors in the 'Impact on existing organisations with consent to assess' table.

Review and Revision of Core Generic unit standards

Subfield	Domain	ID
Core Generic	Self-Management	496, 7123, 12349, 12352, 12355
	Social and Cooperative Skills	525, 4260
	Work and Study Skills	377, 504, 1978, 4249, 4251, 4252, 12383

NZQA National Qualifications Services has completed the review and revision of the unit standards listed above. The unit standards in **bold** have been reviewed.

Date new version of report published

September 2014

Date new versions published

August 2014

Planned review date (unchanged)

December 2015

Summary

In 2013, NZQA National Qualifications Services initiated the review and revision of unit standards from the subfields Core Generic and Service Sector Skills because of concerns raised by assessors or moderators.

A review panel was established following a nomination process, and convened for a series of meetings from August-December 2013. Unit standards for review were discussed by this review panel and changes were made to address the difficulties expressed by assessors or moderators.

National consultation on the reviewed and revised standards was conducted throughout February 2014 through the NZQA website. As a result of feedback received, the unit standards were amended after consultation with the panel.

Main changes

- Unit standard 4249 was reviewed and has changes to title, credit value, explanatory notes and evidence requirements.
- Unit standard 4252 was reviewed and has changes to title, explanatory notes and evidence requirements.
- Unit standards 377, 504, 1978, 4251, 7123, 12383, 12349, 12352, and 12355 were reviewed and have changes to explanatory notes and evidence requirements.
- Unit standards 496, 525, and 4260 were revised and have minor changes to explanatory notes and/or evidence requirements.
- Unit standard 12355 credit value has increased from 2 to 3.

Impact on registered qualifications

Key to type of impact	
Affected	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
Not materially affected	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

The following table identifies qualifications developed by other SSBs that are impacted by the outcome of this review. The SSBs have been advised that the qualifications require revision. The standards that generated the status *Affected* are listed in **bold**.

Ref	Qualification Title	Classification or ID	SSB Name
0077	National Certificate in Drainlaying (Installation) (Level 4)	4249	The Skills Organisation
0190	National Certificate in Passenger Service with strands in School Bus Driver, Urban Bus Driver, and Coach Driver	4249	NZ Motor Industry Training Organisation (Incorporated)
0201	National Certificate in Gasfitting	4249	The Skills Organisation
0202	National Certificate in Plumbing	4249	The Skills Organisation
0215	National Certificate in Equine (Introductory Stable Skills) (Level 2)	4249,12355	Primary Industry Training Organisation
0216	National Certificate in Equine (Level 4) with strands in Sporthorse Stable Attendant, Harness Racing, Sporthorse Competitor, Jockey, and Advanced Track Rider	12355	Primary Industry Training Organisation
0221	National Certificate in Veterinary Nursing	12355	Primary Industry Training Organisation
0224	National Certificate in Footwear (Level 2)	12355	Competenz
0225	National Certificate in Footwear (Level 3) with strands in Clicking, Closing, Bottom Stock, and Making and Lasting	12355	Competenz
0231	National Certificate in Employment Skills	4249	NZQA National Qualifications Services
0241	National Certificate in Animal Care	12355	Primary Industry Training Organisation
0342	National Certificate in Food and Related Products Processing (Level 2)	4249	Competenz
0367	National Certificate in Equine (Racecourse Maintenance) (Level 3) with strands in Harness Racing, and Thoroughbred Racing	12355	Primary Industry Training Organisation

0375	National Certificate in Roofing (Installer) with strands in Concrete Roof Tiles, Metal Roofing and Wall Cladding, Metal Roof Tiles, Roof Membrane, Liquid Roof Membrane, Torch on Roof Membrane, and Roof Shingle, and with an optional strand in Foreperson	4249	The Skills Organisation
0381	National Certificate in Aeronautical Engineering (Related Technology)	4249	ServiceIQ
0452	National Certificate in Locksmithing	4249	Competenz
0548	National Certificate in Marine Sales and Services (Marine Retail and Distribution) (Level 2)	4249	NZ Marine Industry Training Organisation
0550	NATIONAL CERTIFICATE in Marine Sales and Services (Boat Sales and Brokerage) (Level 4)	4249	NZ Marine Industry Training Organisation
0618	National Certificate in Aeronautical Storekeeping	4249	ServiceIQ
0643	National Certificate in Contact Centre Operations (Level 3)	12355	The Skills Organisation
0654	National Certificate in Equine (Stable Procedures) (Level 3) with strands in Harness Racing Stable Assistant, Sporthorse Stable Assistant, Thoroughbred Racing Stable Assistant, and Thoroughbred Racing Track Rider	12355	Primary Industry Training Organisation
0662	NATIONAL CERTIFICATE in Lifts and Escalators (Level 4) with strands in Installation, and Servicing	4249	Competenz
0678	National Certificate in Offender Management (Level 3)	12355	The Skills Organisation
0687	National Certificate in Fellmongery Processing (Level 2)	4249	Primary Industry Training Organisation
0688	National Certificate in Fellmongery Processing with strands in Slipe Wool Grading, Pickled Pelt Grading, and Pickled Pelt Processing	4249	Primary Industry Training Organisation
0932	National Certificate in Meat Processing (Introductory) (Level 1)	4249	New Zealand Industry Training Organisation
0934	National Certificate in Stevedoring and Ports Industry (Log Handling and Ship Loading) (Level 3)	12355	NZ Motor Industry Training Organisation (Incorporated)
1070	National Certificate in Equine (Breeding) (Level 4)	12355	Primary Industry Training Organisation
1078	National Certificate in Equine (Breeding) (Level 4)	4249	Primary Industry Training Organisation

1109	National Certificate in Rail Operations (Locomotive Engineer) with strands in Network Freight Train, Network Passenger Train, and Network Multiple Unit/Railcar	4249,12355	Competenz
1114	National Certificate in Urban Search and Rescue - Operations (Level 3) with strands in Canine Search Specialist, Response Leader, Response Medic, Rope Operations, Technician, and Training	12355	Fire and Rescue Services Industry Training Organisation
1157	National Certificate in Composites (Level 3)	4249	NZ Marine Industry Training Organisation
1233	National Certificate in Pharmaceutical and Allied Products Manufacturing (Level 1)	4249	Competenz
1340	National Certificate in Industrial Textile Fabrication (Level 3) with strands in Canvas Fabrication; Sailmaking; and Vehicle Trimming and Upholstery	4249	NZ Motor Industry Training Organisation (Incorporated)
1361	National Certificate in Plastics Processing Technology (Production) (Level 1) with strands in General, Injection Moulding, Extrusion, Extrusion Blow Moulding, Thermoforming, Blown Film Extrusion, Film Conversion, Injection Stretch-Blow Moulding, Rotational	4249	Competenz
1386	National Certificate in Manufacturing (Metal and Related Products) (Level 2)	4249	Competenz
1407	National Certificate in Engineering and Technology (Plastics Engineering) (Level 4) with strands in Injection Moulding, Extrusion, Blow Moulding, Pressure Thermoforming, Vacuum Thermoforming, Blown Film Extrusion, Film Conversion, Injection Stretch-Blow M	4249	Competenz
1447	National Certificate in Civil Defence (Response) (Level 2)	12355	Fire and Rescue Services Industry Training Organisation
1451	National Certificate in Stevedoring and Ports Industry (Cargo Handling) (Level 2)	4249	NZ Motor Industry Training Organisation (Incorporated)
1452	National Certificate in Concrete Core Skills (Level 2)	4249	Building and Construction Industry Training Organisation

1477	National Certificate in Greyhound Care and Training (Kennel Hand) (Level 3)	12355	Primary Industry Training Organisation
1488	National Certificate in Plumbing, Gasfitting and Drainlaying (Introduction) (Level 2)	4249	The Skills Organisation
1502	National Certificate in Furniture (Level 2) with strands in Introductory Furniture Finishing Skills, Introductory Furniture Making Skills, and Introductory Upholstery Skills	4249	Competenz
1542	National Certificate in Equine (Breeding) (Level 3)	12355	Primary Industry Training Organisation
1581	National Certificate in Manufacturing (Core Skills) (Level 2)	4249	Competenz
1660	National Certificate in Infrastructure Works (Level 2) with optional strands in Earthworks, Pavement Surfacing, Roads, Rural Contracting, and Utilities	4249,12355	Infrastructure ITO
1663	National Certificate in Racing Operations (Level 3) with strands in Raceday Control, and TAB Retail	12355	Primary Industry Training Organisation

Detailed list of unit standards – classification, title, level, and credits

Reviewed standards

All changes are in **bold**.

Key to review category	
A	Dates changed, but no other changes are made - the new version of the standard carries the same ID and a new version number
B	Changes made, but the overall outcome remains the same - the new version of the standard carries the same ID and a new version number
C	Major changes that necessitate the registration of a replacement standard with a new ID
D	Standard will expire and not be replaced

Core Generic > Core Generic > Self-Management

ID	Title	Level	Credit	Review Category
7123	Apply a problem solving method to a problem	2	2	B
12349	Demonstrate knowledge of time management	2	3	B
12352	Describe aspects of one's own lineage, heritage, and cultural identity	2	3	B
12355	Describe stress and ways of dealing with it	2	2 3	B

Core Generic > Core Generic > Work and Study Skills

ID	Title	Level	Credit	Review Category
377	Demonstrate knowledge of diversity in the workplace	2	2	B

ID	Title	Level	Credit	Review Category
504	Produce a CV (curriculum vitae)	1	2	B
1978	Identify and describe basic employment rights and responsibilities, and sources of information and assistance	1	3	B
4249	Demonstrate care and timeliness as an employee Describe care and timeliness as an employee	1	4 3	B
4251	Plan a career pathway	3	2	B
4252	Produce a targeted resumé Produce a personal targeted CV (curriculum vitae)	2	2	B
12383	Explore career options and their implications	2	3	B

Revised standards

Core Generic > Core Generic > Self-Management

ID	Title	Level	Credit
496	Manage personal wellness	1	3

Core Generic > Core Generic > Social and Cooperative Skills

ID	Title	Level	Credit
525	Recognise sexual harassment and describe ways of responding to it	1	2
4260	Describe and identify the application of road usage law	2	3