

Field Service Sector**Review of *Cleaning and Caretaking* unit standards**

Subfield	Domain	ID
Cleaning and Caretaking	Cleaning Skills	1563, 1565, 1566, 1569, 1580, 1581, 7182, 7442, 17263, 17264, 17270, 17275, 23968, 27831, 27832
	Health Sector Cleaning	1590, 7183

Careerforce has completed the review of the unit standards listed above.

Date new versions published

July 2014

Planned review date

December 2019

Summary

The review of the unit standards above was prompted by the Targeted Review of Qualifications (Cleaning), Levels 1-6.

The unit standards were reviewed to ensure that they are fit for purpose, relevant to the Cleaning and Caretaking sector, and reflect the requirements of the outcomes listed in the new qualification. Nine new unit standards were developed to meet the needs of the sector.

To assist in developing the unit standards a sector panel representing cleaners and identified industry leaders was assembled at a venue in Auckland. At this meeting the new Level 2 qualification was drafted - and subsequently listed as the *New Zealand Certificate in Cleaning (Level 2) with optional endorsement in Health Care Facilities Cleaning* [Ref: 2316] - and a framework of unit standard outcomes identified.

Subsequently communication was carried out electronically to ensure the resulting unit standards would provide relevant and appropriate indicators of the knowledge and skills required by cleaners at this level.

Main changes resulting from the review

- Unit standards 1580, 1581, 1590, 7183, 17270, 17275, 23968, 27831 and 27832 were designated expiring without replacement (Review Category D).
- Unit standards 1563, 1565, 1566, 1569, 7182, 7442, 17263 and 17264 were designated expiring (Review Category C) and replaced by nine new standards.

Category C and D unit standards will expire at the end of December 2017

Impact on registered qualifications

Key to type of impact	
Affected	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
Not materially affected	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

The following Careerforce qualifications are impacted by the outcome of this review and will be updated when they are reviewed in 2014-2015. The classifications and/or standards that generated the status *Affected* are listed in **bold**.

Qualification Title and Reference	Classification or ID
National Certificate in Cleaning & Caretaking (Level 3) [Ref: 0754]	1563, 1565, 7182, 7442, 17264
National Certificate in Cleaning & Caretaking (Level 4) [Ref: 0755]	1563, 1565, 7182, 7442, 17264
National Certificate in Cleaning & Caretaking (Supervisor) [Ref: 1115]	7442

Detailed list of unit standards – classification, title, level, and credits

All changes are in **bold**.

Key to review category	
A	Dates changed, but no other changes are made - the new version of the standard carries the same ID and a new version number
B	Changes made, but the overall outcome remains the same - the new version of the standard carries the same ID and a new version number
C	Major changes that necessitate the registration of a replacement standard with a new ID
D	Standard will expire and not be replaced

Service Sector > Cleaning and Caretaking > Cleaning Skills

ID	Title	Level	Credit	Review Category
1563	Clean floors	2	4	C
1565	Clean toilet facilities	2	4	C
1566	Spot remove stains from hard floors	2	2	C
1569	Clean windows	2	2	C
7182	Clean hard furniture, fixtures and fittings	2	4	C
17263	Clean stairwell	2	1	C
17264	Clean glass, mirror glass and metal	2	1	C
28350	Demonstrate knowledge of key cleaning equipment and basic cleaning principles	2	10	
28352	Carry out core cleaning tasks	2	10	
7442	Follow safe work practices in the cleaning industry	2	6	C
28354	Explain cleaning product risks and physical hazards in the cleaning industry, and procedures for reporting incidents	2	4	
28355	Explain hazards, injury prevention strategies and injury reporting requirements in the cleaning industry	2	5	

ID	Title	Level	Credit	Review Category
1580	Empty street litter bins	2	2	D
1581	Sweep streets using hand equipment	2	3	D
17270	Polish a hard floor with a high speed polisher	2	3	D
17275	Clean food courts	2	2	D
23968	Clean telephones, computer keyboards and computer screens	2	2	D
27831	Demonstrate knowledge of microfibre cloths and mops	2	1	D
27832	Demonstrate knowledge of the colour-coded system applicable in the cleaning industry	2	1	D
28351	Identify and use common cleaning agents	2	2	New
28353	Apply basic hygiene practices in the cleaning industry	2	4	New
28356	Demonstrate knowledge of customer service in the cleaning industry	2	2	New
28357	Apply security requirements and explain privacy requirements and emergency procedures in the cleaning industry	2	3	New

Service Sector > Cleaning and Caretaking > Health Sector Cleaning

ID	Title	Level	Credit	Review Category
1590	Prepare and serve hot drinks to patients and/or residents as part of cleaning duties in health care facilities	2	2	D
7183	Clean health care facilities	2	4	D
28358	Demonstrate knowledge of infection prevention and control and manage laundry and waste in a health care facility	2	5	New