

CMR for Electrotechnology, Telecommunications, Emergency Services, Offender Management, Security, Financial Services, Insurance Services and Contact Centres, and Real Estate [Ref: 0003]
CMR for Plumbing, Gasfitting and Drainlaying [Ref: 0008]

Revision of The Skills Organisation CMRs

The Skills Organisation (Skills) has completed the revision of the Consent and Moderation Requirements (CMRs) above.

Date new version published

March 2014

The next CMR review is planned to take place during 2015.

Summary of revision

The CMRs were revised to include industry or sector-specific requirements for the Occupational Health and Safety sector (Appendix 10) and Plumbing, Gasfitting and Drainlaying sector (Appendix 9) in CMR 0003. The requirements have been added into this CMR as Skills prefers to have a single CMR for all the standards for which it is the standard setting body. References to the ElectroTechnology Industry Training Organisation (ETITO) were replaced with The Skills Organisation due to name change. Hyperlinks to particular websites have been updated and minor changes have been made to reflect current practice since CMR 0003 was last reviewed.

Compliance with new requirements

Requirements for consent to assess will apply with effect from April 2014.

Moderation system requirements will apply with effect from April 2014.

Organisations with consent to assess will be expected to be able to demonstrate compliance with the CMR from November 2014.

Main changes

Occupational Health and Safety standards on CMR 0171 and Plumbing, Gasfitting and Drainlaying standards on CMR 0008 will be transferred to CMR 0003 when they are next reviewed or revised. CMR 0008 was updated with details that mirror the appropriate sections of CMR 0003.

CMR for Electrotechnology, Telecommunications, Emergency Services, Offender Management, Security, Financial Services, Insurance Services and Contact Centres, and Real Estate [Ref: 0003]

CMR for Electrotechnology, Telecommunications, Emergency Services, Offender Management, Security, Financial Services, Insurance Services, Contact Centres, Occupational Health and Safety, Plumbing, Gasfitting and Drainlaying, and Real Estate [Ref: 0003]

Requirements for Consent to Assess (RCA)

Industry or sector-specific requirements for consent to assess

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Appendix 10 was added for the Occupational Health and Safety subfield to reflect industry requirements.

- Criterion 1 was added to clarify that the applicant organisation must have policies and procedures:
 - for linking with industry for the ongoing development and evaluation of training programmes
 - to ensure on-job industry-based components of training and assessment are integrated with off-job components when teaching programmes are developed.
- Criterion 2 was added to clarify that the applicant organisation must provide evidence that it either possesses or has access to adequate resources for training and assessment where industry-specific equipment or facilities are required.
- Criterion 3 was added to clarify that the applicant organisation must have policies and procedures to ensure that staff engaged in the delivery of training and assessment in the industry sector subfields:
 - hold the relevant national qualification/current unit standards at, or preferably one level above, the level at which they are required to teach or possess current equivalent knowledge and skills to assess against the unit standards for which consent to assess is being sought
 - are encouraged to attain an adult education qualification or demonstrate equivalent skills and knowledge
 - hold unit standards 4098, *Use standards to assess candidate performance*
 - have the opportunity to keep up to date with legislative and technological requirements, and best industry practice of the sector
 - staff engaged in their organisation's internal moderation of assessment in the industry sector subfields hold unit standard 11551, *Moderate assessment*.
- Criterion 6 was added to clarify that the applicant organisation must have policies and procedures to ensure that:
 - off-site practical or work-based activities are covered by the health and safety policies and procedures of the host organisation, and meet the requirements of occupational safety and health legislation
 - where students spend time with an employer for off-site practical work-based experience, training, assessment, or use of facilities, the responsibilities for assessment and reporting of credits are clearly specified
 - evidence of access to employer facilities in the form of a copy of the memorandum of understanding or other written agreement between the applicant organisation and the employer is provided.
- Criterion 7 was added to clarify that the applicant organisation must have policies and procedures in place that:
 - support an integrated method of assessment based on an evidence collection model
 - show how they plan to assess against the practical industry-specific unit standards.

Appendix 9 was added for the Plumbing, Gasfitting and Drainlaying subfield to reflect industry requirements. The requirements reflect those published in the previous version of CMR 0008 with the exception of Criterion 4 which was not included.

- Criterion 1 was amended to clarify that the applicant organisations must have effective policies and procedures:
 - for linking with industry for the ongoing development and evaluation of training programmes

- to ensure on-job industry-based components of training and assessment are integrated with off-job components when teaching programmes are developed.
- Criterion 2 was added to clarify that the applicant organisation must provide evidence that it either possesses or has access to adequate resources for training and assessment, where industry-specific equipment or facilities are required.
- Criterion 3 was amended to clarify that the applicant organisation must have policies and procedures to ensure that staff engaged in the delivery of training and assessment in the Plumbing, Gasfitting and Drainlaying subfield:
 - hold the relevant national or New Zealand qualification/current unit standards at, or preferably one level above, the level at which they are required to teach or possess current equivalent knowledge and skills to assess against the unit standards for which consent to assess is being sought
 - are encouraged to attain an adult education qualification or demonstrate equivalent skills and knowledge
 - hold unit standard 4098, *Use standards to assess candidate performance*
 - keep up to date with legislative and technological requirements, latest development and best industry practice of the sector
 - for programmes leading to the award of nationally recognised Plumbing, Gasfitting, and Drainlaying qualifications at Level 3 and above, staff must hold registration as:
 - a Certifying Plumber and/or Certifying Gasfitter (Craftsman Plumber and/or Gasfitter) if teaching and/or assessing against plumbing and/or gasfitting unit standards
 - a Certifying Drainlayer if teaching and/or assessing against drainlaying unit standards
 - staff engaged in their organisation's internal moderation of assessment in the Plumbing, Gasfitting and Drainlaying subfield hold unit standard 11551, *Moderate assessment*
 - staff development encompasses liaison with industry. A minimum of 80 hours per annum in a working environment, spread throughout the year, is recommended
 - teaching and assessing staff complete upskilling equal to that required for maintaining a current Plumbing, Gasfitting and Drainlaying (PGD) Registration Board licence relevant for the unit standards that they are assessing against and which may count towards continuous professional development requirements of the PGD Registration Board.
- Criterion 6 was amended to clarify that the applicant organisation must have policies and procedures to ensure that:
 - off-site practical or work-based activities are covered by the health and safety policies and procedures of the host organisation, and meet the requirements of occupational safety and health legislation
 - where students spend time with an employer for off-site practical or work-based experience, training, assessment, or use of facilities, the responsibilities for assessment and reporting or credits are clearly specified
 - evidence of access to employer facilities in the form of a copy of the memorandum of understanding or other written agreement between the applicant organisation and the employer is provided.
- Criterion 7 was amended to clarify that the applicant organisation must have policies and procedures in place that:
 - support an integrated method of assessment based on an evidence collection model
 - show how they plan to assess against the practical industry-specific unit standards.

Moderation Requirements (MR)

Moderation System was amended to clarify the moderation process and simplify the charges for pre-assessment moderation of self-developed assessment materials.

CMR for Plumbing, Gasfitting and Drainlaying [Ref: 0008]

CMR was updated with details that mirror CMR 0003.